



October 2025

Coach Travel Expenses Covered by Team

It is the policy of Shakopee Soccer Association that when a team agrees to attend a tournament that requires an overnight stay, the team will cover the following expenses for the head coach:

1. Standard hotel room (1 queen or 2 double beds) for each night that the team will be staying overnight.
 - a. If the coach wishes to upgrade his or her room, he or she will cover these costs
2. Mileage from the coach's home to the hotel and back. No mileage will be reimbursed for any driving taking place while at the tournament. Mileage will be reimbursed at \$0.53 per mile. Team will also cover any additional driving expenses such as tolls or parking fees.
3. A food stipend of \$59 per day for each day that the team needs to be at the tournament.
4. If the tournament requires a flight, team will cover a standard coach seat plus one checked bag for the coach only.
 - a. If the coach wishes to upgrade his or her seat or bring additional guests, the coach must cover those expenses.
5. If the tournament requires a flight, a standard mid-size rental car will be covered by the team OR the team (with the coach's agreement) may drive the coach in a parent's car.

All travel bookings (hotel, flights, car rentals) will be booked by the team manager.

The team will only cover these expenses for the Head Coach. Should the Assistant Coach choose to attend the tournament, he or she must cover their own expenses.