



Westerville Rowing Club
Board Meeting Notes
August 21, 2024, 6:30pm
Autmow, 108 E College Ave, Westerville, OH 43081

1. Invited Attendance

a. Present:

- i. Chair- Jeff Lattimer
- ii. Vice Chair- OPEN
- iii. Secretary- Melissa Kappes
- iv. Treasurer- Bruce Binnig (also Master's)
- v. Members-At-Large:
 1. Jeff Klima
 2. Victor Rosenberg
- vi. Howard Bruss: Director of Rowing and U14 Head Coach
- vii. Additional Attendees:
 1. Allison Marshall

b. Not Present:

- i. Coaches:
 1. Grace Bordner: Women's Head Coach
 2. TJ Scarpa: Men's Head Coach
 3. Betsy Binnig: Masters Coach

2. Approval of July Notes:

- a. Motion to Approve: Lattimer/Roseberg
 - i. Pass 5/0

3. Budget: Bruce

- a. Update:
 - i. Accounts
 - ii. Sports Engine & Quickbooks Integration
- b. Initial Profit and Loss of Dillon

4. Committee Updates- Fundraising

- a. WRC Fundraising Strategy: modifications made
 - i. Motion to approve the WRC Fundraising as revised
 1. 5/0
- b. Casino Night: Note that this is only initial approval to begin exploring feasibility
 - i. Motion to approve the Casino Night Proposal as revised
 1. Pass 5/0

- c. Sponsorship Packet: Feedback by Sept 4 please
- 5. Board and Committee Vacancies
 - a. Melissa Kappes to Vice Chair
 - b. Allison Marshall appointed as Secretary
 - c. At-Large Vacancy & Committee Chairs:
 - i. Need to advertise among parents
- 6. Coaching Updates
 - a. Howard
 - i. Working on removing Remind and moving to Sports Engine
 - b. Coaches:
 - i. Confirmation of TJ Scarpa annual review
 - 1. Email vote: 3/2
 - ii. Coaches will be meeting monthly before meeting with the Board
 - 1. Discuss coaching specific issues
 - 2. Discuss Safety issues: Both Athlete and Water
 - iii. Drew Brown will be working with coxswain
 - 1. Board Members are asked to review the Coxswain Community of Excellence and provide feedback to Howard by August 28
- 7. Facilities Update
 - a. Project Updates:
 - i. Docks: In Process
 - ii. Coaches Shed: Revision ongoing
 - 1. Inventory is in process
 - iii. Trailer: Lights
 - 1. Will need to weigh for insurance
 - b. City of Columbus has recently been onsite to inventory boats
- 8. Equipment
 - a. Process for reporting and evaluating equipment issues
 - i. Coaches to develop
 - b. Equipment Purchases:
 - i. inventory spreadsheet
- 9. Security: JCC Parking: Jeff Klima & Jeff Lattimer
 - i. Need to have gate staffed and checking for tags during the open times
 - ii. Times for gate opening to be shared with Team and with JCC Caretakers
 - iii. We will provide all families with color coded tags each season.
 - 1. This will also be provided digitally
 - 2. Survivors and Dennison will also be given tags and digitally
 - iv. Jeff L. and Melissa will need to draft information & directions to families

10. Boathouse:

- a. Current Status
 - i. Tour from City of Columbus individuals
- b. Motion to establish a committee with the goal of developing a charter to support the development of a Boathouse plan
 - i. Pass 5/0

11. Seasonal Updates

- a. Current Registration (as of 8/21pm)
 - i. 34 Junior Men
 - ii. 27 Junior Women
 - iii. 21 U14
 - b. Regattas:
 - i. Dibs for launch driver training is ready to go
 - ii. Tents: 4 tents being donated by Mitchells
 - iii. Charles:
 - 1. Update on Lottery: Due Sept 1
 - a. Grace has put her bid in for her 4+
 - b. TJ has not for his 4x+
 - 2. What is process for Athlete Selection? Are they being told?
 - a. Coaches will create a plan for athlete selection and will share with athletes and available for families
 - 3. Single Coach will be sent
- c. Winter Schedule
 - i. Dues: Will discuss after budget is determined
 - ii. Dates: Coaches to discuss
 - iii. OSU Erg Sprints: Will need the date (last two weeks of February)
- d. Spring Schedule
 - i. Dues:
 - ii. Dates: Coaches to discuss
 - iii. Regattas: Coaches to discuss

12. Safety: Coaches will be discussing at their coaching meeting and will be presenting to Board at coaching/Board meeting

- a. Athlete
- b. Water

13. Need for formal one day Board meeting as we did not have retreat this year.

- a. December 7
- b. Topics to include:
 - i. Bylaws

- ii. Procedures and Policies
- iii. Roles and Responsibilities
- iv. Plan for 2025 and forward