



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING

Meeting Minutes

December 13, 2021

Opening

The regular meeting of the CHA – Board of Directors was called to order at 7:01 pm on 12/13/21 in The Rumpus Room by Heather Scott .

Members

Present

John Vlnka, President and House Director

Lonnie Scott, Vice President and (interim) MAHA D6 Representative

Kitt Woodrel, Director of Finance

Constance Eder, Registrar

Heather Scott, Secretary and Website Coordinator

Kayla Swope, Apparel Coordinator

Dan Wray, Travel Director

Michelle Smith, Fundraising Coordinator

Absent

Don Wright, Director of Coaches

Colby Parks, LTP Coordinator

Open Positions

- **Treasurer**
- **ADM Coordinator**
- **SafeSport Representative and S.T.A.R. Representative**

Welcome Guests

No Guests

Approval of Minutes

The minutes of the previous meeting held on 11/15/21 were unanimously approved as distributed.

Constance motion to approve, Kitt second.

Open Issues

Summarize the discussion for each existing issue, state the outcome, and assign any action item.

Photographer

Took long, players skated while waiting (coaching), pricing higher. Completely different system than used to.

Will evaluate once photo prints come in.

Schedule earlier and possibly split into Travel and House sessions based on jersey arrival.

CHA Brand

Building our brand. Draw more attention, volunteers, etc. Focus on Spring to build for the Fall. Do we start building a precursor to Spring? Plan an event, etc. Michelle will take the reins. Focus on 8U and 6U families.

Knockerball, broomball, curling, soccer, family skates, etc. Teddy bear toss, puck toss, chili cook-off, open house, fundraiser, etc.

Host a CHA Board Happy Hour, during kids practice. Coasters, dual sided (drink recipe on one side, FAQ and QR code on the other).

Executive Reports

- **President**
 - MAHA clinics, verify coaches are current. D6 is missing 400 coaches but National clinics (virtual) are available.
- **Vice President**
 - No report
- **Director of Finance**
 - Finance is great. \$52k in the bank. Huge 8U and 10U teams.
 - No outstanding debt and limited outstanding receivables.
 - Open positions. Kitt wants to nominate John for possibly filling the Finance Director position. Kitt to leave after the Spring season.
- **Director of Coaches**

- o Not present, no report.

Reports

- **Registrar**
 - o Rosters freeze Dec 31.
 - o House:
 - a few missing birth certificates and still need staff info.
- **Secretary**
 - o No Report
- **House Director**
 - o 14U team and a coach. Ready to advertise. Few 6U and 8U have been added to the program recently.
 - o Concerns about the program running; lack of plan, kids standing around, no games, lack of managers and parent volunteers, not developing. John, Don, and Colby have had conversations about passing the baton.
 - o What is the difference between 8U then and 8U now? Events available. What is the breakdown of birth year at the 8U level? Constance will look at the coaching level and needs. Will collect information from the prior years programs (local teams; Kzoo, Jackson, Adrian, Ann Arbor). Share information with current 8U families.
 - o 6Us have a ton of available coaches.
- **Travel Director**
 - o No report
- **Apparel Coordinator**
 - o Backordered items.
 - o Jeff Price will send an invoice for jerseys for new members (Colby).
 - o Talked about more rack jerseys. What do we need for jersey colors and sizes? (Constance shared what she did previously.) Had previously voted on this.
 - o CHA apparel order. Kayla will look into items.
- **Fundraising Coordinator**
 - o Branding will help
- **LTP Coordinator**
 - o Not present, no report
- **Website Coordinator**
 - o Approved minutes to be posted
- **D6 Representative**
 - o MAHA notes.....Lonnie.
 - o Play-in game = wildcard, based on MAHA committee (volunteer)
 - o Kitt and Don will need to work on the time slot schedule for the 2008 District weekend.

- o Coaches at risk.
- o MAHA Winter Meeting, Detroit Livonia Marriott meeting, Jan 21-23.
- o Intro to Districts.

- **Treasurer**
 - o Open position, no report
- **ADM Coordinator**
 - o Open position, no report
- **SafeSport Representative**
 - o Open position, no report
- **S.T.A.R. Representative**
 - o Open position, no report

New Business

Summarize the discussion for new issues, state the next steps, and assign any action item.

Cubes bought for off-ice room, want to secure items. Build a storage cube. Dan will have Matt complete.

Items for Next Meeting

List the items to be discussed at the next meeting.

- Come prepared to discuss Board positions. Organize the board. What do we want to do? Before we have a meet and greet.

Announcements

- Upcoming events:
 - 1/10 Next Board Meeting

Adjournment

Meeting was adjourned at 8:20pm. Constance motioned to adjourn, Dan second. No objections. The next general meeting will be at 7pm on January 10th, in the Rumpus Room.

Minutes submitted by: Heather Scott, 21 December 2021