



Westerville Rowing Club
March Board Meeting Minutes

April 3, 2025, 6:30pm
Easton Community Room, 3981 Gramercy St 43219

Invited Attendance

- o Present:
 - Chair- Jeff Latimer
 - Vice Chair- Melissa Kappes
 - Secretary- Allison Marshall
 - Treasurer- Bruce Binnig (also Master's)
 - Members-At-Large:
 - Jeff Klima
 - Victor Rosenberg
 - Coaches:
 - Howard Bruss: Director of Rowing and U14 Head Coach
- o Not Present:

Votes During Meeting

Motion to approve February Board Meeting Notes. Seconded. Vote 6/6

Motion to approve February Board Meeting Minutes. Seconded. Vote 6/6

Motion to approve February Board/Coaches Meetings Notes. Seconded. Vote 5/6

Motion to approve February Board/Coaches Meetings Minutes. Seconded. Vote 5/6

Motion to confirm we will be attending RF and Dillon this summer. With RF being optional and a separate charge, and Dillon being required. Seconded. Vote 6/6.

Motion to pay graduated athletes \$25/session for LTR camps. 1 paid staff per 8. Seconded. Vote 5/6.

Motion to add USRowing's language on inclusion and links to their site along with a note that we will do this as we're able to given the limitations of our properties. Seconded. Vote 6/6.

Notes

1. Approval of Notes and Documentation

- a. February Board Meeting Notes
 - i. Motion to approve. Seconded. Vote 6/6
- b. February Board Meeting Minutes
 - i. Motion to approve. Seconded. Vote 6/6
- c. February Board/Coaches Meetings Notes
 - i. Motion to approve. Seconded. Vote 5/6
- d. February Board/Coaches Meetings Minutes
 - i. Motion to approve. Seconded. Vote 5/6

2. Follow-ups from February meeting:

- a. Need to do background checks for all assistant coaches.
 - i. Decision made to do them through US Rowing. Same cost as what we're doing now, just a different provider, plus they're managed via the US Rowing profile.
- b. Items we need to track this year. Has a system/process been put in place for:
 - i. Regatta spending: yes, we have a system.
 - ii. Equipment purchases: no process established yet
 - iii. Equipment that needs repaired: no process established yet
 - iv. General spending: no process established yet
 - 1. Discussion about a policy for spending that's not budgeted for.
- c. Communication to parents
 - i. Discussion about upcoming items to communicate to parents, including summer schedule and programming.
 - 1. Motion to confirm we will be attending RF and Dillon this summer. With RF being optional and a separate charge, and Dillon being required. Seconded. Vote 6/6.
 - ii. Discussion about Fall schedule.
- d. Safety - updates to safety plan/manual.
 - i. Discussion about adding heat and air quality.
 - ii. Discussion about other needs related to safety manual.
- e. Operational processes
 - i. Review of process around reporting broken equipment.
 - ii. Discussed renewal of registration for truck.
- f. Launches
 - i. Confirmed the engines that need maintenance and plan made for completing the work.
 - ii. Discussion about electric engines.
 - iii. Discussion about launch safety boxes.
- g. Enhanced coxswain program.
 - i. No updates.
- h. JCC cleanup needed (barrels, red boat, old coffins).
 - i. Discussion about current plans for cleanup.
- i. Spring season "take a friend to rowing" day
 - i. No updates.
- j. Summer season.
 - i. Coaching coverage for learn to row and Rowfest.
 - 1. Discussed.
 - ii. Who gets paid for camps?
 - 1. Graduated athletes paid, current athletes volunteer and get volunteer hours.
 - 2. Motion to pay graduated athletes for LTR camps. 1 paid staff per 8. Seconded. Vote 5/6.

3. Budget - Bruce

- a. Discussion about current balances.
 - b. Bruce working on taxes.
 - c. Erg room landlord: \$12000/year increase in rent.
- 4. Coaching**
- a. Discussion about coaching needs and concerns.
- 5. Boathouse**
- a. Discussion about progress on finding a property.
- 6. Programming/Seasonal Updates**
- a. Discussion/retrospective on scrimmage.
 - b. Discussion about a plan for Select regattas going forward.
 - c. Discussion about athlete registration and fee payment.
- 7. Communications**
- a. Discussion about adding US Rowing's diversity statement to website.
 - b. Motion to add US Rowing's language on inclusion and links to their site along with a note that we will do this as we're able to given the limitations of our properties. Seconded. Vote 6/6
- 8. Equipment**
- a. Discussion about new-to-us boat purchases and needs.
- 9. Committee Updates**
- a. Fundraising
 - i. Discussion about Casino Night's profits.