



Non Profit and Volunteers


Board Meeting
Monday, December-21, 2020 7:00-8:30pm
Location: Zoom Meeting

To: Board Members
Program Directors

From: Jess Smith,
President

Meeting Theme: Are We...

Keeping our Community Safe | Keeping our Organization Healthy | Engaging

 Draft for approval at the next regular meeting. Items are in **bold** and listed under **ACTION** at the bottom of these notes.

Attendees:

Board: Jess Smith, Peter Beaumont, Nick Eull, Mark Espena, Christina Beddies, Jen Mackay, Krysta Larson,

Programs: Kevin Brandt, Ben Goodman, Dave Freed, Ben Bauer, Stephanie Uittenbogaard, Travis Lee,

Agenda Item

Lead

- | | |
|--|--------------------|
| 1. Covid-19 Status | Jess Smith |
| 2. Program Update - Winter active and Spring planned: <ul style="list-style-type: none">● Running: Volleyball; Basketball● Planned: Baseball; Wrestling; Cross Country Skiing | Jess to Intro' |
| 3. Review and Approve November Meeting Minutes/Notes | Peter |
| 4. Review Outstanding Actions | Peter |
| 5. Operations Committee Update <ul style="list-style-type: none">● Projects● Marketing Plan | Krysta/Peter |
| 6. Financial Update <ul style="list-style-type: none">● Finance close for 2020● 2021 Budget update, financial model and timing | Krysta
Nick/Jen |
| 7. 2021 Board Structure Update | Jess |
| 8. Other : <ul style="list-style-type: none">● Thanks● Annual Meeting Plan | Jess |



Non Profit and Volunteers

Next Board Meeting | Monday, January 18, 2021 Planned as a Zoom Meeting

1. Covid-19 Status

Jess Smith

- All programs going through a filter with the Ops Committee to ensure they meet with Safety regulations and protect are community.

2. Program Update - Winter active and Spring planned:

Jess to Intro'

Basketball

- Tournament went well.
- January tournament planned for girls will not happen as planned.
- Competitions planned for Jan 15-16, will be moved for March 13-14.

Volleyball

- Off for 5 weeks.
- Heard nothing about not being able to proceed. Will wait and see.

Softball

- Purposely didn't start earlier to avoid refunds.
- Will start clinics after Jan-4 and will go to March.
- Trials will be held on Feb-14 in the dome at Rosemount from 3-7pm.
- Lost 50% of younger players.

Baseball

- IH was relying on funding from Travel and as a result they have merged the Boards.
- Have lost space of premium diamonds. Need to address this. Christina to obtain full practice and game schedules and discuss with Nick Thompson.
- **Jess made the comment that we should not be booking more than we need.**
- Older age groups will be an issue as base fields get less priority.
- Trials are planned for March.



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Wrestling

- Will start Jan-7 with a 1 pod practice unit.
- Jess: Can we help promote wrestling?
- Travis: It's not that there is insufficient support, just the times we are in.
- Will be going 100% in house, no external competitions.

Cross Country Skiing

- Based on the submitted program they need approval to move ahead.
- BOD to a vote: **Motion for Cross Country to be active made by Peter, seconded by Nick.**
- Action: Cross Country to move ahead.

Football

- Not going to play in Spring.
- Cancelled all tackling Grade 1-8 and all games were flag.
- Will spend Spring refurbishing pads, helmets and get ready for Sept.

3. Review and Approve November Meeting Minutes/Notes

Peter

- **Motion for approval of November meeting notes made by Jess, seconded by Krysta.**

4. Review Outstanding Actions

Peter

- Build check that all Coaches (whatever sport) have passed background and concussion checks when registering - **Nick to lead**

Agreed that we must build in to registration process for all sports to ensure complied with. This becomes an Ops Comm. project. At present it is self accountability with spot checks.

- Are we, how do we implement Safesport and how we track compliance - **Nick to lead**
Discussed sports having to incorporate \$20 Safesports Coach fee into registrations. Discussed and not resolved whether this is BOD, Programs or shared cost. This should go onto Finance Comm as project for recommendation.

- Nick/Jen to formally request, via e-mail, the programs to identify expenses and get them to Nick/Jen as a budget as soon as possible - **Nick/Jen**

- Request budgets from PD's until year end - **Nick/Jen**



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- Track down refunds for in house program - **Ross Gustafson**

SafeSports

- Discussion on SafeSports. It incorporates more than concussion as it includes racial, discrimination and mixed sport and coach guidelines.
- We carry out 250 background checks which amounts to about \$5,000.
- Safesport exists to create a safe and positive sport environment and learn how to identify, prevent and respond to issues of misconduct.
- It is mandatory of a sport is part of a National Association or involves heavy travel, such as Softball and Volleyball.
- **Each sport should make their own call on whether they use SafeSport.**

5. Operations Committee Update

- Projects were reviewed briefly
- Marketing Plan was reviewed and shared by Krysta

Krysta/Peter
Peter
Krysta

6. Financial Update

- Finance close for 2020 & 2021 Budget update, financial model and timing
 - \$36,000 cash in bank at present.
 - Nick summarized close -out, to be finalized.
 - There was discussion about Sport Engine fees, not fully known.
 - \$15 background check fees are passed on to programs.
 - If costs were taken out, EVAA would need about \$70,000 for a year to meet obligations.
 - Need to look at allocating costs of Board directly to programs based on registrations, so the costs are shared fairly.
 - **This concept should be presented at Jan Board meeting as well as explaining how EVAA got into the debt hole.**
 - Jess: Now we know where we are, we need to think about how best to reconcile.
- Discussed having budgets in February for Football from Ben - see action below
- Need budgets for Softball in January - see action below

Nick/Jen



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7. 2021 Board Structure Update

Jess

- Discussed Board re-structure

2021 BOD restructure proposal



2020 BOD Members

- | | |
|-----------------------|-----------|
| • President | Jess |
| • Treasurer | -- |
| • Secretary | Peter |
| • VP Operations - | Nick |
| • VP Marketing - | Melissa |
| • Facilities (Gyms) | Christina |
| • Facilities (Fields) | Jonathan |
| • Engagement | Ronda |
| • Partnerships | Kathy |
| • Sr. Advisor 1 | Sarah |
| • Sr. Advisor 2 | Paul |
| • Sr. Advisor 3 | Marc |
| • Accounting | Jen |
| • Executive Admin | Kristen |
| • Webmaster | Mark |

2021 Proposed

- | | |
|------------------------|----|
| • President | -- |
| • VP / President Elect | -- |
| • Treasurer | -- |
| • Secretary | -- |
| • Marketing Director | -- |
| • Safety Director | -- |
| • Facilities Director | -- |
| • Fundraising Director | -- |
| • Programs Director | -- |
| • Web and systems | -- |
| • Accounting | |
| • Executive Admin | |

- Jess requested Motions for the appointment of 2 Board appointments:
 - Kevin Brandt to Treasurer: Motion to appoint Kevin: Peter; Seconded by Nick
 - Charlie Graves to Accounting: Motion to appoint Charlie: Nick; Seconded by Krysta

8. Other:

Jess

- Thanks & Annual Meeting Plan
 - Jess explained the move by Nick from VP-Ops to Safety as an interim to help us, so we will need a VP/President Elect and thanked Nick for his great service and looks forward to his continued help.
 - Jess formally thanked Kathy Robideau and Ronda Maurer for their Board service as they end their term at the end of 2020.
 - We would like to have the Annual meeting at The Hope Fieldhouse, Covid permitting.



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NEW ACTION

- Obtain full practice and game schedules and discuss with Nick Thompson - **Christina**
- Budgets in February for Football - **Ben**
- Need budgets for Softball in January - **Krysta**
- Reach out to Tennis (in absence of Jason) - **Jess**
- Present Finance Plan at Jan Board meeting - **Nick/Kevin**

OUTSTANDING ACTIONS

- Reevaluate the partnerships with traveling sections and ensure they are representing EVAA - **Jess to lead**
- Prepare draft on Confidentiality agreement to present to Board and discuss with PD's - **Ops Committee**
- Review Scholarship and make recommendation - **Fin Comm (Jess)**
- We need to ensure every Program has a nominated PD successor - **Jess to lead**

COMPLETED ACTIONS

- Soccer to present Covid-19 safety plans to EVAA Ops Committee for approval prior to planned winter camps and futsal - **Tony Kaufman**
- Advice to SALVO that if using EVAA mailing lists, to cease and desist - **Tony Kaufman**
- Get information re fund raiser with Hegi Pizza to Krysta - **Ross Gutsafson**
- Details of Cross Country Board to be sent to Peter - **Dave Freed**
- Baseball Covid-19 Safety program needs to be approved by Ops Comm. prior to winter clinic starting in Nov - **Tony Walker**

Apparently, this has been sent to Ops Comm updated from the Spring.

- Details (name, position, e-mail, phone number) of individuals in key positions to be sent to Peter for inclusion on master contact list - **Teresa Schlueter**
- PD's to be requested to submit their planned registrations - **Krysta/Christina**

Requests have been sent out, and need to be requested again.

- Need to recruit Treasurer and Vice President - **Jess**
- Request to be sent for wrestling and cross country for budgets - **Nick/Jen**
- What is the process for a Coach for registration for each sport. We need a check list. This become an Ops Comm project - **Peter**