

CLUB RECOGNITION POLICY

PURPOSE – to outline the requirements and responsibilities to be a recognized Club affiliated with Field Hockey Ontario (FHO).

DEFINITION (as per FHO By-law #1, Article 1, Section 1.1(i)): ‘A Recognized Club shall mean any membership based organization which organizes and provides field hockey playing opportunities for its members and which is registered and has been accepted into membership of FHO in that capacity’.

Leagues/ Associations that are organized by a group of recognized Clubs to provide field hockey playing opportunities for their members may also apply for recognized status under this Policy, in order to be afforded liability insurance coverage for League activities and for Directors and Officers of the Leagues/ Associations.

BENEFITS OF ‘RECOGNIZED CLUB’ STATUS:

- Liability insurance, Directors and Officers insurance and Accident insurance for Club members who are FHO members while participating in accredited activities at Club, League and Provincial levels.
- May host FHO accredited events, subject to FHO Event Accreditation Policy and Procedure.
- May register for FHO tournaments and leagues.
- May nominate a representative to vote on behalf of Club members at FHO General and Special meetings – Clubs only, does not apply to Leagues or Associations recognized under this policy.
- Will be listed as a Club on the FHO website.
- FHO will direct new player enquiries to Recognized Clubs in the appropriate geographic area.
- Access to apply for up to \$5,000 in FHO grant opportunities.

REQUIREMENTS FOR ACCEPTANCE AS A RECOGNIZED CLUB OF FHO:

- Agree to be bound by FHO policies and Codes of Conduct as published on the FHO website in the Governance area and updated from time to time. A recognized Club that is found guilty of breaching these policies and codes may face sanctions under the FHO Disciplinary Procedure up to or including having their Club recognition rescinded.
- Complete and submit the Registration Form providing names and contact information for a minimum of three (3) Club representatives (2 specific Club Representatives and 1 Leader/Chair/President in charge of the Club) who will be the primary contact(s) for information sharing with/by FHO. These contacts must be registered members of FHO in good standing, in order for the Club

Registration to be approved.

- Pay the annual Club Registration fee to FHO.
- All Clubs with Junior programs must have at least 1 NCCP (or other recognized coaching program) In Training or Trained and/or Certified coach.
- Optionally submit to FHO Director, Club Development:
 - Information regarding the governance of the Club, including a listing of Club Executive/Directors responsible for the governance of the Club.
 - A list of programs organized and operated by the Club for its members.
- All Club Registrations are subject to approval by the FHO Board of Directors

PROCEDURE FOR CLUB REGISTRATION AND RECOGNITION

Returning Clubs. Club membership period coincides with the individual membership year, i.e. September 1 to August 31. Prior to the start of each membership year (September 1), the procedure for Club Membership renewal will be forwarded to contacts of all Clubs recognized during the previous year. Prompt renewal of the Club Registration will ensure uninterrupted insurance coverage under the FHO Liability Insurance policy for Club activities.

New Clubs, or those not previously registered with FHO. Contact the Director, Membership to receive the Club Registration Form and to submit programming and governance information. Pay Club annual registration fee. Identify three (3) FHO Members as Club Representatives (2) and President/Leader (1). Once these steps are completed the Club will be listed in the Registration Database so that members can register to FHO with the Club, and a listing will be created in the Club Directory section of the FHO website.

Once information and payment has been submitted, the Club has status 'Registration Pending', and will be submitted for FHO Board of Directors approval. If Board approval is denied, the registration fee will be returned.

Revision Approved by Board of Directors February 2020