

## Board of Directors Meeting Minutes – July 12<sup>th</sup>, 2018

### Next Planned Meeting: August 2<sup>nd</sup>, 2018

#### Present:

Eric Ingram – President  
Dave Mengyan – Commissioner  
Michael Cottingham – 1<sup>st</sup> Vice-President  
Michael Klonowski – Secretary  
Phyllis Palma – Head of Classification  
Andy Miller – Head of Referees  
Sid Christain – Treasurer

#### Absent:

Lani Poblete – USQRA PR Specialist  
Daniel Curtis – 2<sup>nd</sup> Vice-President  
Beth Curry – Representative Lakeshore Foundation

#### Review:

- Review and acceptance of prior meeting's minutes

#### Commissioner's Report:

- Have two potential hosts for national semi-final tournaments
- Gearing up for registration portion of season

#### President's Report:

- Need to get documentation together for potential sponsors – prospective sheet and follow up data – Two different forms – 1-2 page brochure and more detailed 5-10 page document
- Will collect all information for board prior to IWRP General Assembly

#### 1<sup>st</sup> Vice-President's Report:

- Made some progress with identifying programs that are interested in getting started – ex. Vegas – connecting with close programs
- Would like to have 4-5 new programs that are targeted by beginning of season
- Also reaching out to current teams that need support – ex. Helping current team find international players
- Also, potential program in Hershey, PA

#### 2<sup>nd</sup> Vice-President's Report:

- Deferred at this time

#### Secretary's Report:

- C/B and AGM Minutes were released via email, social media and website

- Temporary website getting close to reveal to BoD – Hope to be able to release to membership mid-August
- Review of Google Drive
- Full court press ideas – Review Nationals D1 Championship Game, new young players in league

**Treasurer's Report:**

- Funds were transitioned to new account for improved access to treasurer
- We can now accept electronic payments – ex. Credit cards – Will require 3.5% +.30 for each transaction. Electronic checks are \$1 per transaction
- Will create flat charge for convenience fee, so that each team knows exactly how much they will be paying to use electronic payments
- \*\*\*ACTION ITEM\*\*\* Will collaborate with Secretary to send out registration fees to teams

**Classifiers' Report:**

- Non-Disclosure form created to allow classifiers to update database to align with new forms which have been created – Updated from 20years – Can now have IT specialist update database
- Five Tournaments with panels, including Demolition Derby
- Have three classifiers at Wheelchair Games – will be 12 rugby players attending

**Referees' Report:**

- Have seven or eight off-season projects underway – including re-examining own C/B
- Will bring question concerning inbounder rules to IWRF general meeting, due to issue at D1 Nationals – No Casebook information about this type of call.

**Lakeshore Representative Report – Beth Curry:**

- Great success at Canada Cup
- Named Team USA team of the Month for June
- Final Training Camp before Worlds is ongoing at Lakeshore
- Mandy Goff and Beth will be meeting about potential motions for IWRF General Meeting
- Beth Curry will also be attending Worlds