

COON RAPIDS YOUTH HOCKEY ASSOCIATION



Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting Information

Fill in the meeting details in the below table.

Date	April 25th, 2021	
Scheduled Time	7:00pm (called to order at 7:07pm)	
Location/Conference #	CRIC Conference room	
Participants	<input checked="" type="checkbox"/> Dave Schmidt, President	<input checked="" type="checkbox"/> Scott Brinkhaus, District 10 Representative
	<input checked="" type="checkbox"/> Sara Barsness, Vice President	<input type="checkbox"/> Don Ruotsinoja, Sponsorship Coordinator
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Mandi DeGrote, Registrar
	<input type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Stacy Johnson, Recruiting and Retention
	<input checked="" type="checkbox"/> Kelly Traynor, Secretary	<input type="checkbox"/> Gerad Remus, Tournament Director
	<input type="checkbox"/> Fundraising Coordinator	<input checked="" type="checkbox"/> Jim Boden, Player Representative
	<input checked="" type="checkbox"/> Brian Peterson, House/Mite Director	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input checked="" type="checkbox"/> Scott Anderson, Girls Traveling Director	<input type="checkbox"/> Assistant Gambling Manager (Vacant)
	<input checked="" type="checkbox"/> Scott Brown, ACE Coordinator	<input checked="" type="checkbox"/> Jessica Ables, Communications Coordinator
		<input type="checkbox"/> Jessica Morgan, Volunteer Coordinator
		<input checked="" type="checkbox"/> Brian Alphin, Ice Scheduler
Voting Members Present	15 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	

Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (*)*).

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	Attendance	Secretary	Kelly Traynor	Roll call
2	Agenda	President	Dave Schmidt	add Gambling loss resolution add board opening
3	Meeting Minutes	President	Dave Schmidt	March 2021
4	President Report	President	Dave Schmidt	
5	Treasurer Report	Treasurer	Holly Bachman	Significant Changes- Revenue Sources- Still getting tournament refunds. Still waiting on Hastings. Different approach for squirtacular. Employees (new/terminated/resigned)- N/A Process and Controls-N/A Identified Risks- Still have not paid for ice from Feb and march as super rink charged for ice not used. Annual Audit (preparation, status, presentation)- Operating Budget Review- March 2021 Financial Statements*
6	Gambling Report	Gambling Manager	Sue Erickson	Significant Changes- Gambling Sources (sources, sites, upcoming events, etc.) Employees (new/terminated/resigned)Donations (amount/to whom)- Julie Broen Resigned. Sue would like to donate \$25,000 from Gambling Account to the General Association. Gambling Investigator requested bank statements, deposit slips and unsold tickets. Process and Controls- Identified Risks- Still waiting on the insurance quote. issue with still having open loss funds. Compliance (rules, regulations, star rating) Annual Audit (preparation, status, presentation)- Star rating 3 Gambling Financial Review- March was a record volume month March 2021 Gambling Activities and Related Expenses*

				April 2021 Estimated Gambling Activity and Expenses* March 2020 Gambling Activity Comparison*
7	Committee Report	District 10 Representative	N/A	N/A
		Vice President	Sara Barsness	Admin Committee- N/A
		Traveling Director	Todd Bushy	Hockey Operations Committee- Tryout software. Vetted all the vendors. Will have a recommendation on what vendors we will use for next season next meeting
8	Old Business	N/A	N/A	N/A
9	New Business	Vice President	Sara Barsness	Gambling loss resolution- General fund to reimburse Gambling \$7,780 for the Funds loss. Player Waiver- sign waiver Tryout Software - Buy 3 years for use of software Reconciliation - refund tournament fees Hosting tournaments in 2021-22 - Not hosting Tournaments. Bonus for gambling openers \$100 per person and the gambling manager.
10	Good and Welfare			Reimbursements for parent coaches, start the budget process for 21-22 season, Refund for Top Golf event, Team sweatshirt/ Jacket. May board meeting moved to May 23,2021.
11`	Adjournment	President	Dave Schmidt	

Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	Agenda-April 2020	Jim Boden	Scott Brown	No	Yes
2	Meeting Minutes-March 2021	Kelly Traynor	Scott Brown	No	Yes
3	Treasurer Report-March 2021 Financial Statements	Jim Boden	Brian Peterson	No	Yes
4	Gambling Report-March 2021 Gambling Activities and Related Expenses	Brain Peterson	Jim Boden	No	Yes

5	Gambling Report -March 2021 Estimated Gambling Activity and Expenses	Sara Barsness	Brain Peterson	No	Yes
6	Gambling Report -March 2021 Gambling Activity Comparison	Brain Peterson	Sara Barsness	No	Yes
7	New Business - Gambling loss resolution reimbursement	Sara Barsness	Kelly Traynor	No	Yes
	New Business - Gambling Donation \$25,000	Scott Brown	Brian Peterson	No	Yes
8	New Business - Player Waiver	Scott Brown	Brian Peterson	No	Yes
9	New Business - Tryout Software	Scott Brown	Scott Anderson	No	Yes
10	New Business - Reconciliation	Holly Bachman	Brian Peterson	No	Yes
11	New Business - Hosting tournaments in 2021-22	Sara Barsness	Brian Peterson	No	Yes
12	New Business - Bonus Gambling	Jim Boden	Kelly Traynor	No	Yes
13	Adjournment -April 2021 Board Meeting (9:53pm)	Scott Anderson	Jim Boden		

Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1	open board positions	Ice Scheduler - Brian Alphin Communication Coordinator - Jessica Ables Sponsorship Coordinator - Donnie Ruotsinoja Tournament Coordinator - Gerad Remus Volunteer Coordinator - Jessica Morgan Registration Coordinator -Mandi DeGrote D10 Representative - Scott Brinkhouse Fundraising Coordinator - Open

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet
As of March 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	61,082.36
11810 Spire Main Checking Account	197,398.71
Total Bank Accounts	\$258,481.07
Accounts Receivable	
11000 Accounts Receivable	1,261.88
Total Accounts Receivable	\$1,261.88
Total Current Assets	\$259,742.95
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$260,046.32
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(160,090.34)
Net Revenue	138,313.17
Total Equity	\$260,046.32
TOTAL LIABILITIES AND EQUITY	\$260,046.32