

BRAINERD BASKETBALL ASSOCIATION

LOCATION: Holiday Inn Baxter

DATE: January 11th, 2024

TIME: 6am



MEETING AGENDA

Attendees:

Troy Nelson, Karissa Haugen, Matt Schmidt, Tim Bauman, Ellen Thomes, Charlie Schoeck, Jim Kaltoff, George Washington, Seth Sazama

- I. CALL TO ORDER
6:03am by Tim
- II. ROLL CALL
- III. APPROVAL OF MINUTES FROM LAST MEETING
 - a. Tim motions, Seth 2nd
- IV. REPORTS

Special Report – Tournament Director Jim Kaltoff

Final volunteer list and gym leadership – needs to be firmed up
101 teams registered, only 3 teams in 3rd grade
12 team 4th grade bracket
7 other full brackets
106 boys teams last year, Bemidji out this year
Other teams down in total teams
76 girls teams last year
90 girls teams registered this year
Boys = Perham, Pillager, Crosby
Girls = all brackets have at least 4 teams
Riverside, Baxter and Forestview for boys (adding HS for Sunday)
Girls = 3 facilities
Sunday = no games later than 3pm
Saturday = no games later than 5pm (1 bracket at 7pm)
Registration should be \$83k
Want us to use ready play next year, would prefer Tourney Machine
Tim + Karissa will look into location bins, scoreboards, etc...
Registration is at a point that we can close both boys and girls

- a. Director – *Ellen Thomes*

- i. *3rd/4th girls decision was made to leave as is – first tourney this weekend*
 - ii. *Most teams have had 3 tourneys so far, no parent or kid issues to this point*
- b. Treasurer - *Seth Sazama*
 - i. *Deposited 11,500*
 - ii. *Wrote checks for storage units, uniforms, etc...*
 - iii. *Self audit underway, Troy looking into and tracking transactions*
- c. Equipment Coordinator - *Tim Bauman*
 - i. *Can someone go to Forestview for 3rd / 4th grade photos @ 6pm (Darren)*
 - ii. *Need someone on hand for uniform handout / exchange*
- d. Golf Tournament Coordinator - *Derek Hendrickson*
 - i. *On the books for July 28th*
- e. Tournament Coordinator – *Karissa Haugen*
 - i. *We are rolling on final prep*
 - ii. *Still working on site leads*
 - iii. *DIBS should be done next week for volunteer registration*
 - iv. *Have spoken to all janitors, FMS will have concessions*
 - v. *Shirts need to be finalized by Jan. 15th*
 - vi. *Blue shirts for purchase, white for champions, medals for 2nd / 3rd*
 - vii. *Would be great to have any available board members present as able*
- f. 3rd + 4th Grade Coordinator – *Darren Mayers*
 - i. *Nothing to report*
- g. Marketing / Social Media Coordinator – *Karissa Haugen*
 - i. *BBA night post to come in the next few days*
 - ii. *Association email to go out to coaches to remind players, etc...*
 - iii. *Push team photos*
- h. Team Stores Coordinator – *George Washington*
 - i. *Not much going on, talked to Justin about opening it again*
 - ii. *Need 3rd / 4th grade coaches sizes*
 - iii. *Store will close in a week*
- i. BBA Day / Nights Coordinator – *Karissa Haugen*
 - i. *Social media post*
- j. Discipline Coordinator – *Tim Bauman*
 - i. *All quiet on that front, which is nice*
- k. Coaching Committee – *Seth Sazama, George Washington, Ross Ladehoff*
- l. Recruitment Coordinator – *Matt Schmidt*
 - i.

V. OPEN ISSUES

- a. Key Dates
 - i. New Uniform Order
 - 1. GLS will do mockups for new 5th grade uniforms
 - ii. Saturday, January 27th will be BBA Day at boys / girls' varsity doubleheader.
 - iii. February 10-11, 2024 – Boys Paul Bunyan Classic
 - iv. February 17-18, 2024 – Girls Paul Bunyan Classic
 - v. July 28th, 2024 – Golf tournament

VI. NEW BUSINESS

- a. Tournament / competition concerns
 - i. We set tourneys based on last year
 - ii. Need to focus more on coaches insight into what the teams are capable of
 - iii. Making sure the parents feel heard
- b. PBC Cancellation Policy (weather)
 - i. How do we do address this?
 - ii. What can we do?
 - iii. No refunds for weather related
- c. Coaches' Gift Cards at seasons end
 - i. Seth motion to not do gift cards, Tim 2nd
- d. Dusty Dorn volunteer hours
 - i. Assistant coaching after the fact, wondering if he can have vol. hours waived
- e. Process for deposits + withdrawals from the checking account
 - i. Concern about receipts process,
 - ii. deposit / withdrawal form
 - iii. how do we itemize things? There is no way to track as it is now.
 - iv. Updating processes is paramount, is an online program a solution
 - v. Need to establish a protocol, clean up
- f. 2nd grade boys' team PBC inquiry
 - i. Team is not MYAS sanctioned, so unable to play
- g. Payment for non-parent assistant coaches
 - i. We had decided to not pay non-parent asst. coaches

VII. ADJOURNMENT