

**ONTARIO VOLLEYBALL
EMPLOYMENT OPPORTUNITY
LEAGUE EVENT COORDINATOR
6 POSITIONS AVAILABLE**

Supervisor's Title: Suzanne Wallace, Manager of Beach Programs

Position Level: Contract - Seasonal

Contract Term: May 9, 2022 to September 2, 2022

Contract Locations: OVA Beach Volleyball Facility at either Pickering, London or Barrie (Horseshoe Resort)

Positions Available: Six (6) positions in total, two at each facility as noted above

Compensation: \$17.00 per hour, approx. 30 hours per week

Closing Date: Monday, March 21st, 2022

Ontario Volleyball Association

The Ontario Volleyball Association (OVA) is a non-profit member-based provincial sports organization where dedicated volunteers and professional staff provide leadership in the growth and development of indoor, beach and sitting volleyball for all Ontarians.

It is our vision to be recognized as a leading sport organization in Canada. To that end, the OVA works with its partners to support athletes through excellent customer service and by offering inclusive programming on a foundation of physical literacy for all ages and abilities. The OVA will provide athletes with quality opportunities for meaningful competition and will support coaches and officials with professional development opportunities.

Job Summary

The OVA will be hiring six positions (two at each location) where the successful candidates will be a part of the team for the delivery of the Volleyball 4 Life youth and adult beach volleyball leagues in each of our three separate beach volleyball locations: Pickering, London and Barrie (Horseshoe Resort). League will be operating from Monday to Friday each week from the beginning of May until end of August.

Key Responsibilities

- Set-up and take-down of equipment (nets, lines, signage, tents, sound system, etc.)
- Provide logistical support for the competition
- Ensure all COVID-19 and Return To Play protocols are followed and completed daily
- Monitor courts and ensure that the leagues are operating on schedule
- Conduct captain's meetings
- Post-match results
- Customer Service - interact with athletes, parents, and event spectators
- Act as an ambassador for the sport
- Other duties as assigned

Qualifications

- Able to work weekday evenings (Monday to Friday from approx. 4:30pm onwards)
- Familiarity with creating and managing volleyball schedules



- Reliable, self-motivated, hard-working individual
- Willing to work in various weather conditions (rain, wind, sun)
- Familiar with volleyball scheduling and logistics
- High attention to detail
- Ability and willingness to work independently or as a part of a team
- Excellent customer service skills
- Ability to lift up to 50lbs



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The incumbent must also demonstrate the following personal attributes that reflect the OVA's Organizational Standards:

Foster an **inclusive** community.

Treat all people with **dignity** and **kindness**.

Act with **integrity** in all that we do.

Utilize **collaboration** to meet our common purpose.

Embrace **innovation** with bold creativity.

Challenge **excellence** and continuous learning, always.

TO APPLY:

Interested parties should send their resume and cover letter to the OVA Manager of Beach Programs, Suzanne Wallace (swallace@ontariovolleyball.org) by Monday, March 21st, 2022. Please be sure to indicate which of the three facility locations you are interested in (London, Pickering or Barrie).

The OVA is an equal opportunity employer. The OVA is committed to providing an environment that is accessible by all and will make all reasonable accommodations for job applicants with disabilities in order to support their full participation in our recruitment process.

Thank-you, for your application but only potential candidates will be contacted for an interview.