

DRAFT

MARSHFIELD SILVER LACES FIGURE SKATING CLUB

BOARD MEETING MINUTES

DECEMBER 9th, 2018

The meeting was called to order at 6:45 p.m. by Mary Christensen, President.

Present: Lisa Berg, Karen Asplin, Mary Christensen, Gwen Hamus, Lesley Brown, Beth Lass, Denise Sonnemann, Cindy Harycki, Rhonda Schneider, Chris Siegel, Tara Maki

Absent: Shannon Mammen

Treasurer's report: Report through December 8th, was presented by Cindy Harycki. Motion to approve was made by Denise Sonnemann and 2nd by Chris Siegel.

Review of 11/4/18 board meeting minutes. Motion to approve made by Cindy Harycki and 2nd by Lesley Brown.

Old Business:

New Business:

1. Fundraisers updates:

a. How much raised for teams and how will it be divided?:

- The Lumberyard restaurant will get back to Lesley Brown after the first of the year regarding a dessert fundraiser. Mary Christensen was asked about having a cookie dough fundraiser. This will be considered next year.
- Wreath fundraiser made a little over \$1,000. T-shirts for the Ice Show will be paid for with this money. Once t-shirts are paid for, we'll decide if there is enough left to give one free ticket to each skating family.
- \$3,000+ has been donated by sponsors. T-shirts for both teams will be purchased with these funds. The cost of Synchro registration to go to Rochester, coach fees and PET props and costumes are some expenses that the money raised will go towards. We may look into having different levels of Synchro in the future and it would be nice to have some of this money set aside for those teams. Cindy Harycki made a motion to get an estimate from the coaches for expenses going to the Rochester competition and then we'll figure out what amount of the money raised will go towards this and Denise Sonnemann 2nd it.

2. Discussion of co-head coaches for next season: It would be beneficial having two co-head coaches next season. Having two co-head coaches will give a voice to all levels of skaters. We will ask the coach with the next most seniority if they are interested and if not then go on to the next coach. Denise Sonnemann made a motion to explore head coach options based on seniority and Lesley Brown 2nd it.

3. Are we paying coaches for Zamboni time?: We will continue to pay the 15-minute Zamboni time because the coaches are busy answering questions from skaters/parents during that time.

4. Performances at hockey:

Dates: _____ Synchro _____ & HS Team _____: The Synchro Team will be performing at the hockey game on Tuesday, January 29th, and the HS Team will look into performing at the January 7th, game.

5. Board elections posted January 6th, 2019, due January 27th, 2019. Committee recommendations 1-27-19?: Forms are due Sunday, January 20th, 2019. The committee will make recommendations by January 27th. Mary Christensen will ask Danielle Hall to put on the web-site.
6. High School Scholarships (Lisa): The committee consists of Lesley Brown, Denise Sonnemann and Chris Siegel. The form will be posted online.
7. Procedure/Guidelines put in place for change of private ice coaches: Mary Christensen suggested we post the Professional Skaters Association guidelines on our web-site that gives an explanation of proper etiquette on how to change private coaches. Lisa Berg will contact Danielle Hall about posting it.
8. Safe sport update: All board members will need to complete the training. If you are not a member the cost is \$20. Mary Christensen did talk with USFSA regarding parent volunteers in the locker rooms during Ice Show and they said the polices are not meant to impede the sport but are primarily put in place for competitions. USFSA agreed having two parents per locker room is a good idea. Mary will contact USFSA again but we will continue with volunteers as we have in the past.
9. Ice Show Committee update:
 - a. Costumes are ordered: All costumes have been ordered.
 - b. Mondors – will order from Danielle W?: Lisa Berg will check with Danielle Wolosek about ordering mondors but will first check what we have in the storage cabinet.
 - c. Poster/Post Cards/Locker Signs (Lisa): 200 post cards will be ordered. We will not be ordering the big posters but will continue to order the locker signs and use them to give to businesses to display.
 - d. Booklet/program: We will order the same number as last year.
 - e. Shout Outs someone need to collect/type up then forward to Lisa: Cindy Harycki will take care of them again this year.
 - f. Picture Day on the calendar. Do we need to verify we have it reserved and how much it will cost?: Paul Tishim is scheduled for Sunday, February 17th, 2019. Lisa Berg will email and reserve the youth building but was informed the price has increased this year.
 - g. T-shirt design and order: We will have solid black t-shirts with marble design lettering. Lesley Brown is working with John at Victory Apparel. Lisa Berg will take care of figuring out the number and sizes of shirts needed. We will include shirts for board members in the order. Once we know the cost and if Victory has time, we may offer parents the opportunity to purchase shirts.
 - h. Flowers (Karen): Karen Asplin will take care of ordering from Pick ‘N Save again this year and Denise Sonnemann will help.
 - i. Concessions – need to email hockey president to give a heads up: Tara Maki will email hockey regarding concessions during the Ice Show.
 - j. DVD (Rhonda) anything needed? Any money down or upfront?: Rhonda Schneider will contact Shannon Mammen regarding Premier.
 - k. Theme decorations & lights (Lisa): The committee will meet to work on decorations.
 - l. Announcer/Music/National Anthem. Did we ask all the necessary people?: Lille Boero and Emily Jackson have been asked to sing and the announcers have also been asked.
 - m. Volunteer lists: Lisa Berg and Karen Asplin will do this. Chris Siegel also suggested if it’s possible to put the Ice Show volunteer sign-up on SignUpGenius. We’ll look into this.
 - n. Duck Toss & 50/50 raffle: Tabled until the next meeting.
 - o. Props/Easels/poster boards: We only need one and we have it.
 - p. Script Danielle?: Mary Christensen will email Danielle Hall and see if she is interested in doing this.
 - q. Tickets/Seating (need to take out seats for 3:30 and 7:00 show when videotaping). We need to figure out seating and consider ordering different tickets. Chris Siegel will count the current

seating chart and Karen Asplin will take the chart to Heinzen Printing and make sure the chart matches what we are getting for tickets.

- r. Reserve scissor lifts from United Rental (Joe Trierweiler): Tara Maki said Joe Trierweiler will do it.
- s. Dave Asplin and Jay Olson for lights/projector: Dave and Jay will take care of this.

10. Other:

- Everything is set for Holiday Skate. Sweet Retreat of Loyal will be making the cookies and icing. Mary Christensen will email the HS Team Skaters to let them know they can help decorate and help younger skaters decorate cookies for volunteer hours.
- The thank you to the realtor for purchasing so many wreaths has been sent out. Lesley Brown will take care of ordering the flowers for Tonya this week.
- We will look into having the year-end banquet at Melody Garden's Roller Rink.
- Shannon Mammen would like to send out a survey to find out how parents feel about the teams going to Virginia to compete this summer. Dates would be July 31st, and coming home on August 4th. There would be a commitment to practice during the summer. Cindy Harycki is working on getting a quote for a bus.
- Apparel should be available next Sunday, December 16th, per Gwen Hamus.
- The turnout for the preschool skate is very low. We will not continue this year but will look at it again next year.
- It was mentioned that anyone paying for a Gold level sponsorship get two tickets to the Ice Show this year. There was only one sponsor at that level.
- Starting next year, the club will pay for two coaches to go to the first team competition. Any other team competitions the club will pay for one coach to attend.

Adjourn at 9:00 p.m.

Next meeting will be Sunday, January 6th, at 6:45pm, at the rink.

Respectfully submitted,
Karen Asplin