

SHEBOYGAN BLUE LINE ASSOCIATION - COMMITTEE DESCRIPTIONS

The following committee structure is being voted for approval on October 11th, 2023, by the SBLA Board of Directors.

Youth Hockey Committee Responsibilities shall include:

1. Sign up coaches for all teams
2. Coordinate and arrange for Head Referee position. Head referee arranges for game officials and provides for education and training of officials
3. Represent the Corporation at WAHA or regional meetings
4. Provide for education and training of coaches
5. Coordinate the process for team selection
6. Coordinate and determine weekly ice times with Scheduler and rink manager
7. Yearly review/update of the Youth Hockey Handbook for the Board of Directors approval at their June meeting
8. Director of Hockey is responsible for all coaching certifications
9. Conduct an end of year parent survey
10. Such other duties as are delegated to it by the Board of Directors Sub

Additional Positions and associated responsibilities that include, Game Scheduler(s), and Instructional Hockey Coordinator, First Ice & Try Hockey for Free Coordinator, Mitey Mites & Mites Coordinator Registrar, Equipment Manager, Off Ice Instructor & Safety Officer, and Referee & Tryout Coordinator can be found in the Youth Hockey Handbook (YHC).

All position responsibilities can be found in the Youth Hockey Handbook (YHC).

Rules and Discipline Committee

1. The Rules and Discipline Committee shall consist of the Chairperson Youth Hockey, Director of Youth Hockey, Referee Coordinator, and the Rink Manager.
 - (a) A quorum of three (3) members is necessary to conduct business. Association President decides tiebreaker.
 - (b) The chairperson of Youth Hockey Committee is the designated Discipline Committee Chairperson.
2. Operation of Discipline Committee.
 - (a) The Committee shall propose rules of behavior and conduct to the Board of Directors for adoption.
 - (b) The Committee will hear grievances or complaints regarding the behavior of members or participants. Grievances must be in writing and include a general background description. The grievance should be given to the Committee Chairperson who will convene the Committee to hear the grievance. The Discipline Committee will meet as soon as reasonably practicable after receipt of the written grievance. The Chairperson of the Committee shall decide on the calling of interested parties and the taking of testimony of any such meetings. All decisions and meetings of the Committee will be reported to the President of the Board of Directors at the next regularly scheduled board meeting. The decision of the Discipline Committee will be binding and conclusive unless the Board of Directors modifies or reverses the decision.

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Marketing & Fund-Raising Committee Responsibilities shall include:

1. Coordinate all activities that raise funds through sales or corporation activities, such as golf event, themed skating events and other strategic fundraising initiatives.
2. Create event and SBLA promotional materials to preserve SBLA brand cohesion and identity to include proper usage of all logos and common messaging throughout the organization
3. Coordinate the parent's participation in fund raising activities
4. Assist in maintaining merchandise store on SBLA website the website and social media, such as Facebook
5. Promote the SBLA mission through events, community engagement, and public relation activities.
6. Such other duties as are delegated to it by the Board of Directors.

Tournaments Committee Responsibilities shall include:

1. Arrange youth ice hockey invitational tournaments
2. Arrange youth ice hockey state playdowns
3. Arrange youth ice hockey state tournaments
4. Coordinate parent participation in tournaments, playdowns & State
5. Such other duties as are delegated to it by the Board of Directors.

Directors Facilities Maintenance Committee Responsibilities shall include:

1. Coordinate improvements of the facility and property with Rink Manager
2. Coordinate pre-season cleanup of the facility
3. Coordinate other tasks relating to the rink such as bleachers, lights, and painting
4. Such other duties as are delegated to it by the Board of Directors