

## **CPHL BOARD MEETING MINUTES – WEDNESDAY, JANUARY 25, 2023, VIA ZOOM 7:30PM**

Attendees – Kent Barrett, Kevin Lawson, Sharon Blackwell, Gerald Doucette, Ishan Manerikar,  
Jacob McGregor, Chase Petruska, Tracy Petruska

**Purpose of Meeting – to discuss upcoming tournament, player recruitment, summer training camps.**

### **Agenda**

**Review minutes from November 28, 2022, meeting**

**Recruiting new players**

**Summer training camps**

**Bank signing authority**

**Bylaws**

**Meeting was called to order at 7:40pm.**

Tracy read the minutes from the prior meeting.

### **1. FINANCIAL**

#### **1.1 Fiscal Year End**

Sharon noted that the 2021/2022 financial statements are with the final reviewer, after which the statements should be approved by the Board and presented to the membership, ideally at an AGM. As the proposed date of the Banquet scheduled for May is past the six-month cut off required by CRA, an AGM needs to be scheduled in the next several weeks. CPHL year end is September 30.

Decision/Action Items

- i. Sharon indicated that she will email financials to board with an email motion to approve 2021/2022 financial statements, subject to any clarifications
- ii. Sharon will develop a draft agenda for an AGM via Zoom, which could include the presentation of the financials, tournament update, development camp and recruitment, noting that the by-laws require 21 days clear notice

#### **1.2 Banking**

Banking information with RBC is not current and needs updated. The following motions were presented:

Decisions/Action Items:

- i. Motion to remove CJ Ginter from banking signing authority. (Proposed Sharon; Jacob seconded. The motion was carried).
- ii. Motion to remove Keith Bourbonnais from banking signing authority effective April 30, 2023. (Proposed Sharon; Kent seconded. The motion was carried).
- iii. Motion to add Kent Barrett to banking signing authority. (Proposed Sharon; Jacob seconded. The motion was carried).
- iv. Motion to add Tracy Petruska as a third option for banking signing authority. Proposed Sharon; Kent seconded. The motion was carried).

## **2. PLAYER RECRUITMENT AND DEVELOPMENT**

Chase requested approval from the board to proceed with his ideas for player recruitment. The board indicated that the proper approval was given by majority via email stream. Chase indicated that he has created a new poster and business cards and will begin distributing via email and placing posters in places of interest. The board agreed that the CPHL will pay for the cost of printing of posters and business cards.

Chase discussed details of his plans for the summer training camps. Camps will be held for 4 weeks, 2 hours a week on Saturdays in June and September. Kent offered to help and indicated Jeff is also interested in helping with these camps.

Chase indicated he also has connections with other individuals interested in volunteering time to assist with camps. The board agreed with this approach and Chase will send Kevin dates and times and Kevin will book Vivo gym times. Sharon suggested having a wrap up scrimmage game and a social event at the conclusion of the camps.

## **3. SELECTS TEAM AND TOURNAMENT**

Kent provided details of the tournament to be held July 6 – 9, 2023 in Toronto, hosted by the Toronto Toros. Kent detailed some of the work that needs to be done for this tournament such as, booking flights, ground transportation, accommodation and meals, practice times and social events. Kent suggested we create a tournament committee to ensure all areas are completed. Kent asked Kevin to create document to outline what the committee will be responsible for. Sharon, Lana and Tracy all offered to help with these tasks.

Sharon noted that approval from gaming is required for out of province travel and events. Sharon will check on the details of this.

Kent made a motion that the tournament committee would consist of, Tracy, Kevin, Ishan, the coach and one other Selects player. Sharon second this motion. The motion was carried. Sharon made a motion that Kevin chair this committee and Kent seconded the motion, the motion was carried. Kent indicated that he would be a resource to the committee as he has been a liaison to the Toronto tournament organizers in the past. Sharon indicated that she would be a resource to the committee as she has been involved in the financial aspects of previous tournaments.

Kent brought up the coach for the Selects and discussion on how to select a coach, it was discussed, Sharon recommended that a poll of all players, coaches and refs be taken with this question. Which coach would best represent the CPHL at the upcoming Selects tournament? Ishan and Jacob will work on polling this question to the league this week/weekend. They will report back to the board with the results of the poll.

## **4. BYLAWS**

Kent indicated that he and his son Michael Barrett are currently reviewing the CPHL Bylaws and once complete they will call a meeting to bring the board up to date on potential bylaw changes.

**Meeting was adjourned at 9:25pm.**

Minutes taken by: Tracy Petruska, Secretary