

Schaumburg Soccerfest 2020 Registration Process

Date of Event: Aug 28th – 30th, 2020

ALL TEAMS MUST COMPLETE MANDATORY ONLINE CHECK-IN

Please carefully read all of the following instructions

CHECK-IN VIA GOTSOCCER

- Deadline: Monday August 24th, 2020 by 10:00 PM NO EXCEPTIONS

- Teams that complete online registration will receive a Confirmation Email by Wednesday Aug 26st, 2020 at 10:00 p.m. Confirmation Email will be sent to the email address listed as “Primary Contact” for this specific event. Please do not send individual inquiries prior to the deadline.

- Online registration documents must include:
 - [IYSA Organization Communicable Disease Agreement](#) – For all Clubs
 - [IYSA Communicable Disease Release of Liability & Assumption of Risk Management](#) – Must be uploaded for All Team Participants including but not limited to the players, coaches, trainers, volunteers, and associated personnel
 - [IYSA Tournament Roster](#)
 - Current Player Cards to match roster uploaded
 - [IYSA Medical Release & Liability Waiver](#)
 - [Concussion Notification Form](#)[IYSA Risk Management Certification](#)
 - [Form NT](#) (Where required)
 - Permission to Travel (Non Illinois /USYSA teams) Fill out form at link below:
 - <http://www.illinoisyouthsoccer.org/forms/notification-to-travel>

- Print and upload

Directions to Complete Online Check-In:

1. Fill out and save the forms above to a PDF.
2. Submission process:
 - a. SCAN each document.
 - b. SAVE each document type as an individual PDF as they will be uploaded separately.
 - i. Please use descriptive titles so you will know which files to upload.
 - ii. Please upload all player cards as one PDF document.
 - c. UPLOAD the documents to GotSoccer
 - Log in to your team’s GotSoccer page with your username and password.
 - Select Tournament name.
 - Select the “Documents” tab.
 - Select the labels from the drop-down list in the “Team Document Upload” box and upload the appropriate files.

Final Step of the Registration Process

- Due to the effects of COVID-19, there will be no face-to-face check in process for the 2020 Soccerfest (typically completed at the Schaumburg Marriott). All Check-in's will be done Online. Uploaded Player Cards will be compared to the uploaded tournament rosters.
- Each teams **MUST** bring a hard copy of their tournament roster to each game. This will be collected by the tournament officials and kept on file for COVID-19 contact tracing purposes.

Commonly Asked Questions

ROSTER UPDATES (If applicable):

Must notify Dominic via email at dominic@gotsoccer.com. After confirmation of your initial check-in, your roster is locked and you will need to contact Dominic to confirm your updated roster.

How do I add a guest player?

Step 1: OBTAIN the guest player's card and medical release form.

Step 2: ADD the guest player to your official Roster (USYSA or US Club), and Tournament Roster; unique jersey number, player identification number, and date of birth to the existing approved rosters.

Step 3: SCAN and COMBINE into a PDF document

Step 4: Obtain the guest player form from your State or US Club loan for and upload

Can I have different player passes from different organizations?

Mixed rosters will NOT be allowed. Teams can only check in using all US Club passes/roster, or all USYSA Passes/Roster.

How do I add a guest player after I submitted my online registration?

Contact Dominic via email at dominic@gotsoccer.com to add guest players online. You will need to upload an updated roster(s) with the guest player's information on it (jersey #, name, birth date, player ID #) and upload their player card (either separately or with the rest). Please let me know when this has been completed.