

Access Event Centre – Morden Manitoba

COVID-19 Restoring Services: Site Plan Effective: October 10, 2020

These standards are considered the minimum guidelines that must be followed and will be carried out by Access Event Centre facility staff. Provincial Sport Organizations and groups may have additional regulations, those regulations are the responsibility of each group to address and enforce.

***Non-compliance may result in being prohibited from further use of the facility.**

Guidelines for all facility users:

- Stay home if you are experiencing symptoms, even if they are mild.
- **Face masks are required when inside the Access Event Centre.**
- Screen participants, staff, and volunteers daily for symptoms prior to work or participation in activities. Individuals who are ill with COVID-19 symptoms will not be permitted on site for work or scheduled activities.
- Always allow physical distancing of two meters (6ft); except brief exchanges and when actively participating in a sport or recreational activity.
- Avoid congregating in shared areas, such as the lobby of the facility.
- Use hand sanitizer when you enter and exit the facility.
- Follow guidelines from sport organizations and facility site plans to minimize physical contact and risk of COVID-19 transmission between participants.

Enforcement

The City of Morden has received approval from Manitoba Public Health on the Site Plan for the Access Event Centre (AEC); as confirmation that the plan is consistent with the current COVID-19 Prevention Orders.

We are relying on Manitobans to do their part. The safety of our facility users, staff and the public are the main concern. The staff at the AEC will encourage compliance of the site plan. However, if a person or group are not following the identified plan, the proper authorities for enforcement may be contacted by staff or a concerned member of the public to ensure compliance.

**To report non-compliance contact:
By Law Officer 204-822-2562
Morden Police 204-822-4900 or
Provincial Government 204-945-3744.**

These Officials can ticket individuals as well as ban them from further entry to the facility.

Flow of People and Physical Distancing

The maximum number of people permitted indoors is 50, except where distinct groups of 50 can be separated to prevent cohorting with other groups as well as sufficient space to avoid congestion.

Community Services Staff may be present at the entrance of the Access Event Centre to direct users to the proper location, answer questions, discourage congregating and manage access. However, it is expected and essential that the public follow the COVID-19 protocol established.

The booking system will be used to ensure proper spacing between bookings and to limit the number of people in the main office, non-contact payment is encouraged.

No large drop-in activities are allowed at this time, example: public skating.

Signage will be placed at the entrance of the facility to remind staff, volunteers and facility users of physical distancing measures, hand hygiene and cough etiquette.

Signage

- COVID-19 guidelines will be posted at the entrance of the AEC.
- Signage will be posted at the main office, washrooms, and throughout the facility.

Monitoring

Director of Community Services and/or Facility Maintenance Manager will monitor the building each day and follow up with appropriate staff if site plan is not being followed.

Care & Control

- Each facility user will be required to keep a list of the members of their group and contact information for 21 days to ensure appropriate public health follow-up can take place if a participant is exposed to COVID-19.
- The renter of the facility is responsible for the actions of their group members.
- The renter is responsible for pre-screening the group members: i.e. if they have been out of the province in the last 14 days or showing symptoms of COVID-19.
- Anyone displaying signs of COVID-19 are not allowed to enter the facility.
- People who are ill should NOT participate in or be spectators of recreations activities.
- Participants are required to bring their own water bottles and not to share with others.

Main Building

- Entrance through west doors (automatic accessibility door).
- Exit through east doors (unless automatic accessibility door is required).
- Hand hygiene stations will be placed at the entrance and exit of the facility.

Community Services Office

- Only 1 visitor will be allowed in the Main Office at a time.
- Staff will exit through the second office door if visitors are in the general office area.
- Distance stickers will be placed on the floor outside the office area.

Washrooms

- Maintenance staff will clean high touch areas every three hours in the facility.
- Maintenance staff will complete a thorough clean each evening of washrooms, dressing rooms, water bottle fill stations, common areas, and high touch zones.
- Enter lobby washrooms at the north and exit through the south.
- Washroom assignments:
 - Community Hall users will access the washrooms in the Hall.

- Co-op ice surface area users will access the Co-op Dressing Room washrooms.
- Kinsmen Room users will access the Co-op lobby washrooms (maximum 3 people).
- Morden Chiropractic Centre meeting room users will access the main lobby washrooms.
- Huron ice surface area users will access the Huron dressing room washrooms.
- Patrons in the lobby and main office area will access the main lobby washrooms.

Community Hall

- Maximum number of people: 100 people, in two groups of 50.
- Enter through the Community Hall south doors.
- Exit through the Community Hall north doors.
- Use washrooms in the Community Hall.
- No access to the AEC lobby.

Co-op Gold Arena

- Entrance to the Co-op Arena will be from the main entrance as marked.
- Exit from the Co-op Arena will be from the East Co-op Arena door – marked Exit. (Door previously marked as Emergency Exit Only).
- Maximum people on the ice for provincial sport organization user groups: 50 (includes players, coaches, officials).
- Maximum people on the ice for recreation and private rentals: 25 people.
- Maximum people in the stands: 50.
- Maximum people in the inside Co-op Gold Arena lobby: 25.
- Dryland training must take place outside or in the assigned dressing rooms.
- Dressing rooms will be marked with every 2nd player stall blocked off to ensure physical distancing. Dressing room space available: Room 1: 10 people, Room 2: 9 people, Room 3: 10 people, Room 4: 10 people, Refs room: 2 people.
- Note: Coaches and Managers please check your dressing room assignment online prior to your ice time. [See schedule here.](#)
- Temporary Dressing Areas will be identified (A, B, C) for U7 and U9 players for putting on their skates.
- Ice users can enter the facility 30 minutes prior to their scheduled ice time.
- Ice users must exit the facility 30 minutes after their ice time is complete.

Huron Window Corporation Arena

- Entrance and Exit to the facility for Huron Arena Users will be through the main entrance as marked.
- Maximum people on the ice for provincial sport organization user groups: 50 (includes players, coaches, officials).
- Maximum people on the ice for recreation and private rentals: 25 people.
- Maximum people in the stands: 100 per side.
- Maximum people in the inside Huron Window Corporation Arena seating: 15 per side.
- Maximum people in the Huron Window Corporation Arena lobby: 20 people
- Dressing rooms will be marked with every 2nd player stall blocked off to ensure physical distancing. Dressing room space available: Refs room: 4 people, Room 2: 11 people, Room 3: 11 people, Room 4: 11 people, Room 5: 10 people, Room 6: 2 people.

- Note: Coaches and Managers please check your dressing room assignment online prior to your ice time. [See schedule here.](#)

Morden Chiropractic Meeting Room

- Maximum number of people: 45.
- Enter meeting room using the north doors.
- Exit using the south doors.
- Use washrooms in the main lobby.

Kinsmen Room

- Maximum number of people: 20.
- Entrance and Exit to the facility from the main building entrance as marked.
- Use washrooms in the main lobby.

Lions Room

- Maximum number of people: 20.
- Entrance and Exit to the facility from the main building entrance as marked.
- Use washrooms in the main lobby.

Vern's Carpets Play Centre

- Closed until further notice.