

**MYHA Board of Directors
Agenda
April 4, 2016 7:00 pm**

Mission:

To provide youth in the greater Menomonie area with the opportunity to learn, play and compete in the game of hockey with an emphasis on growth in the areas of skill development, teamwork, and sportsmanship.

Vision: *Pursuit of the model USA hockey organization following the American development model*

Ground Rules:

Mutual respect, be timely – start on time and end no later than 9:30 p.m. Come prepared. Allow enough time to make decisions and stand by your decisions. Communicate, conduct yourself and make decisions based on what's best for the entire association versus just your child!

Call to Order: Keila Drout called to order at 7:13 PM

Role Call/Quorum:

- Keila Drout, President - Present
- Kristi Hendrickson, Vice President - Present
- Stacy Hintzman, Secretary - Present
- Amy Moseler, Treasurer - Present
- Steve O'Dell - Present
- Scott Yukel - Present
- Meagan Frank - Present
- Jacob Verdon - Present
- Todd Sisko - Present
- Heidi Rebeneck - Present
- Mike Moseler - Present

Member Comments:

Secretary Report:

February 2016 Minutes were approved and posted.

Suggested to post PowerPoint from Annual Meeting for March Minutes.

- Kristi Hendrickson will send final PowerPoint to be posted.

Rental Skates Update:

- Board decided to ask for skate donations to start with and see how many we get in.
- Recommendation to track who hands in skates.
- Still need to figure out where they would go and where we would move cleaning supplies.
- Skate drive ONLY! Skate drive in August! Save your skates.
- Meagan will send message to members asking them to hang onto their skates and we will discuss further next steps over the summer.

Treasurer's Report:

Checking: \$29,788.56

Savings: \$11,088.38

Scholarships: \$2,587.91

Fundraising: \$9,186.17

Asked for approval to send final check to the ice board for ice time.

- One of the \$20,000 checks for ice time came out fundraising.

Still waiting for state check, Kristi said it should be coming.

- \$6,000 state check that will be deposited.

Has around \$2400-\$2600 from concessions to be deposited..

Switching to Quick Books.

All outstanding bills have been paid so everything should be paid by now.

- Todd asked if Kado's has been paid for metals, yes!

President Drout Update:

MOTIONED TO MOVE TO CLOSE SESSION. MOTIONED OUT OF CLOSE SESSION.

Survey results are in for our review.

- Keila will email them before the May meeting for our review and we will discuss at the May meeting. ***All board members need to review and be prepared to discuss.***

Suggestion for a by-laws committee to review and rewrite the by-laws.

- This would save time at regular board meetings and allow the board to focus on other important topics.
- Committee would bring them back to board for final approval and then they would be presented to members.
 - Suggestion for a special meeting to approve by-laws rather than waiting till the year end meeting.
- Keila, Kristi, Mike, Steve, and Stacy all volunteered for the committee.

Restructure board plans/ideas:

- Discussion around board member with committees under them and the importance of utilizing those committed to discuss ideas and work on projects.
 - The committees should then bring their ideas and plans back to the board.
 - We should be having subcommittee Meeting and then a Board Meeting to recap ideas from subcommittee meetings.
 - This will help the Board be more efficient, the discussion and work can be done before it comes to board.
- Encourage and making sure we have more membership involved.
- Use the WAP diagram to create discussion and show opportunities.
- Not all members know all members so we need to figure out a way to get more people involved.
- Suggestion to have someone from every level on each committee (especially for fundraising).
- Discussion around the way we are structured? Is it best?
 - Equipment and Scheduling together, does that make sense?
 - May be time for a few changes.

Discussed Hours:

- Everyone had opportunity to get hours however some people just chose not to come.

- Do we need to track how many communications were sent asking for volunteers?
 - Could be pulled from volunteer spot.
- Suggestion to Audit hours? What would that take?
- In 2016 we didn't accept unsigned sheets this year.

The rink will be getting new board for next year, bought from River Falls.

- Seamless board and includes benches.
- This will be a great add-on to the rink and for spectators.
- We are looking to sell old ones if anyone is interested.

Utilization of WAHA guide for planning.

- Reviewed April and May list of things to accomplish and assign.
- Everything is complete expect Safe Sport through USA Hockey.

Suggestion to send Thank you to all families and sponsors for a great 2015/2016 season.

- Keila and Jake will take care of.

Discussion around working at Country Fest:

- Should this be Hours vs. Fundraising because the association gets paid for it.
- Selling Wild Programs should be included in the same category.
- Discussion around what an hour is worth? Not much based on what we get paid.
- Talk around fundraising dollars for Country Fest instead of Volunteers hours.
- Discussion around giving no fundraising or volunteer hours because members get a ticket.
- 306 hours were given out last year for Fests.

Keila moved to make Country Fest/Rock Fest fundraising dollars instead of volunteer hours to meet fundraising requirement for 2016/2017.

Suggestion by multiple board members to have Country Fest/Rock Fest just is for the benefit of the association. Motion appended the motion to have it be just for the association and hours or dollars are not given.

Todd seconded motion. Everyone Approved. Motioned carried.

Vice President Updates:

Updates: Kristi Hendrickson

Bid put in for hosting two tournaments for the association.

- Bantam 2017 unfilled state tournament.
 - Heim agreed to run state tournament.
 - They will pick in May.
 - Dates of tournament are March 4 and 5th.
- 2018 bids were due April 1st.
 - Bid on Squirts, Bantams, and Peewees tournament.
 - Paid \$100 to bid.
 - Will know by May.

WAHA Guide:

- Showed book and how it as suggestion broken out my committee
 - This will drive agenda and committees works.
 - Shows what is most important to focus on.
 - Kristi will send out electronic spreadsheet for board members to use and track.

Ice Board:

Updates: Amy Moseler

The Ice Board has requested that the back closet in the community room be cleaned out.

- Items can be moved back to the compressor room.
- Ice Board wants to put tables and chairs in there.
- Cleaning supplies could also go to compressor room.

The Ice board has hired Kristi Hendrickson to do rental and ice scheduling for the community room and ice rink moving forward.

- This will take some of the load off of Brent, with Kristi as a scheduler with user groups.
- She will also do some Marketing for the community room as well.
- She will work collaboratively with MYHA.
- Trial Run for one year.
- We may not need to give hours to someone in MYHA for scheduling.
- Facility Manager = Brent; Facility Administrator = Kristi

Discussion around ice time and role of Ice Board vs. MYHA Board

- All unused ice is billed to us.
- How the board is structured with the ice board does not make sense.
- Should we be treated like a user group?
- Need to have someone update the Menomonie Ice Board information on the Website.
- When looking at changing by-laws; include the Ice Board.
- Our ice bill stays the same every year...even if we use more or less. The MYHA board has been told that our hourly bill ends up less based on the hours we use.
- Need to look at usable hours vs. hours that sit empty.
- In theory, our bill should go down but it is not.
- Did to dig into exact hours used and find the gap to rectify.
- Ice hours/numbers need to be re checked and someone needs to fully understand them.
- Kristi will go back through the hours and total them. Essentially, we need her to do an internal audit on ice time used, billed, and empty.

General Operations & Ice and Recognition:

Updates: Steve O'Dell

It is the last call for hours:

- An email will be sent to members without hours completed.
- First a "soft" email to give them a reminder to get any unturned in hours handed in, and then a more serious email with more details will follow.
- He will do a final check with Sheri Platter
- Need members to understand it is THERE responsibility to complete hours.
- Over \$5000 of unearned hours.

- Members cannot register until their hours are paid for and we can turn into collections if needed.

Three people that have expressed interest in the Register position for next season.

- ***Please email Steve if you have any insights.***

Hockey Operations:

Updates: Scott Yukel

No Update.

Communications:

Updates: Meagan Frank

Asked for feedback on using the Venn-diagram

- Board thinks it will be helpful to make it into a worksheet to help members plan out the year and their hours.
- We can use it as part of registration.
- Onalaska youth hockey might have something similar, check out their website.

Fundraising:

Updates: Jacob Verdon

Charity Mania Update:

- Ordered 1200 tickets, and 960 tickets are out. Only 240 left.
- Question around if he will have a hand out night.
 - Yes but those details are still in the works.
- ***Send a communication to "Email Jake if you need tickets."***

Tournaments:

Updates: Todd Sisko

Need to pick weekends for next year after Kristi/Mike has varsity schedules ready.

Last year was the first year we didn't advertise in hockey magazine

- Recommendation for not doing that again this year and save the money.

Suggestion to split up LTS/MITES tournaments so there can be more Full Ice games.

- Can't do MITES Full Ice tournaments until after March 1st.

Suggestion from Jake to relook at the LTS/Mites program

- Suggestion to have a first year LTS program, a Mini-Mite program, and a Mites program.
- Suggestion for 1 day LTS program for first year skaters.
- Scott shared that the Coaching Committee is working on it.
- Suggestion to use Saturday mornings for the 1 day a wee first year program.
- We may get more first years if the commitment is less; more people willing to "try" it out.
- Suggestion for a Learn to Skate ONLY program that includes NO hockey.

- Suggestion for LTS to start after try hockey for free.

Concessions:

Updates: Heidi Rabeneck

Request for summer storage; exclusive to MYHA.

- The fair people were given the same locker room we were last year and they moved stuff.
- Wants a locker room we can lock and keep all concession stand items for summer.

Farmers market has used sinks in the past; request for them to not be able to do that.

- This shouldn't be a problem as they will be moving down by the band shell.

Need to communication that Fryers cannot be used during the fair; we don't have ventilation and/or license for that.

Asked about Computer; leave it in concession for now.

Heidi is working on developing a training program over the summer.

Curious as to when "MYHA" has to completely be out of concession stand?

Heidi is going to reset the key box and give all user groups a different code.

- Ice board rents it out so we don't always know how and when it is used; this would be helpful to know.

Scheduling and Equipment:

Updates: Mike Moseler & Kristi Hendrickson

Welcome Mike Moseler to the Board!!

Mike is just getting his feet wet this week but is looking forward to bringing ideas on equipment and scheduling to next meeting.

Any questions on equipment should be directed to Mike.

- Communicate that with members; please direct questions to Mike via email or cell (but email is best)

Question around who has a Log in and access code for WAHA? Ask Amy.

Scheduling update from Kristi:

- All Jerseys have been handed in and washed.
- Play it Again needs to refund for wrong sizes – practice jerseys.
- We need new jerseys! Some are ripped and stained.
 - Conversation around how do we get businesses involved for jerseys?
 - Develop a subcommittee for discuss what is needed.
 - Develop a plan for new jerseys.
 - Ideas around partnerships with corporations; we need to have a plan before moving forward.

Officials:

- Season Official Incentive: 11 officials completed = \$950
- Grand total spend on officials = \$8990.00 (budget was \$9,000)
- We will be losing 4 officials that are seniors
- Keila will ask to get add posted now in off-campus jobs at Stout.
- 3 Officials – did the bare minimum (13 games)
 - Suggestion to spread out the incentive (a certain amount per month)
 - 1 Stout Student did 21 games in one month!
- Need to have an Officials clinic here in Menomonie and –we will need to advertise this summer!
 - Suggestion for a clinic here in October.
 - Invite all of the kids that are eligible.
 - Do an email Email blast, hang signage around rink and use Social Media to get the word out.

Final Season Numbers for Practices, Games, and Tournaments:

- LTS/Mites: 41 Practices
- Squirts: 44 Practices (Games/Tournaments: A: 1 15/3 B: 15/3)
- Peewees: 52 Practices (Games/Tournaments: A: 25/3 B: 17/3)
- Bantams: 53 Practices (Games/Tournaments: 28/3)

Canceled Games:

- Squirts:4
- Peewees: A:10 B:4
- Bantams: 5
- Total Ice Time Usage: Oct-March; 403 hours (includes home tournaments)

Old Business:

- Add Skate donations to WAP - Not going to add to WAP just going to ask for donations.
- Schedule collaborative meeting w/ MYHA Board and Ice Board – NEED TO SCHEDULE.
- Summer Retreat/Work Groups to work on by-laws – Keila will lead.

Adjourn: Keila motioned to Adjourn. Scott 2nd. Motion Carried.

Next meeting: May 2, 2016 at 7 PM

- Will decide on June date in May and July meeting with me July 11th due to the 4 of July Holiday.