



Bogus Basin Ski Club (BBSC)

09/09/2015
(Form Date)

TRIP RECAP FORM

EVENT: Copenhagen, Norway Hiking, Biking & Kayaking Trip 2018

DATE: Aug. 14-31, 2018 (incl. Extension)

WHERE: Copenhagen and Norway with optional extension to Iceland

SHORT DESCRIPTION: This very active trip centered on hiking, with some biking and optional kayaking. It included 3 nights in Copenhagen, with city walking and canal tours; and 11 days (including flight transfers) in Norway with hiking experiences; scenic tours by train, coach and ferry; a day tour to visit glaciers; and biking in Oslo. The optional Iceland extension for 3 nights was "on your own" for participants. The basic trip included heavy Hors D'oeuvres/ wine on arrival day, and another wine party and wooden sailing ship cruise on departure night from Oslo. Roundtrip air fare from Boise was provided with assistance from Global Travel, Boise.

EVENT/TRIP LEADER: Mary Pribble

PHONE: (208) 921-1892

EMAIL: pribblem@hotmail.com

Assistants

NAME: Vicki Kuebler (back-up)

PHONE: (208) 484-3352

NAME: Don Pribble, Photographer

PHONE: (208) 484-9030

COORDINATION PERSONELL, POINTS OF CONTACT (OUTSIDE ORGANIZATIONS etc.)

NAME OF ORGANIZATION: Global Travel

NAME: Kim Johnson

PHONE: (208) 387-1000

EMAIL: kim.johnson@globaltrav.com

MARKETING, PUBLICITY, AND COMMUNICATIONS:

WEBSITE/E-mail BLASTS -- The BBSC Board approved the trip (tentatively) in the fall of 2017, after initial planning and input from the trip leader. Flyers and e-blasts were provided to club members and interested individuals, with updates provided periodically (usually every 3-4 months for updates)

MARKETING AND PUBLICITY -- Adequate outside (non-BBSC members) was difficult to procure. However, Paul Markowitz was able to get notice of the trip to the Intermountain Ski Council

(which netted 1 trip participant) and Steve Coxan (former Far West Ski Assoc. president) got it published on the FWSA website, but the FWSA notice (in Mar of 2018) was obscure with original flyer language somewhat muddled. This was partially corrected with the FWSA website master through coordination. The FWSA e-blast engendered some inquiries regarding the trip, but none participated. However, 2 ladies from Alabama participated, and knew of it since one of them still gets the BBSC e-blasts, had once lived in Boise.

BUDGETED COST PER PARTICIPANT: \$4,140 (land tours, plus partial airfare) plus roundtrip air fare to/from Boise.

SUPPLIES NEEDED: N/A

FOR SKI CLUB TRIPS (skiing, biking, etc.)

OVERALL COSTS (PER contract or estimated): \$96,815 (tours, airport transfers, lodging, some meals, wine & cheese parties). In addition to the contract price for the land tour, cross-Atlantic airfare was handled on an individual basis. Kim at Global Travel assisted some reservations (charging \$50/pp extra for this service), while others booked their own tickets. Group ticketing would have cost more, so we did it individually. Cross-Atlantic air tickets were around \$1300 pp, depending on location flying to/from.

FINANCIAL RECAP

HOW MANY VOLUNTEERS ASSISTED: One person (Vicki Kuebler) served as backup.

HOW MANY PEOPLE ATTENDED (APPROXIMATELY): 24 people for basic plan, with 19 people going on to the Iceland portion.

HOW MANY MEMBERSHIPS WERE TAKEN: 7 (5 were for the \$10 summer/fall only)

REVENUE RAISED/SPENT: \$96,815. The trip broke even.

LESSONS LEARNED (Comments to make next year's event/trip run smoothly): This trip was complicated due to the many bus, ferry, and other excursion details. On a few days, I had to have 5 different vouchers available for different carriers. **It was vital to have all these vouchers ahead of time, and know as many details as possible, such as pickup points for tours, names & cell numbers for companies/carriers and drivers.** I got this information from Kim Johnson at Global Travel, who got it from Scan Tours, the European agent. I wanted to have this information at least 1 month before departure, but didn't get it until about 1 week out. (This seems typical of travel agents; on a previous trip to Europe, which I planned with Holiday Ski Tours out of New Jersey, I didn't get the information until the day before leaving!) **Recommend the trip leader photograph all vouchers on his/her cell phone, and have an active cell phone international plan, in case any voucher(s) are lost. I also recommend that the trip leader have a back-up, familiar with the itinerary.** Vicki, my backup, spent over 2 hours with me at Global

Travel, going over the schedule and the many vouchers. (There were over 50 vouchers and e-tickets for the trip.) The trip leader should also warn participants that some hotels may not have elevators, although most do.

Overall, Global Travel/Scan Tours met my wishes, despite a few minor snafus. Using a travel agent for foreign travel is essential -- they know the desirable restaurants, hotels & tour companies. I could not have done this trip without an agent.

TOTAL EXPENSES (ATTACH RECEIPTS OR SEND ELECTRONIC COPIES): See attachments:

- Bank Reconciliation
- Final PYT to Global Travel
- Payment Record for Norway
- Personal Payments from Individuals (4-page spreadsheet available upon request)

PROCESS NOTES: (Please use this space to jot down notes as you work the process so others may learn and use it in the future)

1. Date: May 2017

Action: An Interest Assessment from the Annual Meeting of 2017 indicated approximately 15-20 people were interested. Board approval achieved, pending sufficient number of participants needed to pro-rate costs

2. Date: May-Sep 2017

Action: Trip leader researched intended trip and coordinated with Global Travel, who in turn selected a European agent (Scan Tours) for pricing and to secure tours, lodging, and group meals, and to determine pricing.

3. Date: Oct 2017 - Jul 2018

Action: Continued coordination with Global Travel, regular updates and questions answered to participants.

4. Date: Apr 29, 2018

Action: Pre-trip gathering for participants at the home of Diane Ross. Itinerary provided and questions answered.

5. Date: May-Jul 2018

Action: Double and triple checked flight information. Discussion with agent regarding all details (name & cell phone numbers for all providers).