

Lower Cape Bluefins Association Bylaws

Article 1.

1. The name of the league shall be “Lower Cape Youth Football Association Inc.”, from here on be referred to as “LCBAI”.

1A. The LCBAI is a member of the “Old Colony Youth Football League” here on referred to as “OCYFL” and shall abide by all rules and regulations of the OCYFL.

2. Organization and purpose:

2A. A non-profit organization for the purpose of providing a healthy recreational program for youth interested in tackle football.

2B. Teach fundamental football skills and techniques.

2C. Provide fun, enjoyment, and game competition with adult leadership.

2D. Teach to win with pride and lose with dignity.

2 E. Build minds and bodies through good clean sportsman-like play and vigorous exercise.

2 F. Teach the importance of teamwork.

2G. Encourage all participants to complete what they start and the value of not being a quitter.

2H. All adults are advised this organization is for the benefit of youth that are not yet capable of providing this type of activity for themselves. This organization has no provisions for and will make every effort to avoid adults and adult organizations that would use this program to further personal ambitions or gains.

Article 2.

1. Duties of the Board of Directors.

- President. The President shall preside at all meetings of the league and carry out policies set by the board, appoint all committees and supervise their activities. See that the league adheres to the rules, regulations, and policies of LCBAI and OCYFL. The president shall sign all checks along with the Treasurer and/or Vice President.
- The President shall attend all OCYFL meetings, if unable to attend another member of the board shall attend and be authorized to vote on any and all rule changes, league realignments etc...

- Vice President. The Vice-President shall perform all the duties of the president in the absence of or the disability of the president and shall carry out assignments of duties as delegated by the president.
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- Treasurer. The Treasurer shall receive, safely handle and deposit all funds of the league and pay the same at the order of the president. Sign all checks in the absence of the president and make a financial statement at each board meeting and an annual report.
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- Director of Operations. The Athletic Director shall be responsible for all activities relating to football, coaches, parents, referees and fields. This includes representing LCBAI at recommending coaches, providing team uniforms, scheduling referees and dealing with problems related to these.
- Also, plans and conducts homecoming events, parties, banquets and other functions.
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- Secretary. The Secretary shall be responsible for taking notes and all board meetings and shall present a typed copy for distribution to all present at monthly board meetings. The Secretary shall be in contact with the board members prior to each meeting to gather the required information for meeting minutes.
- Shall make all changes to the by-laws as approved by the LCBAI board.
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- Fundraising Coordinator. Shall be authorized by the board to coordinate with local businesses, nonprofit organizations, school administrators and/or any other venue that can be temporarily used to raise donations, sell goods and services, auction goods and/or services, sell advertising or generate revenue in any way for the program.
- Shall collect and record all donations and sales, collect all of the same and be given to the Treasurer.
- Shall provide a monthly report on fundraising revenues
- Shall be authorized by the board to present all donors with the LCBAI federal tax ID number for the purposes of charitable tax deductions.

- Marketing Director. Shall be authorized to receive quotes on all apparel, uniforms and marketing, manage webpage, promotional facebook posts and other forms of social media.
- All quotes received from vendors must be approved by the board prior to orders being placed.

- Board of Directors. The board of directors shall not consist of less than 7 nor more than nine members. These shall include the president, vice-president, secretary, treasurer, fundraising coordinator, and up to 4 members- at- large. The board shall have the authority to fill vacancies on the board if this arises between annual meetings.

The board shall be the governing body to the LCBAI and may rule on all matters not specifically covered by these by-laws.

2. Policies shall be adopted by the board of directors as needed to aid in the enjoyment, learning, and encouragement of all players to continue to participate in organized tackle football.

3. The board of directors shall have the authority to designate and delegate necessary authority to the officers of the organization to accomplish the goals and purposes of the league.

3. The principal operation of this league shall be in or about the towns of the Lower Cape including Brewster, Harwich, Chatham and all towns east to the outer Cape.

3A. Any player who has enrolled in Lower Cape Bluefins Association Inc. that relocates outside of the boundaries shall be allowed to continue their career in the league until they either age out or weigh out of the OCYFL by-laws.

4. This league shall have the power to make and enforce rules and regulations to govern itself.

5. Membership shall be any person who's child is enrolled to have an active participation to effect the objectives of the league, or to those that volunteer or are voted in as honorary members.

6. The president of the league shall hold an annual meeting prior to December 1st. for the purpose of reviewing present year's activities and electing a board of directors for the next year. Newly elected directors begin serving effective at the end of the current season.

6A. The membership shall elect a minimum of seven directors by popular vote. The board will organize themselves at the first board meeting after the annual meeting. If the board drops under seven members during the year, members will be selected by the board to fill the vacancies for the current year. Members do not have to be present at the annual meeting to be nominated for or removed from the board.

6B. Board members shall serve until replaced.

6C. Two-thirds majority of board members present shall fill the vacancies.

6D. Board members shall attend all scheduled meetings unless excused by the president.

6 E. Regular monthly board meetings will be held during the year excluding August and December.

6F. Two unexcused consecutive absences shall result in consideration for removal.

6G. Board members may be dismissed by a two-thirds majority vote of the board.

7. Board of directors shall enforce the playing rules of OCYFL and LCBAI. The board will approve all football coaches.

Disciplinary action, if necessary, of any football coach, parent, or league official will be administered by the board.

8. Amendments. The constitution may be amended, supplemented, or modified by a two-thirds majority vote of members present at any board meeting.

9. A presidential committee shall review the constitution and by-laws at least every three years.

10. Statement. The Lower Cape Bluefins Association Inc officers, sponsors, coaches, and supervisory personnel are not responsible for injuries to persons or damage to property other than insurance coverage.

Article 3

1. Teams. The LCBAI Youth Football League shall organize and supervise teams as needed to operate within the guidelines of OC Football.
2. Players. Player eligibility will be based on the rules set forth by the OCYFL program.
3. Games. Games will be scheduled and played as outlined by the OCYFL scheduling committee.
4. Sign-ups. Conducted at locations and times set forth by LCBAI.
5. Coaches. Football coaches will be approved annually by majority vote of the board of directors.
 - 5a. The LCBAI board understands that coaches may present themselves at any time during preseason. No person shall engage in coaching from the fields or the sidelines until that person has been CORI checked and approved by the board for a designated age group.
 - 5b. No coach shall be added to any team after August 31st of the current season.
6. Practice. Conducted within framework of LCBAI.
7. Parent Representative. Parents of each team (one per age group) with the help of each head coach, will select a team Mom/Dad to work with the head coaches in matters relating to this particular team. The team Mom/Dad cannot be the Spouse of either head coach of this team.
8. Amendments. These By-laws may be amended, supplemented, or modified by a majority vote of the board members present at any regular board meeting.