

CGAA Softball Board Agenda

February 10th, 2026

7:00 p.m.

YSB & Zoom

Meeting Called By: Amanda Albert, President

Type of Meeting: Monthly Board Meeting

Facilitator: Amanda Albert

Note Taker : Jenny Thiewes

In Attendance: Alex Tucci (Zoom), Jenny Thiewes (Zoom), Amanda Albert, Kelly Nelson, Danielle Weise, Kris Steffen, Charlie Wilwert, Tracy Crumb (Zoom), Stephanie Elling, Jessica Weise, Bridgitt Looney (Zoom), Matt Kerttula

Director of In-House Leagues: Alex Tucci

1. SEML Updates
 - a. Stillwater discussion 2/4 joining IH at PB level
 - i. Area associations met via zoom to discuss options for Stillwater to join into the SEML
 - b. Registration numbers to date
 - i. Discussed the numbers specific to each level
 - ii. Will send out another Facebook notice and email to help boost registration
 - iii. Discussed each level and whether we can create joint teams with area associations to help keep girls playing

Action Items

Person Responsible

Deadline

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Director of Tournaments Updates: Charlie Wilwert

1. Pride in the Pack update
 - a. 14U division discussion – Matt K to weigh in on options
 - i. Possible 1 day tournament at GC – managed by the HS team as a fundraiser
 - ii. In previous years the demand has not been there to host a 14U division. After much discussion, the decision was made not to host the 14's for the 2026 tournament due to low demand. Will continue to look at numbers and keep 14's as an option for future PIP tournaments.
2. Softball World Series
 - a. Due to scheduling conflicts with tournaments and try-outs this event will not take place this year
- Will continue to discuss the possibility of a one-day World Series tournament in future years
3. Frios Gourmet Pops reached out regarding selling ice pops for the PIP and Nationals tournament – would donate a percentage of the sales to the association – will follow up with the rep and get more information
4. Discussed the possibility of adding a lemonade stand to concessions at PIP and Nationals – will follow up at next meeting

Action Items

Person Responsible

Deadline

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Director of Fields & Administration: Danielle Weise

1. Fields meeting recap
 - a. Permits for PIP and Nationals are set with prep days included

- b. Gained Lamar 3 and 4 on Wednesdays
- c. Grey Cloud Construction
 - i. With construction on the elementary school beginning summer 2026, parking will be limited – Need to discuss alternative parking options as the construction gets underway and we have a better idea of when the biggest impact on parking will be.
- 2. P/C open gym (Traveling)
 - a. Open gyms will be moving to Bailey Elementary going forward as Grey Cloud is no longer available
 - b. Sign up genius will be sent out
- 3. P/C clinics (IH)
- 4. PAC practices (IH)
 - a. Looking into options to host the IH girls in March
- 5. WR practices (Traveling)
 - a. March 13th start date
 - b. Available on Fridays 5-9:30 and Sundays 2-9pm
 - c. Schedules will be created and sent out to coaches soon
- 6. Batting cage updates
 - a. Turf will be delivered soon
 - b. Discussed netting for batting cages – current nets are 70 x 40 x 12 – looking into options for replacing netting
- 7. Box for CGMS
 - a. Looking to add an additional box with 8U moving to CGMS
 - b. Will tune up pitching machines and get them ready for the 8U season

Action Items	Person Responsible	Deadline
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Player Development: Matt Kerttula

- 1. Clinics with PHS Softball players and coaches
 - a. IH intro to pitching – will schedule
- 2. Try-Out Updates with tight turn around to fall ball
 - a. Try-outs will be held August 14th-16th
 - i. 8U-12U will be assigned a jersey number to help streamline the ordering process
 - ii. Tentatively the 14-16U teams will be allowed to pick their fall ball number

Action Items	Person Responsible	Deadline
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Equipment Manager: Tracy Crumb

- 1. Coaches' equipment hand out – IH and Traveling
 - a. Will hand out IH equipment at upcoming coaches meeting in April
 - b. 8U and 10U travel will need to pick up any additional/necessary equipment – All other teams have their equipment
 - i. Balls and scorebooks will be handed out to coaches at picture night on April 21st
- 2. Any additional equipment needs?
 - a. No additional equipment needs currently

Action Items	Person Responsible	Deadline
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Treasurer: Kelly Nelson

1. Financial Aid requests
2. Softball College Scholarship – need to get details from PHS councilor’s office – publish, post
 - a. Update the current dates the scholarship information needs to be submitted – last year awarded two \$500 scholarships to seniors
 - b. Additional information can be found on the CGAA Softball website under the Home Plate tab
3. Rumblings from coaches/managers? Is another manager meeting needed – people not following process
 - a. Mandatory Managers meeting at 4pm on 3/1 – communication will be sent to all managers
4. Budget updates – all items updated
 - a. Discussed fundraising request form for those who volunteer at the basketball tournaments
 - b. Discussed budget items from main board meeting

Action Items

Person Responsible

Deadline

√ Review any open team/player accounts

Director of Traveling: Tim Dana

1. Traveling Program updates

Action Items

Person Responsible

Deadline

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Director of Events & Promotions: Kris Steffen

1. Traveling uniforms
 - a. All uniforms ordered, socks and belts have been delivered
2. Traveling raffles
 - a. Only 5 teams sold all tickets
3. Picture Updates
 - a. Will be using David Bank Studios for both pictures and banners – allocating 30 minutes per team – schedule TBD
 - b. Discussed options for families to order personal smaller banner photos – will get a link to view the gallery and purchase photos
 - c. Players must present at picture night to be on the banner photo

Action Items

Person Responsible

Deadline

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Director of Communications: Bridgitt Looney

1. Reminders for IH registrations
2. Calendar updates for save the dates – Picture nights, PIP, Nationals, traveling tryouts
 - a. Will discuss communications for the Coaches and Volunteer Appreciation Dinner
3. Fundraising updates/plans for HS team heading to Jackson City, TN

- a. Discussed the various fundraisers the team has completed/has scheduled as they continue to work towards their fundraising goal
- b. Brainstormed additional fundraising ideas

Action Items	Person Responsible	Deadline
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Secretary: Jenny Thiewes

- 1. Motion to approve November meeting minutes - Kelly seconds – all in favor - motion carries

Action Items	Person Responsible	Deadline
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Member at Large I: Stephanie Elling

- 1. Nothing new to add

Action Items	Person Responsible	Deadline
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Member at Large II: Jessica Weise

- 1. Compliance checks for Traveling Coaches
 - a. Majority of coaches are up to date, still waiting on three coaches to complete their background checks/MN Softball checks/ACE training – with the new system, some documents may be taking longer to load
 - b. Discussed some glitches with coaches uploading their training certificates

Action Items	Person Responsible	Deadline
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Vice President Updates: Tim Dana

Action Items	Person Responsible	Deadline
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President Updates: Amanda Albert

- 1. Coaches and Volunteer Appreciation Dinner – tentatively Wednesday 8/5
 - a. Fields and Admin, Events and Promotion and Secretary responsible for planning the event
- 2. Conflict of Interest forms on CGAA.US website for all board members – all complete!
 - a. Background checks for all Board Members through Trusted Coaches
- 3. Registration – credit card processing fee now paid by the registrant – this is being done across all CGAA divisions and will take effect for the 2027 season
- 4. Audit results – qualified opinion
- 5. Motion to adjourn – Charlie seconds – all in favor – meeting adjourned at 9:45pm

Action Items**Person Responsible****Deadline**

1. ✓ Succession planning
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