



**AC Girls High School Hockey
Booster Club Meeting Minutes
Monday, April 7, 2025
Meeting Room 1, 7:00 pm**

Attendance:

Name	Position		Name	Position		Additional Attendees
Rick Mack	President	x	Susan Otto-	Treasurer	x	Erinn Staples
Lisa Reberg	Vice President	x	Jackie Thoennes	Secretary	x	Aaron Zimmerman x
Matt Cook	Head Coach	x				Erica Cooper

April Agenda:

1. Approve March 2025 Meeting Minutes- post.
2. **2025-26 Fiscal year started 04/01/25-**
3. **Budget review**
 - a. Work session Tuesday, April 22, location New Hope Bowl at 6:30pm
 - b. Susan: send out budget worksheet, include 2 yrs worth of previous season budget and final actual numbers
 - c. Rick: Send Susan and Matt the link to the 2025-26 roster spreadsheet- updated total of 31 players 8th grade & older
4. **Shared Contact app-licenses**
 - a. Are there any app-licenses that need renewal for the upcoming year?
 - i. Canva
 - ii. Godaddy thru 2026
 - iii. GAPP gmail app
 - iv. Insurance renewal- add to May meeting
5. **STP for summer**
 - a. Matt will provide this info and dates
 - b. Rick will put forms together after we get info from Coach Matt
 - c. Erinn to update STP page on website
 - d. Jackie will add events/dates to calendar
6. **Update on 2025-26 game schedule**
 - a. Jackie has updated calendar- need to add locations/rinks
7. **2025-26 replacement gear-** jerseys? CCM Jackets, gear bags? See notes in Coach Matt's section
8. **Carla Berg Award**
 - a. Rick will get info to Lauren Mlekoday
9. **Upcoming Special events: Need dates for 2025-2026 Special Events**
 - a. **Girls Youth Night - 12/11/25**
 - i. Aaron Zimmerman suggested have group V/JV players connect with group of youth players by going to Association practices etc
 - b. **Alumni Game - 12/27/25 6pm-7:30pm**
 - c. **Teacher Night - 11/25/25**
 - d. **Senior Night - 01/27/26**

Past Events Recaps:

- 1.

Start here w/ revisions for April agenda (remove done items and add any new items)

President Report: Rick

New Business:

1. Rick will set up a 2025-2026 Booster Families contact list and add these parents to this list and update alumni

Old Business:

1. Locker room remodel package-

Vice President Report: Lisa Reberg

New Business:

1. Reaching out to VFW's for donations upcoming season
2. Date to run coupon sales with Alex
3. Corn Feed

Old Business:

Treasurer Report: Susan Otto

Bank Status:

1. P & L Balance: \$2650.58
2. Current Bank Balance: \$22111.94

New Business

1. No bill from Danny for the cage.
2. Golf tournament? Or sell Gertens? Or an extra day of selling coupon cards? Sell pizza's. Beer bust? More ideas for fundraising.
3. Treasurer position shadow 2025-26 Susan season.
4. Incoming since last meeting: fundraising & donations & Holiday Classic team payments

Old Business:

1. **Budget items to note:**
2. **Coaches** salary- budget cuts-
3. Grants, estimate, plans

Coach Report: Matt

New Business:

1. Scrimmage Fest location/date/time; Jackie add to calendar 11/01/25 Shakopee all day
2. **ADDING TO BUDGET MEETING 04/22/25**- Getting equipment list together for next year- not sure how many plan for next year for parka etc -need list for incoming players/families - 9th graders moving up to summer camps range 3-9 new players possible
 - a. Need to order gloves
 - b. Need to order jackets not sure how many/size to order yet
 - c. Bags for left and one goalie, ordering 10
 - d. Refresh/new warm up jerseys.

Old Business:

1. 2025-26: new equipment needs:
 - a. Need to wait for Fall to place the order, need roster names and numbers
 - b. Matt will do inventory of equipment needs for the budget meeting: Started with Mark.
 - i. New bags
 - ii. CCM Parkas (need to get jacket order done early in the summer)
 - iii. New gloves (down to 3 in size 12 and need more of them)
 - iv. White jerseys to replace upcoming year's senior's jerseys (replace them 1 yr ahead of schedule)
 - c. New stick wraps for incoming players-
 - i. Stick Bandit
 - ii. Need to wait for Fall to place the order, need roster names and numbers
2. 2025-26 Game Schedule
 - a. Matt coordinate with will Norm ACYHA Director for Youth Night date **Girls Youth Night - 12/11/25****Possible Youth games 12/13/25**
3. 2025 Holiday Tourney: December 29-30, 2025
 - a. All teams have signed?? fees for 2025 is \$1300.00, none have paid yet

Future 2025-26 Season:

1. Next years bus trip; 11/21/25- Two Harbors and 11/22/25- Moose Lake (already on calendar)
 - a. **Hotel for team Comfort Inn at Two Harbors** and hotel for parents in Duluth

Secretary Report: Jackie

New Business:

1. Jackie email- Need payments from \$1250-OPC, \$50-need from Bloomington email-AD Quan - BOTH PAID PER COACH MATT 04/15/2025
2. Matthew Rappaport has added 2025-2026 calendar year, start adding next year hockey season games etc; also notified Matt of all Special Events
3. Order special pucks for 30th- Holiday Classic Logo not year Jerry Mlekoday layout new design asking Suzie who she uses for trophies.

Old Business:

1. **Updates to Google Shared Contacts**
2. Conduct training session on managing the website
 - a. tags and getting upcoming season added to the tag list
 - b. managing pages based on what's happening in the season
 - c. Updating pages in a timely manner
 - d. Adding links for in-season photos (social media person) to main page- Erinn
 - e. adding monthly minutes (secretary) to Booster Board page
3. Set up new 2025-26 Season docs in shared Google Folder ([AC HS Girls Hockey 2024-25 player list](#))

Future Items:

1. Suggestions to the city:
 - a. Fix rink sound system speakers- South Rink

Social Media/Website: Erinn

Website/Pages/Calendar updates

1. List awards from the banquet.

Social Media posts

Upcoming Months Agenda :

Future agenda items:

1. **May/June** booster schedule: pick the date for the alumni game in December 2025. The rink mgmt wants us to ask for this ice in june/july) and book meeting room 1 for the after skate pizza party
 - a. Contact Youth Association Webmaster to get 2025-26 season JV and Varsity Tags added to website and attached to Girls HS hockey main tag

CURRENTLY SELECTED TAG(S):

Armstrong Cooper Youth Hockey Association

Armstrong Cooper Girls High School Program AC HS Girls V (2023-2024) AC HS Girls JV (2023-2024)

Teams

Armstrong Cooper Girls High School Program

 Armstrong Cooper Girls Varsity (All Seasons)

AC HS Girls V (2023-2024)

AC HS Girls V (2022-2023)

AC HS Girls V (2021-2022)

AC HS Girls V (2020-2021)

- b.
2. **June:**
 - a. order CCM Parkas from All Star - order replacements (estimate the # we would need to order)
 - b. Decide on fundraisers;
 - i. If Golf Tournament is included, find an event coordinator and start actively planning event, contact New Hope Golf Course to secure a date
3. **July:** call Matt Remore at NHIA and book out meeting room 1 for all booster board meetings for the 1st Monday of the month for the upcoming season (switch to room 2 for months where we meet on the 2nd Monday due to holidays, b/c youth meets in room 1 on those days)
 - a. Add dates to the 2024-25 schedule for the season
4. **August:** Assign dates for special events. Once assigned, email Mark Severson and Matt Remore at the rink with the schedule, and book meeting room 1 for each event night.
5. Add pasta feeds/breakfast to calendar

2025-2026 season:

Submissions for Hennepin County Grant, needs to be submitted by City, need to get info together for proposal

Proposed Capital improvements for locker room (Rick and Matt) > Look at [KJ Branding](#) site for examples

1. **Have \$3600 approx to carry over to next season's budget (2024-25)**
 - a. Future improvements:
 - i. Stick shelving area: [Ask to break out those stick areas for building this year](#)
 - ii. Rolling carts for Sparks machine, tape, etc.
 - iii. New stalls
 - iv. New stick racks
 - v. New weight rack in JV room
2. Project Progress:
 - a. July 2023, Rick drafted proposed plan for remodeling
 - b. Fall 2023: Rick Sent plans to 2 millwork contractors, will reach out to 3rd, awaiting numbers
 - c. 1/8/24: No more spending on this topic this season
 - i. Rick got numbers back from contractors.
 - ii. Rick: Contact Rink > put kick plates back on the newly wrapped locker room doors, the rink should have them from when they took them off or buy new ones. Make sure they all are uniform in size.
3. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
 - a. Lisa Reberg will look at grants when plans are more finalized
 - b. *LR, MC and RM to meet and review plan and get overall budget together*

Meeting adjourned: 7:45pm