

# Agenda

## DCYHA Regular Meeting

**Date:** April 7, 2020

**Location:** Video Conference

**Join Hangouts Meet**

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**Meeting ID**

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**Phone Numbers**

**(US)+1 413-340-2156**

**PIN:** 908 694 435#

**Attendees:**

Jason called the Board Meeting to order at 7:00 PM via Google Meet. Those in attendance and constituting a quorum were:

- **Present:** Jason Simmons, Brian Nelson, Kylee Cook, Brady Sessions, Don McFarland, Anna Erickson, Patrick Jacoben, Rich Lucy
- **Absent:** Jens Horrocks
- **Others Present:** Steve Soto, Ron Ramirez, Preston Patterson

**Action Since Last Meeting:**

Jason read into the minutes the action taken via email by the Board since the last meeting

- **Motion** by Brady, seconded by Jason *“that the DCYHA Board of Directors accept the Bylaws as submitted with the condition the following language will not be imposed on any candidate seeking a BOD seat in the 2020 DCYHA elections: No two persons who are related by birth or otherwise will be allowed to serve in voting capacity at the same time. No person who previously vacated a board od directors set is eligible for a Director’s Position”*
  - Motion passed 5 in favor 0 opposed
- **Motion** by Brady, seconded by Anna, *“To replace the Board seat vacated by Sharly that ends in April of 2021 with Patrick Jacobson”*
  - Motion passed 5 in favor 0 opposed
- **Motion** by Brady, seconded by Anna *“Under suspension of the rules, that no Board Member can hold concurrent terms, to replace the Board seat vacated by Bernie that ends in April of 2021 with Jason Simmons”*
  - Motion passed 4 in favor 0 opposed 1 abstained

**Regular Business:**

**Guest Self Introduction**

Jason verified who was on the call, no introductions were needed

**Approval on March Meeting Minutes**

No minutes to approve, Jason will try to get minutes from Bernie

**South Davis Rec Center Section Report**

The Rec center is closed down for now with no opening date given, the next rec center board meeting is April 20, a decision will possibly be made at that time, some board members are wanting to extend the closer to June or later. The ice has been taken down to ¼” but we could start playing as soon as they

open. The Rec center got new NHL depth nets that can be used during practice, probably not a good idea to use them during games. Cory wanted to remind us they need the office space, Jason will continue to work with Cory to move out of the office as soon as possible. Jason asked if we could get ice in August if the summer schedule needs to be delayed. Rico says only Monday/Friday/Saturday would be available.

### Discussion on Number of Board Members

Jason brought up a possible motion to increase the number of elected members to 6 and make the Treasurer a voting member, Jason explained the reasoning for this was to have two people elected each year, which gives everyone an equal opportunity to get on the Board. It will also make the pool of officer candidates just a little bigger. The reason for giving the treasurer a vote is to keep the number of voting members odd. There was then discussion about the treasurer. Rich felt the treasurer should have a vote, Anna discussed how the treasurer has not always had a vote in the organization. The group also discussed how to fill the newly created two year seat. The suggestion was to follow the results of the election. Rich and Don won and got three year terms, Pat finished third so should have a two year term and Kylee finished fourth and should be offered a one year term.

- **Motion:** by Patrick, seconded by Rich *“to increase the number of board members to 6, give the treasurer a vote to move Pat to a two year term and give Kylee a one year term.”*
  - Motion passed 6 in favor 0 opposed

Kylee and Brian are now voting members for the remainder of the meeting. The bylaws, policies and procedure committee will update the bylaws to make the treasurer a voting member

### Election of New Officers

Jason began the election for new board officers, the group agreed to roll call voting due to the meeting being held via video conference

- **President**

The only nomination for President was for Jason, with no further comments voting began

  - **Results:** 8 for Jason, 0 for others

Jason has been elected DCYHA president
- **Vice President**

There were two nominations for Vice President Pat and Don, the board proceeded to ask a few questions about qualifications from each of the candidates and the VP responsibilities were discussed. Voting began

  - **Results:** 6 for Don, 2 for Pat

Don has been elected DCYHA VP
- **Secretary**

There were two nominations for Secretary Pat and Don, seeing Don on the VP seat, that left just Pat. Anna asked if we could consider new candidates and Jason confirmed we could. Kylee was nominated and voting began

  - **Results:** 7 for Kylee, 1 for Pat

Kylee has been elected DCYHA Secretary

### Review of Appointed Positions

Jason wanted to go through the appointed positions and see where the board stands. The board decided not to take any action or vote to confirm any of the appointments at this time, the positions would just be discussed.

- **Director of Travel Hockey and Travel Hockey Representative**

These positions are on a different time frame, and will be discussed at a future meeting, Policies are being written on how they are selected and filled
- **Treasurer**

Brian is still interested in being the Treasurer
- **Registrar**

Jason has talked to Karyn and she said she is still interested Jason will follow up with Karyn to confirm

- **Coaching Director**  
Steve is still interested in being the Coaching Director
- **Safesport Coordinator**  
This position is newly created, Jason will put together a job description, have the board approve the description and send an email to the members asking for volunteers to fill the position
- **Scheduler**  
Pat is still interested in being the Scheduler
- **UAHA/URL Representative**  
Jason mentioned this has typically been the President, but it doesn't have to be
  - **Motion:** by Anna, seconded by Don *"that the UAHA rep be the President (Jason)"*
    - Motion passed 8 in favor, 0 opposed
- **Gear Manager**  
Jason will put together a job description, have the board approve the description and send an email to the members asking for volunteers to fill the position
- **Webmaster**  
Jason said Jens had been filling this role, but thought maybe it should be somebody else. The board agreed that it should be Pat since is already doing most of the work, Rich can help him with what he needs

### Appointment of Committee Chairs/Members

Jason wanted to go through the committees and at a minimum have a board member assigned to each committee

- **Budget and Finance Committee**  
Brian and Jason are on the Committee according to the bylaws. Pat mentioned that the Registrar has typically been involved. The board thought this was a good idea. Anna mentioned that the travel Hockey Treasurer should be on the Committee as well, the board thought this was a good idea. Jason will discuss this with Karyn
- **Tournament Committee**  
Rich will be board member that serves on this committee, Jason will reach out to membership for other volunteers, once those are gathered we will discuss having a tournament director.
- **Bylaws, Policies & procedures committee**  
Brady would like Anna to stay on the committee Jason will continue to help, the committee will be headed by Don
- **Fundraising Committee**  
Kylee would be willing Chair this committee, Jason will reach out for volunteers from membership
- **Travel Hockey Committee**  
Committee is in the process of identifying head coaches, they will also find an ice scheduler and gear manager, July is when the committee gets firmed up The current committee is Brady, Anna, Jeff Graham, Cody Bohin, Patricia Nelson  
Rich expressed concern with the coach selection process and suggested the process be put on hold. Anna indicated this wasn't a good idea due to timing. Rich will work with Anna to try and address his concerns. Jason would like to have an approved policy as soon as possible

### Jersey's

Pat said that he thinks Karyn should be in charge of this, Harrow wanted to become the provider of the Jerseys, they made an attempt in the past. Harrow went one year and then we severed the ties, The eagles are also looking at Harrow Jerseys. Brad Hall was the original jersey vendor for a long time. It has been nothing but trouble since then. The Board wants to go back to Brad Hall, but we will need an individual working with him. Jason will talk to Karyn about doing this. We need to reach out to him soon for an August Run, need to be on it early. If Karyn is not interested, then we can possibly include it in the gear manager position

### Learn to Play / Summer Skill

- June 2 – 25 for learn to play

- o Jerseys have been order
- o need to check gear once we can get in the rec center
- o June 30 – July 23 for skills

The board discussed the cost, last year the fees were \$90, with a \$50 credit for first time players who register in the fall. The board was good with keeping this price.

There was discussion about how we market the learn to play Anna mentioned , electronic sign at Bountiful Park, Community Magazine Anna will share with Kylee what works and what doesn't work

### Meeting with South Davis Rec Center

Jason met with Cory to discuss our relationship with the Rec Center. The Rec Center wants us to move out of the office, they are looking for a secure location for us to keep our stuff.

Cory wants to make it easier to funnel kids from Learn to Skate into our program. Jason asked who monitors the email address [DCYHAhockey@gmail.com](mailto:DCYHAhockey@gmail.com)? Anna said that she can access this, Jens has it, and before that it was Becky. The group agreed that we should use the email address more. Jason will get this information from Anna to access the site and let Cory know that we want them to give kids that email address if they are interested in playing hockey after they learn to skate.

### Tournament Refunds

- Motion: by Jason and seconded by Don to refund for tournaments paid by players, but not played before the organization receives a refund.
  - Motion passed 8 in favor, 0 opposed

Shannon is saying the money is coming Brian thinks we will get it. Brian and Pat will get the refunds processed as soon as possible

### Background Screenings

- Proposal to adopt the following policy:
  - Background screening according to UAHA and USAH Policies and Procedures are required for all adult coaches, board members, staff and other volunteers that have regular interaction with athletes. USAH requires a valid background screen that has been completed within the previous season. If you did a screening for the 2019-2020 season, you do not need to do a screening for the 2020-21 season. Applicants will be required to pay for their own screening. DCYHA will reimburse for all necessary background screenings however we will deny unnecessary background screening. To receive a reimbursement, a request in writing needs to be made to the Finance Committee. Reimbursements will not be given for background screening in consecutive years. If reimbursement was given for the 2019-20 season, reimbursement will not be given for the 2020-21 season because the background screening is unnecessary. A complete list of properly screened individuals will be maintained on the DCYHA website.

Brian said 39 total background checks (27 wind 12 eagles) requests were done last year. Anna suggests it needs to be clear that refund requests can only be in the current year. There was discussion about how these refunds get handled and if they need to make a request or it be automatic as well as people who were in other organizations. The consensus was a request should be made and the Safesport coordinator will be responsible for communicating and tracking and the finance committee will issue the refunds. No vote was taken and the policy will be incorporated in the overall creation of the policies and procedures. Formal adoption will occur at a later date

### Discussion - Review of Bylaws / Policies and Procedures

- Review fundraising suggestion - motion to table

Jason talked about how he is trying to create and approve a comprehensive policy and procedure document

### Discussion - Website update

- Possibly look at upgrading our website, improve the quality and overall look. Patrick can get pricing from SportsEngine for such changes

Pat talked about working with a sports engine individual to clean up our website, the normal cost is \$1800 one time fee, they dropped this to \$1500 due to the squad locker banner, fee is for time with the design team. The finance committee can look at this in the budgeting process. Brian talked about having one sports engine account, but both sides need their colors. Rich can work with pat, he doesn't like the design that was brought up. Rich doesn't think we need to give them money. Anna wanted a return on investment and an Eagles landing page when a proposal is brought back. Pat and Rich will work together to bring a proposal to the board.

### Section Reports:

- UAHA updates
  - USA hockey doesn't want to cancel development camp, District Camp could be held as late as May. 14u Boys may be cancelled altogether (decision will be made April 15)
  - UAHA created a Safety Coordinator position Dana Greiger was appointed
  - Amendments to the P & P's:
    - Adjustments to the Safesport portion of the youth documents. The change would require certificate of Safesport compliance within 14 days of the start of the season, an official USA Hockey roster (form 1) prior to any game play (including verification of birth certificates), all coaches background screened, Safesported, and current certificate to coach, managers and volunteers background screened and Safesported. Within 30 days of the start of the season, an official list of volunteers must be submitted. Those people must be claimed by the organization in the USA Hockey portal (see addendum for more details).
    - Changes from \$50 per team to \$50 per organization. Jason motioned to approve, Mylisa seconded. It passed unanimously.
    - Background checks changed to every 2 years as per USA Hockey. Volunteers must pay for their background screenings, then seek reimbursement from the organization. Organizations may reimburse its coaches/volunteers as they see fit. UAHA will reimburse its board and volunteers as determined by the board.
    - Background flags for background screenings will now be processed by USA Hockey. They are forming teams to approve or deny those flags, but the appeals will not come to UAHA any longer, they will have to appeal USA Hockey.
    - The State Match Penalty committee will have jurisdiction over all match penalties assessed. In the event of a Match Penalty for 601 e3, the USA Hockey member will receive an automatic 30-day suspension, and a hearing as outlined in the USA Hockey annual guide. In the event of a match penalty for 601 f, any match penalty must be reported to the USA ref in chief by the game official within 48 hours. Any match penalty in which a participant of the game (including fans) are threatened with harm, the same shall happen. Any appeal of a match penalty should be delivered to the UAHA President in handwritten form. The incident report comes in and the Match Penalty must be served regardless of what state the player is in at the time of the penalty.
    - Planned Tier 1 Tryouts May 15-17, If not weekend of June 12, Tier 2/14U would be one week later
    - State Camp/Girls Select Team will refund everyone
    - Weber County is taking over Golden Spike (voted to fold) Mariko is leading the charge, UAHA will vote at next meeting to allow the same teams
    - Tournament Host Registration requires a check before UAHA will act
    - Cathy can't get hat trick patches, request need to be made by the end of April
    - UAHA will hold electronic voting, voting will be open from the 11th to the 18th of April
      - President - Derrick Radke, Paul Lehman

- Secretary - Shelly Strahan
- Youth VP - Aaron Shiimmel, Shannon Schmidt, Beau Bertagnolli, Stephen Thronsen

Jason will send out the list of candidates and ask for feedback from the Board on who to vote for. Jason mentioned we should have requested money from the block grant, so we need some pricing on 12/14 u goalie and helmets and some intermediate sticks, Jason can follow up on that with UAHA, Brian it believes it was submitted.

- President - N/A
- Vice President - N/A
- Secretary - N/A
- Treasure - N/A
- Director of Travel Hockey - N/A
- Coaching Director - N/A
- Scheduler - N/A
- Registrar - N/A
- SafeSport Coordinator N/A

**Committee Reports:**

- Budget and Finance Committee - N/A
- Tournament Committee - N/A
- Nomination & Election Committee - N/A
- Bylaws, Policies & Procedures Committee - N/A
- Conflict Resolution & Grievance Committee - N/A
- Fundraising, Sponsorship & Promotions Committee - N/A
- Travel Hockey Committee

Committee is still operating on the first weekend in June, for tryouts, posters are made and are ready to be emailed out, working with Park City and the Grizzlies to not overlap tryouts. 90 percent do not overlap throughout the divisions. We are looking at fielding all the requested teams, Brady will send out committee meeting minutes.

**Open Discussion (If Time Allows):**

- Steve is in the process of writing a hockey fitness, nutrition, recruiting app. Steve wants to open it up to all DCYHA players and Eagles players a free four week program. Jason said he himself/Anna can forward the email if he puts it together and sends it to us.
- Jason told board a Google Drive invite to all board members coming, for Board communication, Jason said to make sure all board members and Rico are included when emailing the entire board
- Need to draft the new list of officers for banking, Brian and Jason will work on this
- Brian and Patricia will work on merging the EIN
- Next Meeting
  - May 19, 2020
- Adjourn 9:28

**Action Items:**

| Action Item                                                   | Assigned      | Due  | Completed |
|---------------------------------------------------------------|---------------|------|-----------|
| Jason will try and get some March Meeting Minutes from Bernie | Jason         | 5/19 |           |
| Update bylaws to make the treasurer a voting member           | Don McFarland | 5/19 |           |

|                                                                                          |                  |      |     |
|------------------------------------------------------------------------------------------|------------------|------|-----|
| Jason will discuss the Registrar position, Lean to Play and Jerseys with Karyn           | Jason            | 4/15 | 4/8 |
| Jason will recruit volunteers for Safesport coordinator and Gear Manager                 | Jason            | 5/19 |     |
| Jason will recruit volunteers for the tournament committee and fundraising committee     | Jason            | 5/19 |     |
| Rich and Anna will discuss the Travel Team Head Coach Policy                             | Rich / Anna      | 5/19 |     |
| Work with Brad Hall on jersey being our jersey vendor                                    | Karyn            | 5/19 |     |
| Anna will get Kylee Learn to play promotional information                                | Anna             | 4/15 |     |
| Jason will get Cory information on using the email address to funnel kids to our program | Jason            | 5/19 |     |
| Issue tournament refunds                                                                 | Brian / Pat      | 4/15 |     |
| Website redesign proposal                                                                | Pat / Rich       | 5/19 |     |
| Jason will send google drive and board contact information                               | Jason            | 4/15 |     |
| Change Officer information at the Bank                                                   | Brian / Jason    | 5/19 |     |
| Merge DC Wind and Eagles EIN                                                             | Brian / Patricia | 5/19 |     |