



## CAL MAGIC SOCCER CLUB

### PROGRAM PROCEDURES & POLICIES

#### Prevent Spread and Physical Distance Policy

- ❖ Coaches, Volunteers and participants will wash hands often with soap and water. Hand sanitizer will be used if soap and water is not readily available.
- ❖ Kids will be encouraged, as always, to keep their hands to themselves and kids will be strategically spread apart during activities.
- ❖ Items will not be shared amongst separate groups. Any shared items or locations will be disinfected before another group can use it.
- ❖ Staff and Instructors will wear a face covering at all times.
- ❖ Children will wear coverings to and from training but not be required to wear a face covering during training session (but may choose to do so).
- ❖ Parents should wear a face covering when picking up and dropping off.
- ❖ Staff, Instructors and children will need to cover coughs and sneezes and wash hands right after doing so.
- ❖ Frequently touched surfaces will be cleaned regularly.
- ❖ Food/Snacks are prohibited.
- ❖ Water and drinks ok. No sharing allowed.

Children will stay with the same group throughout the week. In our phase 1 this will be stable group of 1 (no interactions) and will grow over time. The same coach and volunteers will stay with the same group of children. Groups of a maximum of 12 children will be split into separate activity spaces and groups will not mix. Facilities usage will be divided by age groups and gender.

The facilities may include:

- ❖ Wilder Park, Wilder Ranch House, and Pine Grove Park.

Each group will be assigned an “Active Space” at Wilder 1 to use each day. There will be a minimum of fifteen minutes for one group to exit before another group is allowed to use the same “Active Space” on the same day during phase 1.

Restroom is accessible during all camp hours and is regulated to ensure that only one person is inside the restroom facility at a time. Markings must be placed to ensure that people waiting to enter the restroom are six feet apart. Follow internal guidelines set by the City of Orinda for cleaning and frequency of cleaning.

Coaches and volunteers will coordinate rotations, pick-up, and drop-off to limit the mixing of groups. Walkie talkies will be used for staff communication.

## Dissemination of Protocols (infographics)

# CAL MAGIC SC RETURN TO PLAY RESPONSIBILITIES

If you are not comfortable with returning to play, DON'T

## CLUB



- ❖ Distribute and post 'Return to Play' protocols
- ❖ Be sensitive and accommodating to parents that may be uncomfortable with returning to play
- ❖ Train and educate all staff on 'Return to Play' protocols
- ❖ Provide adequate field space for physical distancing
- ❖ Organize & manage volunteers to support physical distancing
- ❖ Ensure appropriate waste receptacles at fields

## COACH



- ❖ Follow all 'Return to Play' protocols
- ❖ Inquire how athletes are feeling - Send them home if not feeling well
- ❖ Ensure all athletes have their individual equipment
- ❖ Coach is only person to touch cones or other training equipment
- ❖ Ensure activities provide for adequate physical distancing
- ❖ Respect player, parents, and families by accommodating those that may not yet be comfortable with returning
- ❖ Ensure that all equipment is disinfected after each use



# CAL MAGIC SC RETURN TO PLAY RESPONSIBILITIES

If you are not comfortable with returning to play, DON'T

## PARENT



- ❖ Check child's temperature before coming to any training session
- ❖ Ensure child's clothing is washed before coming to any training session
- ❖ Ensure all equipment is sanitized before and after every training
- ❖ Notify club/coach immediately if your child becomes ill for any reason
- ❖ Supply your child with individual sanitizer
- ❖ Adhere to physical distancing requirement; stay in your car
- ❖ Ensure your child has plenty of water

## PLAYER



- ❖ Adhere to all 'Return to Play' protocols
- ❖ Wash hands thoroughly before and after training
- ❖ Wash and sanitize training equipment after every training session
- ❖ Do not share water, food, and/or equipment
- ❖ Respect and practice physical distancing
- ❖ Keep equipment, bags, etc... in your designated space
- ❖ No high-fives, handshakes, fist bumps, or contact celebrations



## Hand & Equipment Hygiene Policy

### **Hands**

All children, coaches and volunteers should engage in hand hygiene at the following times:

- ❖ Arrival to the facility and after breaks
- ❖ Before and after eating or handling food
- ❖ Before and after administering medication or medical ointment
- ❖ After using the toilet
- ❖ After coming in contact with bodily fluid
- ❖ After handling garbage

All coaches, volunteers, and children should wash hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol will be used if soap and water are not readily available.

Children will be supervised when they use hand sanitizer to prevent ingestion.

Children will be supervised when washing their hands and will be assisted with handwashing if they cannot do it on their own.

After assisting children with handwashing, staff should wash their hands.

Fliers will be posted describing handwashing steps near washing stations.

### **Cleaning/Disinfecting Procedure**

Parent's Guide Statement:

- ❖ In addition to daily deep cleanings, frequent sanitizing of high touch surfaces will occur throughout the day, including, but not limited to, soccer balls, cones, water bottles, tables, chairs, bathrooms and outdoor surfaces.

Internal procedure

- ❖ General procedures for cleaning
  - Staff required to wear PPE (masks and disposal gloves).
  - Only utilize approved chemicals. Safety data sheets are available for all chemicals.

## Isolation, Sick Child, and Sick Staff Policy

Sick children and staff are required to stay home and will not be allowed in the program.

“Sick” is someone exhibiting, but not limited to, the following symptoms: cough, shortness of breath, fever (temp 100.4°F or higher), sore throat, chills, vomiting, and/or diarrhea.

Should your child develop any of the symptoms above, please notify the program via phone at (803) 420-1300 or email at [info@calmagicsc.com](mailto:info@calmagicsc.com)

Staff will be vigilant in monitoring symptoms in kids and themselves and will notify a supervisor if they or a child is showing symptoms of being sick (symptoms listed above)

Children and Staff who arrive sick or become sick while at the facility will be sent home immediately.

- ❖ Staff and Children who become sick while at the facility will be isolated from well groups.
- ❖ A designated space at the field will be used as an isolation area.
- ❖ Staff entering the isolation area will be required to wear personal protective equipment (PPE) including:
  - Face covering
  - Face shield
  - Gloves
  - Gown
- ❖ One staff member will maintain a physical distance of at least 6 feet and will supervise any sick children in the isolation area until a parent/guardian arrives to pick them up. Children will be made as comfortable as possible.
- ❖ Parents will be notified if a member of their group becomes sick. The group will remain in their current phase for one week of additional monitoring.
- ❖ Participants will be warned that the program can be cancelled due to an illness in the program or a change in State, County or Federal guidelines.

Sick staff members, instructors and children should not return until they have met one of the criteria below:

- ❖ Have been tested for COVID-19 and the test has come back negative, and all other flu-like symptoms have been gone for 14 days.
- ❖ Consulted with their doctor about resuming public activities

A record that a doctor was consulted may be required to be readmitted into any programs.

## Staffing Requirements & Policies

- ❖ Upon arrival, staff and volunteers will have their temperature checked and complete an informal health screening of answering a set of questions, such as “do you feel sick?”
- ❖ If the temperature check and informal health screening was passed, staff will then sanitize or wash their hands to start their shift.
- ❖ Coaches must be available to lead a camp unit of 12 or less participants. The participants in a camp unit must remain with that group each day, and cannot be moved from one group to another.
- ❖ Coaches will remain with their assigned group and will not be assigned to other job functions. In adhering to physical distancing protocols (Model 1, 2, and 3), Coaches can lead multiple camp units during the course of a day.
- ❖ Staff and instructors must possess all required PPE to ensure theirs and participants safety. They must wear a mask (covering mouth and nose) during all camp activities. Reusable masks must be disinfected daily.

### **Absent Staff Plan and Substitutes**

Coaches and volunteers are to stay home if they exhibit any symptoms of being sick. If they must be absent from a shift or if they become sick, they must inform the supervisor as soon as possible. If feasible, supervisors will reach out to substitutes to cover the shift. A list will be kept of which coaches have been with each group. It will also be noted what groups each coach is allowed to join each week. If a substitute cannot be found, the camp may be canceled or alternatives offered online. Mixing of staff in groups will be avoided to the best of our ability.

### **Camper Arrival, Departure and Screening Procedure**

Please view the map for visual reference of Arrival and Departure.  
Each session will be assigned to a specific quarter of the field.

## Field Arrival and Departure Process

### **Arrival**

- ❖ Upon arriving at Wilder Fields, parents will be directed, by staff and/or signage, to the appropriate facility entrance for their child's program (refer to the map: Staging Area 1)
- ❖ Upon nearing the appropriate entrance, an assigned volunteer will conduct screening procedure
- ❖ Screening volunteers will ask the parent or guardian screening questions prior to their child exiting the car.  
Screening volunteers will make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness. The parent/guardian will be asked to confirm that the child does not have fever, shortness of breath or cough. Parent/guardian will be asked if their participant has been in contact with someone who has COVID-19 or has shown symptoms of COVID-19
- ❖ If the participant passes the question screening, they will proceed with the temperature screening
- ❖ Temperature screening will be conducted with the following steps:
  - Participants forehead will be scanned using a no-contact thermometer
  - Participants who have a fever of 100.4 0 (38.0 0 C) or above will be scanned twice more to confirm results. There will be an allowable grace period (up to ten minutes) where the camper can wait with their parent/guardian in a vehicle or a reasonable distance away from the facility. This guideline recognizes that temperatures can rise quickly if the camper was running to the facility excited, wearing a hat, or drinking a hot drink.
  - If after the second test, they still test 100°F or higher, the camper will need to leave the area immediately for the remainder of the day. Staff must also disinfect all surfaces and areas that the dismissed camper may have touched. If the camper has a temperature of 100°F or higher, a new pair of gloves is required and the non-contact thermometer should be disinfected and sanitized before additional participants are checked.
  - Participants who have a fever will not be admitted to the facility.
    - Screening staff will wear PPE and thermometer will be disinfected between each participant.
    - Once they have passed the screening procedure, the parent/guardian will verbally acknowledge and verify they are checking the child in and he/she will enter the facility. Movement of participants from arrival to the field will be supervised by a separate volunteer or "Facilitator" (see *Movement Between Areas*).
  - Participants must be on time to drop-off.  
In the case of a late drop-off, participants must park and proceed to the main community steps and call (803) 420-1300 to contact a staff person. The staff person will coordinate the screening procedure with leaders.

## Departure

- ❖ Similar to Arrival, parents should wait in their car, in the designated lane near the entrance to their child's facility.
- ❖ Early Pick-Up  
If picking up early, please wait at the main stairway and call ahead at (803) 420-1300.
- ❖ Parent/guardian will verbally acknowledge and verify they are checking the child out.

## Medical Conditions and Vulnerable/High Risk Group Guidelines

If you're not comfortable participating, please do not participate.

The program is not designed for those that are in the high risk category and you should consult with your doctor about enrolling in this program. People of any age who have serious underlying medical conditions might be at higher risk for severe illness from COVID-19.

Children with allergies, medical conditions, disabilities, or other pertinent health related information should notify the Club at enrollment and send message to head coach prior to first training session or class.