

Summer Team Coach Checklist



December:

- Reach out to returning players and players moving up. Let them know what the summer season will look like and check for interest.
- Plan any winter skills practices (cage sessions)
- Decide how many and what tournaments you would like to attend. Most tournaments that are open to join are listed on BC Baseballs webpage at: <https://www.bcminorbaseball.org/page/show/4575151-tournaments>
- Many tournaments require applications by Jan 1st but check back frequently as tournaments are added throughout the year. Alternatively, contact local associations for round-robin options or work with your Tournament Director to apply to host a tournament. Applications to host tournaments (including Provincials) must be applied to and approved by the Vernon Baseball Executive.

January:

- Register for tournaments by Jan 1st (or earliest possible date). Many tournaments open for registration at 12:01am January 1st.
- Begin cage sessions if desired. Work with President early to get preferred dates and times in the indoor cages. These are intended to be developmental in nature and not part of the Evaluation and team selection process.
- If participating in a Single Season program (ie 13U AAA, 15U AA, 15U AAA, 18U AAA or 18U CP) you must notify the President and he/she will declare to BC Minor by February 1st. (All other declarations are required by June 15th.)
- Review your NCCP status for the coming season and enroll in required courses for you and ensure your assistant coaches are also compliant. (Some courses are required to be completed before zones and provincials or you are not able to coach the team in those events and fines are levied.)
- Register for the BCMBA Coaches Conference held annually in Langley. This is usually a 3-day event in early February focused on training and development of coaching. VBA will cover the clinic costs as well as 50% of the gas costs and accommodations for you to attend the conference.

February:

- Continue cage sessions with all interested kids working on developing hitting, pitching, and catching.
- Attend the BCMBA Coaches Conference.
- Complete your Criminal Record Check prior to the start of the season. This can be done electronically at: <https://www.vernonbaseball.com/coaches.html>

March (for Single Season) or May/June (for Summer season):

- For Single Season teams – attend the BCMBA Spring Workshop meeting in mid- March. (This Workshop is held in Late May/ Early June for Summer season teams). This meeting is where the declared teams connect and start to plan for scheduling and field availability. An interlock scheduler is assigned at this meeting to develop the schedule.
- Any additional organization of practice times, games and tournaments are the responsibility of the coach and not to interfere with league games. League games must be given precedence as failure to complete league assigned games will result in fines. All fines levied against a coach are the sole responsibility of the coach and are not paid for by the association.
- Prior to holding evaluations ensure that any out of catchment players have received proper Player Tryout Release approval before trying out. Forms can be found at: <https://www.bcminorbaseball.org/documents>
- Hold evaluations, possibly including practices and games for final selection. For 9U, 11U AAA/AA/A, 13U A, 15U A, and 18U AA Summer team tryouts should be held around the middle of May as spring season takes precedence over summer ball. For Single season programming (13U AAA/AA, 15U AAA/AA and 18U AAA) evaluations should be held around mid to late March as most games will start early April.
- Once tryouts are complete, contact the division director for your gear bag as they may be slightly different than spring seasons.
- Once team is finalized, the coach or team manager is responsible for ordering team jerseys and hats. For guidance, please contact the Uniform Director. Vernon Baseball typically covers 1 jersey (\$50) and one team hat; the team is responsible for second jerseys, or any other costs above the \$50 fee (i.e. if the team wants to go to a higher quality jersey, add names, etc.)
- Determine team fee, including coaches' year-end gift, second jersey, additional tournament costs, year-end wrap-up, and any additional swag.

April – June:

- Play league spring or single season game schedule.

July - August:

- Play league Summer or single season game schedule and participate in Zones and hopefully on to Provincials. For any zones/provincial fees and required baseballs please work with the division director and treasurer to get the checks required for those events
- Return gear bag to division director at the end of the season.

September:

- Plan to run Fall ball practices with the next years group to continue to develop skills.
- Connect with other local associations to schedule any games and continue to look to BC Minors website for any tournaments that may be available.

If you have any questions, please contact the division director. (Last edited 5-29-2024)