

# Oakdale Athletic Association

## Meeting Minutes

June 11, 2014

The regular monthly meeting of the Oakdale Athletic Association Board of Directors was held at 8:00 PM on June 11, 2014 at Sgt. Pepper's in Oakdale. Steve Adamsky called the meeting to order once a quorum was achieved at 8:40 PM.

### **Attendees**

OAA Board of Directors:

Role	Name	Present	Role	Name	Present
President	Steve Adamsky	Yes	Basketball-Boys	Dan Peterson	Yes
Vice President	Todd Thoms	No	Basketball-Girls	Mark Lindner	No
Secretary	Mike Barrera	Yes	Basketball-GTravel	John Cater	No
Treasurer	Denise Katchmark	Yes	Baseball K-B1 (Tball, Coach Pitch)	Steve Meyer	No*
Communications	DeNae Klimek	Yes	Baseball (boys): Rookies (2-3), Minors (4-5), Majors (6-7), Juniors (8-9), & Seniors (10-12)	Greg Bearth	Yes (9:00)
Flag Football	Eric Delacy	Yes	Baseball BTravel	Todd Klingsporn	No
Football co-directors (1 vote)	Cory Lynch Joe Schara Paul Lockhart	No No Yes	Lacrosse – Boys	Keith Rossman	No
Soccer U5	Holly Colemer	No	Lacrosse – Girls	Laurie Aaronson	No
Soccer U7, U8B/G	Megan Zeilinger	No	Fastpitch Softball Travel	Jason Schuler	No
Soccer U10, U12 G	Jodi Hietpas	Yes (9:00)	Fastpitch Softball Rec	Christine Telin	No
Soccer U10, U12 B	Erik Ayala	Yes	Slowpitch Softball Rookies(1-2)	Steve Meyer	*
Soccer U15	Chris Holthe	Yes (9:00)	Slowpitch Softball C(3-4), B(5-6)	Amy Richie	No
Volleyball	Jennifer Brown	Yes	Slowpitch Softball A(7-8), AA(9-10)	Mary Ann Brown	No
			Slowpitch Softball Seniors (U19)	Gary Masterman	No

Attendance = 12 of 26 current directors

Quorum (35% of 26 = 10) Satisfied

Visitors: Erik Benson, Barney Patterson, and Ron Johnson (Big Athletics)

### **Big Athletics**

- Ron Johnson of Big Athletics met with the OAA Board to provide an overview of his company's products and services. Big Athletics does sports apparel as well as equipment and services such as fundraising and branding. They work with lots of different suppliers and vendors for uniforms, shoes, equipment, and spirit wear. Johnson showed a number of samples of sublimated shirts.
- Big Athletics strives to serve as a "one stop shop" for the association's needs. They would set up a password protected website by sport to enable online ordering. The website would be open for a relatively short time period to collect orders. Johnson touted their excellent customer service and low prices. Big Athletics would rebate 10% back to OAA.
- Steve Adamsky indicated that OAA would check out their websites and get back to Ron regarding any interest in moving forward.

## Review Minutes

- The draft May 2014 minutes were reviewed and amended to make some minor wording changes. The minutes were approved as amended.

**Motion 2014-045:** Approve the May 2014 meeting minutes as amended. *[Motion by Delacy, second by Klimek. Passed without objection.]*

## Gambling Report

- Denise Katchmark presented the monthly report for Gary Masterman, who was home recovering from surgery. Printed copies of the monthly gambling reports prepared by MGS were available for review by the Board members. Katchmark reviewed the monthly financial reports for Gambling (April 2014 actuals, May 2014 projected expenses, and June 2014 projected expenses).

**Motion 2014-046:** Approve the LG1004 April 2014 Actuals for Gambling. *[Motion by Ayala, second by J. Brown. Passed without objection.]*

**Motion 2014-047:** Approve the LG1004 May 2014 Projected Expenses for Gambling. *[Motion by P. Lockhart, second by Peterson. Passed without objection.]*

**Motion 2014-048:** Approve the LG1004 June 2014 Projected Expenses for Gambling. *[Motion by Klimek, second by J. Brown. Passed without objection.]*

- Between the May and June monthly Board meetings a number of OAA's officers (Adamsky, Katchmark, and Barrera) met with Minnesota Gaming Services (MGS), the company that provides accounting and reporting services for OAA's charitable gambling. The meeting was held to get more information regarding the cash shortfall in May that required a loan from the OAA General Fund to the Gambling account. A number of other procedural issues were discussed as well. There were 2 main causes identified for the shortfall, namely operating losses over time at PINZ and an increase in the tax payment as OAA's gambling moved into a higher bracket due to increased revenue levels.
- MGS suggested that OAA create a small oversight committee of board members to keep the Board better informed of the details of the charitable gambling operation and associated rules and requirements. MGS also recommended that they be present at any compliance reviews that OAA has with Minnesota Gambling Control. Finally, MGS suggested that better management of the pull-tab games (e.g., reducing prize percentages, having clear guidelines on when to close games, etc.) could help improve profitability.
- Masterman provided a summary of key issues by e-mail. He expects the monthly performance to stabilize in light of the changes made at PINZ in the past few months. He plans to adjust hours at Guldens to improve profitability there. Masterman also reported that there was a problem of Louie's (some type of electrical issue) that led to some overpayments. He is checking into the issue.
- The Board agreed to set up a 3-person committee to work more closely with Masterman and MGS to better understand the workings of OAA's charitable gambling. The committee will consist of Todd Thoms (Vice President), Erik Benson (former Board member as an at-large representative of the OAA membership), and one other Board member to be determined. [Note: After the meeting this member was identified as Board member Jennifer Brown, who has also some accounting experience.] This group will meet with Masterman and MGS monthly at first and then quarterly once the group is up to speed.

- There were some questions about the coding of OAA's annual insurance payment and whether is an acceptable expense under the "lawful purpose" category. Masterman will follow up with his compliance officer to clarify. If this expense is not acceptable as "lawful purpose", then OAA's Charitable Gambling would probably not hit the 30 percent requirement by the end of June. [Note: After the meeting, it was determined that the insurance does qualify as a lawful purpose expense.]

### **Treasurer Report**

- Denise Katchmark reported on financial activities. Of the 28 open payments from 2013 Traveling Baseball, 12 have now been resolved (participant showed receipt or paid). AA Girls Slowpitch Softball did not have enough players this year, so all registrants were given full refunds.
- Katchmark will cancel out all old unused discount codes from previous registration periods.
- Katchmark attended the NGIN User Group Meeting. She learned how to pull reports and dump them into Excel. A better set-up option for OAA would be to go to once big OAA bucket (instead of separate ones by sport) to simplify the accounting. There is also a better way to associate kids with their parents in the registration system. Finally, the Google Calendar issue that some people have been having with OAA's site is being caused by the fact that our site is still in "production" mode rather than "live" mode. Stacey Lockhart will address this problem. Lockhart and the Board will need to work out a migration plan to take advantage of the new structure for the website.
- The Annual Report Form for the Minnesota Office of Attorney General and the 2013 Tax Return for OAA were signed by Mike Barrera and Steve Adamsky for submission.
- There was no update for the monthly meeting regarding the non-profit status changes, but OAA is going ahead with the Urban Law Group.

### **Other Items**

- John Cater is resigning as director for Girls Traveling Basketball. Cater completed the 2013-14 season and was elected in December 2013 as director for the 2014 – 15 season. The Officers of the Board approved Kari Armelin by a 4-0 vote as the new director for Girls Traveling Basketball to fill out the remaining ~10 months of Cater's term. Armelin's term will end April 30, 2015 and she will be responsible for the 2014-15 season.
- Skyview Batting Cage Update: Steve Meyer reported by e-mail that the project is moving along. They have an estimate for the fencing (~\$19K). The batting cage will be owned by ISD 622. A storage box with the pitching machine will be owned by OAA. OAA participants will need to sign the standard waiver to use the facility. There are still a number of tasks to finalize.

### **Registration and Communications**

- DaNae Klimek gave an update. Flyers to promote registration for Fall sports were handed out to the elementary schools during the last week of school.
- Flyers will handed out during the Summerfest Parade on June 19. OAA is expecting ~40 marchers. Steve Meyer and DaNae Klimek are coordinating. The Board approved funds to print the flyers.

**Motion 2014-049:** Approve up to \$200 from the General Fund for the cost of printing flyers for the Summerfest Parade. *[Motion by Klimek, second by P. Lockhart. Passed without objection.]*

- Directors are reminded to keep their web site pages up to date year-round. Steve Adamsky recommended that directors list the refund policy for their leagues on the web and include a date after which refunds would not be granted.

### **Director Reports**

- **T-Ball / Boys Coach Pitch / Rookies Softball** - Steve Meyer reported by e-mail that T-Ball will be done by July 1. Tournaments for Boys Coach Pitch baseball and Rookies softball will be held at Walton on June 28.
- **Boys In-House Baseball** - Greg Bearth reported that all leagues are up and running.
- **Boys In-House Basketball** - Dan Peterson presented a Season-Ending budget report. It was unclear if the general fund transfer had occurred yet or not.

- **Flag Football** - Eric Delacy presented the budget for the Fall 2014 season, which was approved.

**Motion 2014-050:** Approve the budget for the 2014 season for Flag Football. *[Motion by P. Lockhart, second by Ayala. Passed without objection.]*

- **Boys Soccer U10, U12** - Erik Ayala presented the budget for the Fall 2014 season. The budget is slightly negative to reduce the accumulated surplus.

**Motion 2014-051:** Approve the budget for the 2014 season for Boys Soccer U10, U12. *[Motion by Bearth, second by Peterson. Passed without objection.]*

- **Boys Lacrosse** - Keith Rossman reported that the season is underway.
- **Girls Volleyball** - Jennifer Brown reported that registration is now open.

### **Adjournment**

The meeting ended at 10:07 PM. A motion to adjourn passed without objection *[Motion 2014-052, by Delacy, second by Peterson]*. The next meeting will be at 8:00 PM on Wednesday, July 10, 2014 at Sgt. Pepper's.

Minutes submitted by: Mike Barrera

Approved by: OAA Board Motion 2014-53

Approved on: July 9, 2014