



# Central Bucks West Football Parent Club

## Board Meeting Agenda November 11, 2024 2024 Season

**Start - 7:00pm**

**Adjourned – 8:20PM**

### **Board Members Present:**

1. Kristie Patterson, Senior Co-President
2. Monica Gerace, Senior Co-President
3. Cindy Wilson, Junior Co-President
4. Dawn McFadden, Junior Co-President
5. Jennifer McGuire, Sophomore Co-President
6. Gina Bigley, Sophomore Co-President
7. Maureen Kedra, Freshmen Co-President
8. Jim Kimmel, Freshman Co-President
9. Monica Lindenmuth, Treasurer
10. Allen Gerace, Treasurer
11. Stephanie Shantz, Secretary
12. Rob Rowan, Head Coach

### **1. Votes Since Last Meeting:**

- a. Charles, the videographer, at the request of the players, to do videos for the playoff games, same rate as regular season.

Kristie Patterson	Yes	Gina Bigley	Yes
Monica Gerace	Yes	Jim Kimmel	Yes
Cindy Wilson	Yes	Maureen Kendra	Yes
Dawn McFadden	Yes	Stephanie Shantz	Yes
Jen McGuire	Yes	Monica Lindenmuth	Yes

## **2. Coaches Updates/Requests:**

- a. For the game on Friday, students will leave West at 1:30PM
  - i. Meal will be served at Downingtown West (STEM building) at 3:00-3:45PM
  - ii. Food will be delivered at 2:45PM
  - iii. CBWFPC will bring and provide all food and drinks

## **3. Treasurer's Report:**

- a. Bank reconciled through 10/10/24.
- b. Money from the football activity fund through the school district is waiting to be pulled after the season is over.
- c. The fraudulent activities on the bank account have been taken care of and have been credited.
- d. There was about \$18,000 donated for the Zoe M. fund. A check was cut for \$9,000 for half to go to the field hockey team.

## **4. Important Dates:**

- a. 11/14/24- Thursday Dinner at Mesquito Grille
- b. 11/15/24- Game at Downingtown West H.S.

## **5. Fundraising (Jen and Gina):**

- a. Dine and Donates:
  - i. Uptowne Deli- \$25
  - ii. Lucatellis- \$430
  - iii. Five Guys- \$223.30 and Ritas- \$240 = \$463.30
  - iv. Chipotle- \$100

**\*\* Done for the season**

## **6. Apparel (Jim and Maureen)**

- a. Team Store- Taylor Outfitters will remain open.
  - i. Added parent jersey and varsity jackets- no deadline- order whenever
- b. Fan apparel
  - i. Total amount sold at home games: \$12,182 (including during playoffs)
  - ii. Will continue to sell apparel at playoff home games

## **7. Pregame Meals (Kristie and Monica)**

- a. Playoff game
  - i. 11/15: Ron's original bar and Grill in Downingtown, will deliver to Downingtown West HS STEM Cafeteria

## 8. Thursday Night Dinners (Kristie and Monica)

- a. Hosted by CBWFPC during playoffs
- b. 11/14: At Mosquito Grill

## 9. Game Day Programs (Jen)

- a. Jen McGuire is working with Kelley Tracey)
- b. Number of programs to order for playoff will be determined weekly

## 10. 2024 Season Banquet (Cindy and Dawn)

- a. Date: January 4th, 2025 @ The Warrington **Need to confirm time**
- b. Last year \$35.95pp for 4.5 hours \*Our Norm\*
- c. Need to schedule a meeting with The Warrington to review: contract, menu, how many tables needed, when final payment will be due, head count due.
  - i. Menu check in 5 weeks before banquet (around Thanksgiving)
- d. setup/equipment needed
  - i. 26-30 tables (10 people at each table)
  - ii. Double sided buffet
  - iii. Five- 6 ft tables for awards
  - iv. 2-3 long tables for Marge's photo displays
  - v. Microphone
  - vi. Coat racks
  - vii. Screen and projector w/sound
- e. **Dawn:** Need to order banquet gifts: Bags (28 Freshmen), Sweatshirt (Sophomores), Windbreakers (Juniors), and Jerseys (Seniors)
  - i. Need to confirm current roster
  - ii. Will need to confirm sizes
  - iii. Contact Courtney of deadline to order
  - iv. Gift will be ordered for manager-Kel El (white windbreaker), ball boys- (Gray sweatshirt like Sophomores), Trainers-Hoodies
- f. Coaches' gift for classes-**Dawn will send message in Team Snap (only Seniors)**
- g. Review gifts for coaches and staff involved (Coaches, Marge, Brian Weaver, Bob, trainers, film person, managers)
  - i. Vote completed for gift increases- Jen M. excluded from vote. **All in favor**
- h. Invites: Moe, Brian Weaver and guest, Marge and Marge's husband, Bob and guest, and Chris Goldricht (need to confirm with Rob).
- i. 16 West Chairs for Seniors and jerseys
- j. Decoration Committee (Stephanie point person)
  - i. Schedule a meeting in November to start planning
  - ii. Will need to go to storage to get banquet materials to see what we have and what we will need to get

**11. Sponsorship Opportunities: Next Season**

- a. For next year:
  - i. Lucatellis has expressed interest in being a sponsor

**12. General Announcements**

- a. Cafeteria has been reserved for Thursday night dinners back ups
- b. 2024 season banquet will be January 4, 2025. Date secured and deposit sent.
- c. Monthly updates will be send by Senior Reps through parent club email.

**Committee Chairs**

Fundraising Committee	Jen McGuire and Gina Bigley
Game Day Programs	Jen McGuire
Senior Hosted Thursday Night Dinners	Kristie Patterson and Monica Gerace
Pre-game Meals/Post Game Snacks	Kristie Patterson and Monica Gerace
Senior Night	Cindy Wilson and Dawn McFadden
Youth Camp	Kristie Patterson, Monica Gerace, Jen McGuire
Parent Jersey/Yard Signs	Kristie Patterson and Monica Gerace
Game Day Spirit Wear	Jim Kimmel and Maureen Kedra
End of Season Banquet	Cindy Wilson and Dawn McFadden
Website Design/Updating	Sam Levin

**Next Meeting is:** December 9, 2024

**Location:** Kristie Patterson's House