

# Hollis – Hollis Upper Elementary School (HUES) Gym and Basketball Information

## Facility Information

Facility: Hollis Upper Elementary School (HUES)

- Serves as Hollis' upper elementary school for grades 4-6
- Has 2 adjustable-height hoops at opposite baselines, 4, 10' non-adjustable sideline hoops (2 on each side), 3-point line, electronic wall scoreboard, portable clock/scoreboard, table for scorer bleachers, equipment cage

Address: 12 Drury Lane, Hollis, NH 03049 (entrance is around the back of school via walkway on left)

## Gym Usage

Gym access is through its own external doors, down the walking path along the left side of the building.

Gym use is coordinated with the school through Hollis Brookline Basketball Club (HBBC) President, supported by the HBBC Treasurer for insurance purposes. Allocation of this time to individual HBBC teams is also managed by HBBC President so coordination with the President is required before attempting to utilize gym as it is likely already reserved for one of the Club's many basketball activities.

Typically, the Club begins its use of the Gym during the last week of September (for its Open Gym period) and concludes its use two weeks after the Winter Break.

Gym is unavailable on weekdays when there is no school or if school is dismissed early, as in the case of bad weather. Gym is unavailable on Sundays, holidays and winter breaks.

- Before Thanksgiving: 4:30pm – 9pm (weekdays only)
- After Thanksgiving: 4:30pm – 9pm (weekdays), 8am – 12pm (Saturday)

## School Restrictions

All adult guests are responsible for knowing and respecting the rules of the school. A custodian is on site if there are questions.

No food of any kind in the gym. No soda, sports drinks, or coffee in gym – water only.

Under no circumstances shall exterior facility doors be propped open. If they are self-locking, there is a reason put in place by the school's administration and guests must respect this restriction.

When in the gym, players and guests may use the court area, stands, and restrooms. The stands must be fully extended (not stacked) for use. Access to other areas of the school is prohibited.

All guests are asked to stay off the playing area in case footwear is carrying in elements from the outdoors. Players are encouraged to put on dry, clean basketball footwear after entering the building and before entering the gym.

## Basketball Equipment Storage

The HUES basketball cage is located within the boys' restroom and can be wheeled into the gym area for access during sessions. The black, metal cage contains 27.5" and 28.5" basketballs (for Instructional/Recreation use) and the tabletop clock/scoreboard, and is locked with a 4-digit combo lock

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– Board Members and Coaches have the combination. Please return balls and clock/scoreboard to the cage, lock and spin combo, and wheel back into boys' bathroom after use.

There is a shelf area in the bleacher-side near corner of the gym where the floor sweep, folding table, chairs, scoreboard controller, and ice packs & controller batteries (within tool box) are located.

## Game Setup

The gym floor sees much use throughout the day so a sweep will be necessary before first practice/game of the day/night. The broom is in bleacher-side near corner of the gym. Pull out all bleachers and return after games are done.

The front row of the bleachers is used as the benches for each team's players and coaches

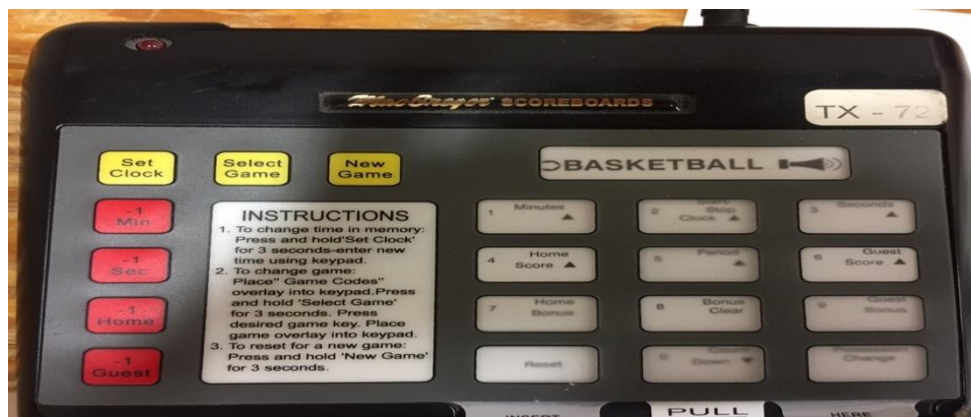
A folding table is used on the bleacher-side sideline, at midcourt, for the scorer's table. The scoreboard controller or tabletop clock/scoreboard is placed on this table. Two chairs are placed for the scoreboard operator and home team representative keeping the paper scorebook.

When needed, the height of the two baseline hoops can be manually adjusted using the adjustment rod located in the bleacher-side near corner of the gym. Using the ruler that is located on one side of each hoop assembly, align the bottom of the black metal frame that is moving with the bottom of the thick black ruler line.

All equipment must be returned in their original condition and location after last use of the day.

## Scoreboard

The wall scoreboard lights should already be lit upon arrival, but if not, ask the Custodian to turn on since there is an enable switch. The electronic scoreboard controller, **Error! Reference source not found.**, is located on the equipment shelf within the Gym.



*Figure 1 - HUES Scoreboard Controller*

The controller is powered by four AA batteries. Please have extra batteries in case the existing batteries are dead. Turn off controller when not in use to preserve batteries.

The scorer should focus on maintaining time, score, and quarter. Tracking possession and foul bonuses are optional.