



Complex User Agreement

This agreement is entered into this _____ day of _____, 20____ between The Lawton Soccer Club (LSC) and _____, who will further be referred to as “the user” throughout this agreement. Permission to use the complex, located at 1001 SE Sharps Lane, Lawton, OK, 73501 is granted, subject to acceptance of the following conditions:

1. This agreement covers the use of the complex for the planned proposal, on the date(s) as written below.
2. The Lawton Soccer Club Maintenance Team will ensure maintenance of designated areas for this proposal is upkept by the start of the event.
 - a. The grounds, to include fields, goals, nets, flag poles, etc. are not to be tampered with outside of natural “wear and tear”.
 - b. All preparation of fields will be done by the Lawton Soccer Club Maintenance Crew, with LSC approved methods. To include field maintenance, marking of lines, etc.
 - c. If the user requests field alterations, they must be done so in writing to the Lawton Soccer Club Chief Operations Officer (COO) no later than 2 weeks prior to the event.
3. Complex clean up is the responsibility of the undersigned user, and/or their organization. Trash receptacles, and liners are provided throughout the complex, all debris and/or waste accumulated during the event is to be disposed of in the provided receptacles. LSC Maintenance will empty receptacles at the end of the event
 - a. If any damage occurs to the grounds, or if cleanup is deemed inadequate, the user and/or their organization, will be held responsible.
 - b. Damages that the user can be accountable for include, but are not limited to: The defacing of the walls or floors of the buildings, excessive damage (i.e. holes, removal or damage to trees/plants) to the grounds, or damage to LSC assets (i.e. goals, nets, mobile carts, etc.)
 - c. Damage(s) to property and/or clean-up charges will be for all labor and materials associated with the incident(s), at LSC’s discretion.
4. Parking beyond posted areas is prohibited. Illegal parking is subject to being towed at the owner’s expense. No parking areas include:
 - a. Parking in handicapped spaces without the proper handicapped placard or license plate.
 - b. Parking within the no parking zone of fire hydrants
 - c. Parking along the entrance road located on the northside of the facility that runs east to west from the gate to the main parking lot. This includes along the fence line on the same road.
 - d. Parking in any way which blocks access to the facility building’s driveways
 - e. Parking in any way that blocks other patrons from entering or leaving the facility
5. There is to be nothing moved or removed from any of the buildings or grounds that belongs to Lawton Soccer Club, without the direction of the LSC Chief Operations Officer.
6. The Lawton Soccer Club has the first right of refusal to host Concession Stand sales. If the LSC Concession Stand is open, no other food sales may be offered on the complex.
7. Gate Admission may be charged at discretion of the user. If user charges gate admission, LSC shall receive \$50 of the proceeds.
8. If fields are to be lined for users' event, there will be a \$150 fee per field. This fee is waived if user is a local (Lawton, Elgin, Cache) school organization.
9. The LSC Chief Operations Officer will determine which fields are to be utilized. Any fields not indicated on this agreement are prohibited.
10. Any Organization that requires consecutive and/or multiple dates constitutes as one event. There is no fee for a one day event. For any additional day(s), there will be a \$15.00 per hour, Administrative Fee.
11. User is required to submit an “After Action Report” to the on-site Staff Member, or by emailing it to Clerk.LSC@gmail.com no later than 36hrs after the end of the event.

12. User is to pay a 20% non-refundable deposit, no later than 2 weeks prior to the date of the event. The deposit will be applied towards the User's ending balance owed.

13. The User's final balance owed is due no later than 36hrs after the end of the event in the form of cash, check, money order, or card.

a. Checks and Money Orders can be made out to: Lawton Soccer Club

14. The submission of this proposal does not equate to automatic approval. The Lawton Soccer Club has the right to refuse complex use to any party, at the discretion of the LSC Board of Directors.

15. The Lawton Soccer Club reserves the right to cancel any event, at the discretion of the LSC Chief Operations Officer, for any reason to include, but not limited to: breach of contract or weather.

16. By signing this agreement, the user acknowledges that LSC is waived from all liability due to injury/theft/death on the property. The user assumes full responsibility for the well being of all patrons attending the event.

Organization: _____ **Date(s) of Event:** _____

Do you need lined fields (yes/no): _____ **How many fields:** _____ **Organization's**

Purpose: _____

_____ **Description of**

Event: _____

Gate Admission (yes/no, how much?) _____ **Estimated Turnout:** _____

Organization Representative Print: _____ **Phone:** _____

Organization Rep Signature: _____ **Email:** _____

Lawton Soccer Club Representative Print: _____

Lawton Soccer Club Representative Signature: _____