



Using the SportsEngine Team Page

Making sure your players/families are on the same page during the season is key. TeamCenter makes it easy for coaches and team managers to manage teams. From TeamCenter, you can control Rostering, Scheduling, and Messaging. Manage your schedule, communicate with parents, and manage RSVP for events and games.

Access Your Team Page

To access TeamCenter, you have to first be granted owner permissions to your team page by a webmaster. You can also download the mobile app to have team functionality on the go. When you have permission to your team page, you'll navigate to the website, log in with your SportsEngine account, and find your team page on the website. Select "Edit Mode" and click "Manage Team." Once a website administrator has rostered your players to your team page from the registration, they'll appear in the Roster section of your TeamCenter.



Adding a Game or Event from TeamCenter

From TeamCenter: You can schedule games and events from the Schedule tab. When you add a game or event, all team, staff, and players are automatically invited. Events can occur one-time or set to repeat.

1. Log in and navigate to TeamCenter
2. Click Schedule
3. Click New Game or New Event
4. Click Add Game or Add Event. A window will pop up allowing you to enter the details of your game/event including date, location, and any additional notes or instructions for players.

Adding a Game or Event from the Mobile App

You can also schedule a game or event from the app. Log in and find your team from the Favorites tab.

1. Click on your team
2. Tap Schedule
3. Tap the + icon at the top right of the screen
4. Enter the Game or Event Details
5. Tap Save

Scoring a Game

If you are the designated scorekeeper for a game, you can keep score while the game is in progress or just enter it at the end and update the game status to complete.

Notifications and RSVPs

All players and staff on the team will be invited to new games or events by default and can RSVP through the SportsEngine mobile app or from their Account Settings on a desktop. If you would like to handpick who is invited then select "No" under "Invite all Team Members?"

You can send out instant RSVP notifications by selecting Yes under Send RSVP Notification to alert players and staff. You can send out additional notifications manually after an event is created. Regardless, the event will appear on the schedule of all members invited with or without the additional email.

Team Chat

You can easily chat with the entire team - *currently available ONLY via mobile. Coming soon to TeamCenter:

1. Click on the Favorites tab
2. Select your team
3. Click on the chat tab
4. Type in your message, photo or video.

Send Email/SMS Message

Send a more formulated or targeted message to your team:

1. Log in and navigate to TeamCenter
2. Click Roster
3. Click Message at the top of the page
4. Click in the "To" field and select All Players & All Staff, or customize who will receive the message.
5. Type in your message. Your message will be delivered to the team by email and/or text based on each member's personal notification settings.