

# CAROLINA AMATEUR HOCKEY ASSOCIATION

## BYLAW 10.0 MEMBER ASSOCIATIONS

- 10.1 Any active amateur Association, which is properly registered and in good standing with both USA Hockey and CAHA shall be eligible to become a Member Association if it meets the requirements set forth herein.
- 10.2 The purpose of Member Association status within CAHA is to allow Registered Participant Members to be represented within the CAHA by a duly elected representative of their organization and to allow Registered Participant Members the right to participate in CAHA sanctioned events in accordance with established CAHA Rules and Regulations.
- 10.3 Member Association shall be an organization that has been duly organized as a non-profit or for-profit corporation, a limited liability company, a sole proprietorship, a partnership or an association in the Carolina Affiliate.
- 10.4 Member Association status may be acquired by written application to CAHA on a membership application form which shall include, as a minimum, the following information:
- Name of the Association
  - Location of the Association
  - Primary ice facility for the Association
  - Names, addresses and phone numbers of principal officers
  - Signature of an Officer of the Corporation authorized to make application for membership in CAHA
  - Proposed number and level of teams
  - All prescribed fees
  - The legal nature of the Association
  - Declare the team name, i.e., mascot, which all teams registered by the association shall be known, if applicable.
- 10.5 The Member Association application shall also be accompanied by the following:
- (a) A certified copy of the applicant's Articles of Incorporation, Partnership Agreement, Association Agreement, Constitution, Bylaws or other governing documents; a certificate of corporate good standing from the state of incorporation.
  - (b) A signed CAHA Affiliate agreement confirming compliance with all provisions of the Articles, Bylaws and Rules and Regulations of both CAHA and USA Hockey.
  - (c) A signed letter from local ice provider(s) in order to show sufficient availability of ice to support its program and promote that program in accordance with the Bylaws and Rules of CAHA and USA Hockey.
  - (d) For Youth and Girl's Associations, a list of all Association Administrators, coaches, team managers, locker room monitors, team drivers, travel chaperones identified at the time of the application. The list shall include the individual's full name, address and background screening expiration date.

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- i. All Association Administrators, coaches, team managers, locker room monitors, team drivers, travel chaperones or any other person who will have regular, routine or frequent access to or supervision over minor participants, and all persons in a supervisory position within the Association identified at the time of the application must be screened in accordance with Article 30.0 – Screening prior to consideration of the Association’s application for membership.
    - ii. All Association Administrators, coaches, team managers, locker room monitors, team drivers, travel chaperones or any other person who will have regular, routine or frequent access to or supervision over minor participants, and all persons in a supervisory position within the Association identified at the time of the application shall complete the SafeSport Awareness Training prior to consideration of the Association’s application for membership.
  - (e) Provide a statement of market place impact on the existing Member Associations operating within shared ice facilities.
  - (f) A declaration in writing of the association’s intended growth initiatives and the development plan for new hockey players.
  - (g) Any other information or documents requested by the CAHA Membership Committee.
- 10.6 As a minimum, each Member Association's governing documents and/or operating procedures shall:
- (a) Include Article 6.0 - USA Hockey Preeminence; Article 7.0 - Indemnification and Article 8.0 - CAHA Preeminence as stated in these Bylaws.
  - (b) Clearly define the method of electing Association representatives as outlined in Article 11 .0 - Voting Rights.
  - (c) Adopt USA Hockey Bylaw 10 as it now exists or may hereafter be amended as the sole and exclusive remedy for discipline and dispute resolution.
  - (d) Contain SafeSport adoption which includes a Physical Abuse Policy, Emotional Abuse Policy, Sexual Abuse Policy, Bullying, Threats and Harassment Policy, and Hazing Policy; Locker Room Policy, Social Media, Mobile and Electronic Communications Policy, Travel Policy, Billeting Policy, Education and Awareness Training Policy; Screening Policy, Zero Tolerance Policy and other such policies which complies with USA Hockey requirements.
  - (e) Ensure each constituent Registered Participant Member reasonable information relating to utilization of fees charged for participation in the Association in which they are participating.
  - (f) Shall acknowledge the Member Association's duty to comply with CAHA's disciplinary process.
- 10.7 The CAHA Board of Directors shall appoint a Membership Committee Chair whose role shall be to review each Membership Application and supporting documents for completeness. The Membership Committee

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Chair shall provide applicants with assistance with completing the applications according to the Membership Application Procedure, reviewing the applications and making recommendations to the CAHA Board of Directors on whether the applicant has satisfied the membership requirements for Member Association status.

- 10.8 All new Member Associations seeking to register their association teams with USA Hockey and CAHA for play during the regular season (September 1-February 28) must submit their application and supporting documents to the CAHA Membership Chair by October 31 of the prior year. CAHA will review and act on new applications during the month of January.
- i. Exception 1 - New ice facilities may apply for membership at any time upon completion of construction and shall be limited to internal house programs only within the current season.
  - ii. Exception 2 – New disabled hockey Associations in markets where disabled hockey in the Association’s stated discipline does not exist may apply for membership at any time during the season. Disabled hockey Associations in markets where disabled hockey in the Association’s stated discipline does exist shall not be eligible for this exception.
- 10.9 CAHA reserves the right to approve, modify or deny the number of teams requested. All new Associations will operate under a two-year probationary period with a yearly review. Upon completion of the two-year period, probationary status will then be reconsidered by CAHA for final approval, an extended probationary period or revocation of membership. Factors to be considered by CAHA during the period of probationary member status include, but are not limited to:
- i. Has the Association abided by all bylaws, rules and policies of USA Hockey and CAHA.
  - ii. Are all Association coaches properly certified, SafeSport trained and screened.
  - iii. Has the Association satisfied all financial obligations.
  - iv. Has the Association worked to build [or grow] the player base in the relevant market as opposed to merely recruiting players from other associations.
  - v. Has the Association acted as a good citizen in the local hockey community.
  - vi. Has the Association registered individual members and teams during the probationary period.
  - vii. The Association must provide a written evaluation of their market place impact on the existing Member Associations operating within shared ice facilities .
  - viii. The Association must provide a written evaluation on the success of their growth and development plan.
- 10.10 **Member Compliance:** All associations, leagues, groups, individuals or other organizations affiliated or registered with CAHA shall, by their affiliation or registration, be deemed to have indicated their willingness to comply with the Bylaws and the Rules and Regulations of CAHA and USA Hockey, and shall be subject to the rules and regulations thereof including but not limited to the disciplinary procedures set forth herein.
- 10.11 **Suspension:** All associations, leagues, groups, individuals or other organizations suspended by USA Hockey shall be automatically suspended by CAHA without further notice from CAHA and shall remain suspended unless and until such suspension is lifted by USA Hockey.

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- 10.12 **Right of Membership Refusal:** The Board of Directors reserves the right to refuse membership to an Association that fails to comply with the requirements of this bylaw, that fails to furnish documentation and other information requested or that fails to follow and comply with the Bylaws, Rules and Regulations and policies of CAHA and USA Hockey.