



Otsego County Hockey Association

PO BOX 835, Gaylord MI 49738

OCHA Board of Directors
Special Meeting

April 30th, 2020
Via Zoom Meeting

Attendance: President: N/A, V. President: Michael Hutchens, Secretary: N/A, Treasurer: Emily Barber, Coaching Director: N/A, ADM: N/A, Checking Director: N/A, Non-Checking Director: Nathan Mattson, Registrar: N/A Travel Director: Lindsay Kline, Tournament Director: N/A, Equipment Room Manager: N/A, Scheduler: Jennie Carr, PR/Website: N/A

Meeting Called to order at 7:30pm by Adam Respecki

Roll Call for Attendance:

Adam Respecki, President
Michael Hutchens, Vice President
Nathan Mattson, Non-Checking Director
Lindsay Kline, Travel Director
Emily Barber, Treasurer
Jennie Carr, Scheduler

Minutes from April 16th motion to approve made by Michael, second by Nathan. All in favor, Yes. No no's, motion carried.

Treasurer's report- Quickbooks are balanced and all months are reconciled. Recieved a bill from the Accounting company, Rheman and Associates, we will pay once the at home order is lifted.

Storage unit for can and bottles, Adam was going to reach out to someone, regarding getting a unit for storage until the order is lifted and we are able to return them, in meantime seeking donations for bottles and cans for a fundraiser for Hockey.

MAHA Update:

1. Recommend a clause in Bylaws that have extended officer positions beyond the term limit to have officers in positions in the instance a position is not filled.
2. Create one document with every item we voted on to have present for in person roll call vote once order is lifted.(at the special meeting potentially in August when we vote on Bylaws.
3. Allow for Electronic votes via Zoom in the future
4. Tech soup for software and such for non profits
5. CARES Act for non profit grants



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6. July 10th summer meeting for MAHA is still on at this time. July 9th in the evening with be a D7 meeting, both in Grand Rapids
7. MAHA Bylaw maybe be changing to all coaches have faceshields when on the ice.
8. Shorten the hockey season for 2020/2021- October to January

Closed Session:



Emails have been issued, any open seat emails are “suspended” until position is filled or directed by President to issue them to volunteer, etc.

Appoint Safesport/Star representative on our board. Michael has offered to be this person. Will need to establish the disciplinary committee too, once we have a full board and newly adopted bylaws.

Motion to appoint Michael to the role of Safesport/Star representative made by Lindsay, second by Nathan. All in favor, Yes no no’s. Motion Carried.

Equipment Return: Bill Michaels has offered to allow a board member or two into the building to get an equipment inventory, Also discussed allowing OCHA to schedule return time with practicing social distancing and all precautions but allow us to collect equipment. Ryan Kline has keys to equipment room and cage. Nathan and Ryan will go to sportsplex and obtain an inventory of what we have along with items to throw away that are not usable.

Work on inventory sheet along with sign out system and limiting access to the Cage as those are assets to the association and need to be monitored and counted as assets in accounting and so on.

Awards- Corrie sent Emily the award winners for the past season, there are a few trophies that still need to be picked up from spelling errors, rest are at the sportplex. Corrie is planning on gather all items, including secretary items and trophies, for Emily to pick up. She was out of town, waiting to hear back.



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Midget Split season was discussed. Pre and post HS season. MAHA offers proposed to be at Gaylord under OCHA. M and Wed for older kids flexible as well. D7 wide, one day a week 2 hours for Ice. Board has requested more information, Adam will obtain.

Committees to be established by Adam:

Per MAHA we can NOT have more than 2 voting board members on a committee at this time with the small board. All items committees bring to the board require vote, with more than 2 on the committee it does not allow for an equal/fair vote. Jennie Carr can sit on any and all committees as her current position is non voting.

Volunteers are welcomed and encouraged: we have a few that have reached out.

Executive Committee is President and Treasurer for current time, and is also serving as the Financial Committee- both of these committees require these two positions on them. Merging to one committee for now until board grows.

Bylaw Committee- Emily and Lindsay

Policy and Procedure: Adam and Nathan

Board worked on positions to have in the Bylaws:

Positions	Up for Election Yr
President	2022
Vice President	2021
Treasurer	2021
Secretary/Registrar	2022
Scheduler/Tournament Director	2021
ADM/Coaching Director	2022
PeeWee and under Representative	2021
Bantam and Up Representative	2022
Equipment Manager	2021 (one yr term x 2 yrs)
PR/Fundraising	2022

All positions will hold a 2 year term limit with 5 positions up for election every year at annual meeting. No one person shall hold a position for more than 3 consecutive terms (6 years), in the event there is no one in election to replace or appoint to open position, it is the board's discretion to allow the current member to continue in that position.



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All board members were in agreement to above position changes for Bylaws revision. There was no vote as the vote will be held at time to pass the bylaws and have association member vote to adopt them.

Continuation clause on holding seat in event there is no anyone to replace.

Sponsorship and Promotions committee- Mike and Andrea

Emily will email Mary Ann Carey about opportunity to volunteer.

In meantime of election there are things that need to be handled and address...

Secretary duties- Emily will continue to do minutes and work with Adam on an Agenda. Emily will also get the minutes online.

Registrar- Emily will be working with D7 on registration set up and execution.

Manuals- Coaches, Secretary and Registration - Jennie Carr will be working on.

Post openings for Coaches- Joe St. John and Adam.

Pre Season Meeting- Adam

ADM Manual- Joe and Adam with MAHA

Registration- July- open registration- Emily and Lindsay

Vouchers and forms made- Lindsay and Emily

Equipment- Nathan -Ryan Kline and Nick Powell willing to help.

Meeting Adjourned at 10:18 pm motioned by Lindsay, second by Michael. All in favor Yes.
Motion Carried

Next Meeting is May 14th at 7:30 pm Via Zoom