



HRBBA Board Meeting Minutes

Dec. 15, 2024

Meeting Attendance

- **Members Present:** Sara Mausser, Tim Hoffman, Dan Semelhack, Robyn Sacia, Amanda MacPhail, Todd Kraft, Jeff Radel, Leif Swenson, Sean Smith
- **Members Absent:** Naomi Kaye, Chris Long, Eric Hudson, Amanda Kriz, Andrew Wright

President Report

- Motion to approve of November Board Minutes. Motion approved.
- Board position openings: Fundraising Coordinator, Marketing & Social Media Director, Events Coordinator; Coaching Director (shadow)

Royal Rumble Tournament Director

- Brackets/teams registered (Dan): We have 159 teams registered with a few odd brackets (need one more in 3A, 8A). Maximizing space at all gyms. Brackets with more than eight teams will play over two days. All other brackets will play on one day. Goal is to have brackets locked by 12/29.
- Board member assignments (Dan): Dan is working on assignments and aims to distribute over Winter Break.
- Locations/Facilities (Jeff): We will not use Tanglen or West on Saturday. Saturday we will use HHS/NMS/IKE; Sunday we will use HHS/NSM/WMS/Tanglen. West Court 2 hoop is fixed. Jeff will confirm tables/chairs in hallway at IKE (cafeteria is not in an ideal location); Jeff will confirm tables/chairs outside HHS auditorium (2nd choice is hallway to Old Gym; 3rd choice is lunchroom) and will request seating area at West cafeteria.
- Concessions (Amanda): Nutrition will staff NMS, HHS and WMS. Nautical Bowls at NSM, HHS, WMS, IKE. Amanda to contact Papa Johns for IKE and will get City of Minnetonka permit and fill out limited concessions paperwork with Nutrition team.
- Sweatshirts (Leif): Leif and Todd finalized the sweatshirt design and ordered hoodies. Amanda has Square readers to sell hoodies onsite. Price is \$45. Leif will load to Square reader for pre-orders. Amanda and Naomi will communicate pre-order. Leif will drop off pre-orders at practices and sell leftover stock at tourney.
- Awards (Sara): Sara ordered rings from Crown Trophy and they are on track to be here before the tourney. Need to place order for acrylics and medals. Dan will give Sara a list of award games so the vendor can sort and label them.
- Budget (Tim): Tim will create a budget report that shows expenses and revenue for year and will pull out tourney expenses and revenue.
- Volunteers (Naomi/Amanda K): Naomi/Amanda to develop plan for student volunteers/sweepers. Preference is to keep that sign-up separate so adults don't sign up for sweeper shifts. Parent Volunteer

matrix is complete and Leif will load to Dibs. Amanda/Naomi to communicate Dibs shifts by the start of Winter Break.

- Motion to approve two waivers for all coaches and board members who have 2 kids in program. Motion passes.
- Signage (Sara): Sara will get bins that contain signage, do inventory and create new signage if necessary.

Events

- Picture Night (Chris)
 - Monday, Jan. 6 (4:50 p.m. - 8:20 p.m.)
 - West Middle School cafeteria
 - Sara will do crowd control.
 - Amanda drafted and sent communication to parents and added schedule to homepage of website.
- HRBBA Night at Varsity Game (Sara)
 - Friday, Jan. 10 vs Eden Prairie
 - Sara will work with Valeta Moore and Erin Brown in Athletic Dept. to coordinate details.
 - Jeff will book Court 5 for pre-game pizza party.
 - Tim approved \$500 for pizza and bottled water for pizza party.
 - Amanda will communicate when details are ready.

External Tournament Director

- Rochester Tourney (hotel, etc.)
- Sara will share hotel link for HRBBA community by 12/23. Need to reserve by 2/7/25.
- Teams will be able to use the party room. Sara to create sign-up list to send to Team Parents.

Player Development

- Open Gym schedule for non-tourney weekends
 - 12/21, 1/04, 2/01 (NMS 8-10 a.m.)
 - Jeff requesting space for Open Gyms on 12/29 and 1/4/25 during Winter Break
- We will continue to have one adult in each gym space (e.g., one in the E/W gym, one in the Structure) who will act as officer on duty. Kids should alert the adult if there are any injuries.
- Sara will create a sign-up for the remaining Open Gyms to ensure coverage.
- Sara will follow up with Eric about in-season clinics.
- HRBBA has been invited to HGBA's Hopkins clinic on Friday, 1/25 at H4. Amanda to share registration link in an upcoming communication.

Treasurer Report

- Balance \$102,000. Expecting significant expenses from the tourney.
- Still trying to get an answer from SportsEngine on mis-credit.
- Tim will follow up with Andrew on mysterious debit on account.

Uniforms/Spirit Wear

- Vendor refunded \$10 shipping charge for all replacement uniform orders.

- Still waiting on 10K Shot Club patches.
- Two replacement jerseys in progress.
- Spirit Shop orders were delivered to Robyn 1/18 and will be delivered to practices and/or available for pick-up from Robyn.

Fundraising Coordinator

- Sara to drop off \$500 check from Pella to Tim for uniform sponsorship.
- We made \$66.93 from the Chipotle fundraiser this week. Check will be delivered to the PO Box.
- DICKS trophy sponsorship application still under consideration (\$6500)

Facilities Director

- Jeff will book E/W gym week after State for End of Season event: Wednesday and Thursday March 12-13: 6:30/7 - 9 p.m. (we will cancel one as we get closer and try to avoid playoff nights for boys varsity)

Upcoming Meetings

- Jan 12: Next Board meeting
- TBD: Royal Rumble Subcommittee meeting

Motion to adjourn meeting at 8:49 p.m. Motion passes.