

## **CLHA BOARD MEETING AGENDA**

Monday, October 8<sup>th</sup> 2018

### **Board Members:**

*(in attendance= \*italics)*

*X -President-Jason Aarnio*

*X -Vice President-Chris Phelps*

*X -Secretary-Sarah Dassner*

*X -Treasurer-Sara Nelson*

*X -ACE Coordinator-Brady Peterson*

Director of Operations / Equipment-Joe Tharaldson

*X -Director of Business Operations-Corey Hansen*

### **Additional Board Members:**

*X -Advisor-Jen Starkey*

*X -Assistant Treasurer-Kristen White*

*X -Registrar-Sara Johnson*

*X -Web Coordinator-Matt Raykowski*

*X -In-House Tournament Director-Jon Shandley*

*X -Fundraising Coordinator-Jamie Kelley*

*X -Outdoor Ice Coordinator-Tony Schulte*

*X -Ice Schedule Coordinator-Deb Axtman*

Director of Youth Hockey-Tyson Anderson

Director of Girls Hockey-Wade Westlund

Mite Director-Pat LeVasseur

*X -Goalie Coordinator-Geoff Pawlenty*

Team Manager Coordinator-Shelley Wilmer and Audrey Edson

SKATE Coordinator-Robin Aherns

DIBS Coordinator-Tara Jacobson

### **AGENDA:**

1. Call to Order:

2. Review of Agenda:

3. Review/approval of last meeting minutes:

- Motion: Phelps
- Second: Peterson
- Accepted by all board members

4. Treasurer's Report and Association bills to be paid:

- Motion: Peterson
- Second: Phelps
- Available cash = \$178,269
- Projected cash at end of year = \$55,237 (overall positive cash flow of \$6,700 for the year)
- Undeposited funds - 1 family (BT) paid via check which I received in the PO Box and will cash tomorrow.
- Upcoming expenses - tryout scrimmage referees, jersey order.

- Once tryouts are complete, I will request to withdraw from BT tournaments and SQ tournaments (if applicable based on final levels of play).
- I am ordering checks from QuickBooks for the year (roughly \$170)
- Raffle tickets will be distributed at the kick off meeting on the 22nd

New Business:

1. Zac Strong Award - Diana Bjorkman

- PRIDE program - first Sunday of the month
- Same program as last year
- \$250 already budgeted for the program
- Last Varsity Boys game - awards - Looking like Feb 2nd

2. Vote on updated description of in-house and traveling Mite programs

- Brady will type up and send to Sarah D to send to the board

3. Brady proposal to add in-house mite manager position as board appointed non-voting position, reporting to mite director – vote on new position and description

- Sent to board on Sept 10th for review
- Board approved sending it out to the association

4. Vote on scholarship policy



Financial Assistance  
Policy.pdf

- Changes:

- add Registrar to committee
- guidelines for awards
  - yr 1: 50%
  - yr 2: 30%
  - yr 3: 20%
  - 4: not eligible
  - case by case still an option
- Sept 1st - last day for accepting a scholarship application
- Two year look back for any applications
- Starting May 1st, 2019

- Motion: Phelps
- Second: Hansen
- Accepted by all board members

5. Review bylaw change for Dibs requirements for Board Members, Coaches, and Assistants

6. Discuss model association and hockey development committee

- Board approves Brady to apply for Model Association status
- Packet to Jason for Nov D10 Presidents meeting

7. Discuss need to update policy to align with ADM regarding number of players per team
  - D-10 stating 14 on top teams for PeeWee/U12 and Bantam/U15
  - We'll do our best to follow the new guidelines. At times only having 2 teams at level makes this challenging

#### Old Business:

1. Tax preparation 7:42-7:44
  - We have 2 proposals to consider for preparation of our tax return. 1st: Todd Carlson from Carlson SV in St. Croix Falls, \$850. 2nd: Kristen White family/business accountant quoted \$300-\$400. Kristen has more info regarding this.
  - We should find someone to have an ongoing relationship with
  - Kristen will provide her accountant with CLHA return information to review
2. Painting boards in Shafer 7:44-7:45
  - Will be next summer

#### Open Forum:

1. U12A skater transferred to Gentry 7:45-7:56
  - Gentry is now MN hockey, so CLHA needs to sign school waiver
  - This is first year Gentry is in MN hockey, they are not in a specific district but play independent schedule and can't qualify for state
  - Need to determine how to handle this situation in the future
  - Need to bring this to Colleen at D10
    - Jen will call her
  - Motion to approve one-time player release form for this family, going forward need to develop policies and procedures
    - Motion: Phelps
    - Second: Brady
2. DIBS – 7:56-8:03
  - Everyone but 2<sup>nd</sup> year Btm and mini-mites need to turn in checks by Nov 1<sup>st</sup>
3. Mite jamboree 8:03-8:06
  - DIBS will be available for silent auction donations, setting up boards, chuck a puck
  - Need to determine with Slettom on if we can have vendors come in – will carry over to next meeting
  - John will draft email for Sarah D to send out about donations
4. Coaches 8:06-8:08
  - Pool of coaches available, and discussions take place before and during tryouts
  - All coaching positions are contingent upon who makes what team

5. Scrimmages and tryouts 8:08-8:13
  - Still in flux because one opposing scrimmage team backed out
  - We will have fees because refs are scheduled
  - There will still be a tryout event on Thursday, even if it is not a scrimmage
  - If we can't get fair evaluation, will arrange something different for Saturday
6. U8 there will be a travel option 8:13
7. Girls tryouts 8:14-8:17
  - 3/6 made U12A team
  - 4 made U10A,
  - 10 made U10B – They will play and practice in Chisago, should try to schedule practices with U10A and Squirts
8. Photos 8:17
  - Currently scheduled for week of 11/5
    - move out to following week to avoid conflict with deer opener
  - U10 B green team photos will be taken with Chisago teams – Jason will confirm
9. Registration numbers are up by 4 from last year at this time 8:18
10. Kickoff meeting agenda 8:20-8:27
  - Meeting will still take place but will be focused on mites – keep the date but will be mite meeting, Sara and Kristen will schedule time for raffle ticket distribution
  - Brady will draft email for Sarah D to send out
11. Outdoor ice 8:27
  - Maintain flood schedule
  - Mon, Tues Wed – flood
  - Wed, Thur, Fri – skaters
12. Sponsorships for non-mites 8:28-8:30
  - Can someone sponsor U10 team?
    - Company name just can't be on jerseys

Agenda for following month:

- Vote on updated description of in-house and traveling Mite programs
- Brady proposal to add in-house mite manager position as board appointed non-voting position, reporting to mite director – vote on new position and description
  - Sent to board on Sept 10th for review
  - Board approved sending it out to the association
- Review bylaw change for Dibs requirements for Board Members, Coaches, and Assistants

Meeting Adjourned: 8:31