

**DOVER YOUTH HOCKEY ASSOCIATION**  
**MINUTES OF THE JUNE 5, 2023 BOARD OF DIRECTORS MEETING**  
**6:00 PM – DOVER ICE ARENA CONFERENCE ROOM**

JT Fortier – President

Steve Gahan – Vice President

Josh Hersey – Treasurer

Steeve Wintle – Secretary

- I. **CALL TO ORDER:** The June 5, 2023, Dover Youth Hockey Association-Board of Directors Meeting was called to order at 6:01 PM in the Conference Room of the Dover Ice Arena.

The following board members were present: Zach Cobb, Josh Hersey, Steve Gahan, Steeve Wintle, Shannon Kennedy (virtual), Ken Burlage, JT Fortier, Mike Young – Director of Hockey Ops

- II. **PUBLIC FORUM:** No one from the public was present to speak.

- III. **OLD BUSINESS:** None

- IV. **ADMINISTRATIVE ITEMS:**

- a. Refund request
  - i. Discussion around whether to release deposits to family and policy related to returning deposits for families leaving the organization. Discussion to revisit contract language in the future.

**Motion raised by JT Fortier to refund the funds to the family for the deposits for their children.**

**Vote: 5 votes in the affirmative; 1 abstention; 1 against.**

- b. Injury issue – Agreement by Board to refund money due to injury (no note required).

- V. **FINANCE UPDATE:**

- a. Bank balances updated on OneNote.
- b. Fortier added as a bank signatory.
- c. Savings account added for bingo bonus ticket sales.
- d. Bingo update – Contract signed for move to Rochester location beginning in July. Landlord currently working on gaming license; all indications are that DYHA will be able to begin operating in Rochester as early as July 2, with the latest being July 16<sup>th</sup>.
- e. Outstanding receivables – balances owed under review, may have a few write-offs.
- f. Scholarship committee – Scholarship registration to be opened via Sports Engine. Hersey seeking confirmation to add the registration on the website.
  - i. \$25k in the scholarship account currently.
  - ii. Committee formed – Hersey, Burlage, Wintle, Young

**VI. OPERATING:**

- a. Apparel committee – store update tentatively schedule for July. Committee meeting planned for next week or following.
  - i. Committee formed – Cobb, Kennedy, Jeremy
  - ii. Jersey coordination with Collins Sports to be coordinated with Tia Pass.
- b. Age group liaisons
  - i. Board volunteering for representation on website to have point of contact on the website.
    1. Wintle - Bantams
    2. Gahan – Mite’s mini—mites
    3. Hersey – Squirts
    4. Burlage – Girls
    5. Fortier – Midgets
    6. Cobb – House
    7. Kennedy - Peewee

**VII. OPEN DISCUSSION:**

- Young – PHL email about teams in parity. Emails to coaches to be sent to discuss parity requirements and schedules/ dates/ locations.
- Wintle – Discussed potential change to bylaws to allow for flexing of the number of board members from 7 to a range from 6 to 13.
  - o Kennedy – Request about how to help coaching for the mite black team. Young to send information on required documentation for registering with USA Hockey.
- Burlage – Discussion about managing process of players joining and leaving the program. Young and Burlage to discuss how to handle players joining the program.
- Hersey – Computer licenses being maxed out at 10 licenses. An inventory of the existing licenses to be done.
- Fortier – new Board member addition invited to June 19<sup>th</sup> meeting. Additional Board member under consideration.

Meeting adjourned at 7:16 PM