

US Figure Skating Safe Sport Compliance Instructions

SafeSport Training and Background Checks are accessed through the U.S. Figure Skating Members Only Site at <https://www.usfsaonline.org/>, through the process below.

For those with a U.S. Figure Skating Membership Account

1. Log into your Members Only account at usfsaonline.org.
2. Click red bar "Your member compliance is NOT COMPLETE," or the U.S. Figure Skating SafeSport icon (second from left)
3. All compliance items are in the blue box that will appear on the screen.
 - a. For **SafeSport Initial Training**, click red "BEGIN" button.
 - i. Enter your member number.
 - ii. Validate the information is yours.
 - iii. Complete the Account Setup, create a password.
 - iv. You will need access to the email address entered to validate the email before you begin the training.
 - b. For a **Background Check**, click the red "BEGIN" button.
 - i. You will be required to validate your information before being sent to the Nationsla Center for Safety Initiatives in a new window. Based on your role, if you are directed to payment, it must be collected before you can begin the background check.
 - ii. Please have your Social Security Number, past addresses and driver's license available.

For those without a U.S. Figure Skating Membership Account

1. Go to the Members Only site at usfsaonline.org.
2. Click "Non-Member? Create Account" link.
3. Enter profile information and set a password on the following page.
4. Click on the My Profile button next to your name.
5. Click on the Compliance tab.
6. The 2018-2019 General Compliance section will contain the links for the SafeSport Online Training and the Background Check.