



Indiana Girls Lacrosse Association State Tournament Hosting Guidelines & Application

State Finals Games to be held Saturday, June 1, 2024

Applicant Information

Host Team Name: _____ Date Submitted: _____

Team Rep: _____ Rep. Phone: _____

Rep Email: _____ Rep. Cell: _____

Facility Name: _____

Facility Address _____
Street Address City State ZIP Code

Facility Contact: _____ Contact Phone: _____

Facility Email: _____ Contact Cell: _____

Checklist

Please check Yes to the questions listed below if your site can meet each criterion for consideration:

- | | | | |
|--|---------------------------------|--|---------------------------------|
| Do you have a full-size turf field that is fully lined? | YES
<input type="checkbox"/> | Does your facility have controlled access to all fields? (must be able to control admission) | YES
<input type="checkbox"/> |
| Do you have a stadium – with lights, press area, and lighted scoreboard? | YES
<input type="checkbox"/> | Can the fields be available Saturday, June 1, 8AM - 8PM? | YES
<input type="checkbox"/> |
| Do you have an additional full-size field for warm-ups? (turf is not required) | YES
<input type="checkbox"/> | If due to weather, could your facility accommodate a rain date on Monday, June 3, 2024? | YES
<input type="checkbox"/> |
| Are you able to staff the tournament with volunteers from your program/school? | YES
<input type="checkbox"/> | Do you have access to indoor space for staging in case of inclement weather? | YES
<input type="checkbox"/> |
| Do you have Concessions close to the field? | YES
<input type="checkbox"/> | Do you have a functioning PA system? | YES
<input type="checkbox"/> |
| Can you provide a tent for the trainer? | YES
<input type="checkbox"/> | Do you have a location/tent for Umpire/hospitality/locker room? | YES
<input type="checkbox"/> |
| Do you have locker rooms available for the teams to use during the tournament? | YES
<input type="checkbox"/> | Do you have 4 sets of goals with intact netting? | YES
<input type="checkbox"/> |

Hosting Guidelines

Field Space:

- 2 full size fields – both fully lined
 - a. One stadium – with lights, press area, lighted scoreboard
 - b. One warm-up
- All weather fields are preferred but only mandatory for main field
- Controlled access to all fields - must be able to control admission to facility
- Fields will generally be in use:
 - a. 8 am-7 pm on Saturday, June 1, 2024
 - b. 8 am-7 pm on Monday, June 3, 2024, if Rain date is needed

Game Management:

- 4 sets of goals with intact nets
- Ability to provide water for each field and both team benches of main field
- Functioning PA System
- Restroom facilities
- Trash receptacles
- Set Up / Clean Up Plan
- Concession area close to fields
- Walkie Talkie (or method for officials to communicate with press box)
- Game management headquarters
- tent/hospitality/locker room to be able to change in.
- Trainer's station
- Indoor space for staging in case of inclement weather

Staffing:

- Trainer: INGLA requests the host school assist INGLA in securing ATC; INGLA will provide payment for ATC services
- Security
- Concessions
- Ticket Booth

Site:

- Vendor Village
- Tables
- Chairs

Disclaimer and Signature

Venue and Concession Agreements: Concession receipts will be retained by the school hosting and staffing the event. 40% of Venue receipts will be retained by INGLA, 60% retained by host school.

I certify that my answers are true and complete to the best of my knowledge and that I agree with the financial obligation agreed to above.

Signature: _____ Date: _____

*Priority will be given to a site that can host both the Semi-State games as well as the State Finals.

Responsibilities of the Host School

(From the Coach's Compliance and Guidelines)

1. Site Coordinator name and mobile phone number must be given to the INGLA Officials' Assignor and to the Head Official (labeled in Arbiter) prior to the start of the game. Only players and coaches loaded into INGLA by the first day of post season play are allowed to be on the sidelines during the post season games. Players dressed in uniform and on sideline will be limited to 30. Non player personnel will be limited to registered coaches, team managers, and trainers.
2. Ensure both teams playing provide one scorekeeper to sit at the official score-table. This person is not included as part of a team's allotted personnel.
3. Notify the visiting school(s) of reserved parking spaces for buses, specific entrance and exits to be used by team and student body, game time, and other important items necessary to conduct the contest.
4. Designate specific seating locations for visiting and host schools.
5. Provide adequate police or faculty supervision to begin at least 30 minutes prior to the event starting time and end when all groups have dispersed.
6. Arrange for the presence of law enforcement officials inside and outside the contest area.
7. Charges should be filed against any person, school-connected or otherwise, who commits assault and/or battery against students, school employees or game officials. Ordinary order and discipline at inter-school events should be enforced by prosecution and action in the courts. It is the host site's responsibility to file such charges unless the person or group committing the offense has made amends to the offended person or persons, and the Executive Committee of the INGLA is satisfied that the public interest does not require prosecution or further disciplinary action.
8. Reserved parking locations should be set aside for the contest officials, and they should be notified of the location prior to their departure for the event site.
9. The host site should provide adult chaperons to escort officials to and from their dressing quarters and to their cars.
10. The officials' dressing quarters are PRIVATE. No one should be admitted, and this would include personnel from the host site.
11. Any unusual incidents or developments should be reported to the INGLA immediately.
12. The host site will secure a PA announcer for all games played at the facility. The PA announcer will not add any additional or "homer" type of commentary after any stoppage of play. If a player is recognized for a goal or assist, they should only announce their name and jersey number.
13. Music can be played during warmups and half time. No explicit or R-rated lyrics are allowed. No music will be played after goals or time stoppages such as timeouts or injuries. The volume can be lowered if the coaches or officials deem it too loud at the field level.
14. Yellow NOSCAE lacrosse game balls will be supplied by the host site. 8-10 should be placed on each end line for each game and replenished for each half.
15. Walkie Talkies must be available for the officials to communicate with the press box, if the time is kept off the field.
16. Ability to provide water for each team bench.
17. If locker rooms are available, please let the visiting team(s) know.
18. Host site will provide a person to run the clock for all games played during sectional rounds. Officials will run the clock for the Semi Final and State Championship games but the host site will need to ensure someone is available to provide a training session.