

Hastings Hockey Boosters Meeting Minutes

Meeting Date: April 2, 2023

Roll Call:

X	Curtis Gerrits (President)		Luke Riveness (Director of Girls In-House)		Jake Caneff (Referee Coord.)
X	Dave Fullerton (Vice President)	X	Jesse Viall (Director of Bantams/Jr. Gold)	X	Lisa Ferdig (Registrar)
X	Kari Erickson (Treasurer)	X	Dan Gallahue (Director of Mites)		Joe Westman (Technology)
X	Tony Horton (Secretary)	X	Kristi Woodwick (Director of Girls Travel)		Vacant (Tourn. Coord.)
X	Cory Ferdig (Director of Operations)	X	Sean McCabe (Director of Peewees)		Carol Horton (Sponsorship Coord.)
X	Jamie Stevens (Director of Hockey)	X	Bob Erickson (Director of Squirts)		Brad Wells (Goalies Coord.)
X	Kristy Meyers (Dir. of Volunteers)		Brian Meyer (Director of Learn Hockey)		Vacant (Recruitment)
X	Keith Birken (Charitable Gam. Mgr.)	X	Jon Krauth (Director of Revenue)	X	Kent Winkelman (Apparel Coord.)
X	Pat Gelhar (Director Girls 10U)		Vacant (Ice Scheduler)		Luke Fenton (Dryland Coord.)

Approval of Agenda:

Agenda amended to add "Tournament Junior Gold" and "Survey results" to New Business section.

A motion was made by Bob, seconded by Pat, and carried to approve the amended April 2023 agenda.

Approval of Minutes:

A motion was made by Jon, seconded by Kari, and carried to approve the March 2023 meeting minutes.

Topic	Discussion
Membership Comment	<ul style="list-style-type: none"> • None.
Officer Reports	<ul style="list-style-type: none"> • President – Curtis Gerrits <ul style="list-style-type: none"> ○ Insurance policy update: added workers comp for gambling workers, increased liability coverage, considering adding several additional coverages to address gaps ○ Arena wireless internet update: HBC to install access points, discussed proposed monthly wifi internet cost, proposed to split the monthly wifi internet cost 50/50 with the City ○ Info for both the boys STP and the girls STP was emailed to members ○ The MN Hockey association excellence leadership conference is scheduled for May 5-6, board members should consider attending • Vice President – Dave Fullerton <ul style="list-style-type: none"> ○ Ice scheduling update: discussed Avario proposal, addressed several questions, recommend implementing the Avario proposal ○ A motion was made by Jesse, seconded by Keith, and carried to approve the Avario \$4,000 package for 2023-2024 hockey season. ○ FYI – Gamesheet expenses will go up next season • Treasurer – Kari Erickson <ul style="list-style-type: none"> ○ Considering using a different budgeting software ○ A motion was made by Sean, seconded by Jamie and carried to approve the January 2023 and February 2023 financial statements.
Director Reports	<ul style="list-style-type: none"> • Girls Traveling Director – Kristi Woodwick <ul style="list-style-type: none"> ○ Raider Wolves report: planning to meet later this month with CG association leaders, need to decide if co-op will continue next season • Director of Hockey - Jamie Stevens <ul style="list-style-type: none"> ○ Hockey Operations Committee update: no March meeting—nothing to report • Gambling Manager - Keith Birken <ul style="list-style-type: none"> ○ Gambling Manager presented gambling reports. ○ Received approval to operate bingo games, games will start May 3rd at Me & Julio ○ Discussed gambling operations revenue to date

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(continued)

	<ul style="list-style-type: none">○ Gambling record keeping documents are available for review--please contact Keith Birken or Curtis Gerrits
Coordinator Reports	<ul style="list-style-type: none">• none
Old Business	<ul style="list-style-type: none">• Registration fee discussion: wait until next month to see what it looks like in the new budget• Budget planning for 2023-2024 season• Recruiting and Tournament Coordinator positions: looking for candidates
New Business	<ul style="list-style-type: none">• Arena banners for 2022-2023 season: level directors contact Jamie if you have a team that qualifies for a banner, goal is to hang the banners while the ice is out this summer• Board members binders: do we think board member binders are necessary? Yes.• New board members on-boarding: welcome aboard new board members!• Board member code of conduct acknowledgement• SportsEnginge/website pages update: level directors please clean up your web pages and team pages• Equipment inventory• Hockey Development Committee research and discussion: Do other associations have a Hockey Dev Committee? Yes. We are gathering info on how we might want to operate a Hockey Dev Committee.• Tournament Junior Gold: For our Big Chill tournament we should consider having a Jr Gold division• Overview of survey results: 126 survey responses, main take-away is that constant and timely communication with parents and players is important
Board Comment	<ul style="list-style-type: none">• Special thanks to Lisa, Kari, and Sarah for working through the dibs bookkeeping!
Adjournment	<ul style="list-style-type: none">• A motion was made by Pat, seconded by Cory, and carried to adjourn at 8:49 pm
Next Meeting	<ul style="list-style-type: none">• Next Meeting: May 14, 2023

MINNESOTA LAWFUL GAMBLING

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Hastings Hockey Boosters Meeting date: April 2nd, 2023

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: LG100A Schedule B2 LG100C LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program	Correspondence sent or received relating to the lawful gambling operations.

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		3,000.00	Yes
Compensation and Payroll		\$6,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Binigo		\$1,000.00	Yes
Misc. Services and Supplies		\$2000.00	Yes

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:

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