

TCAHA Board Meeting Minutes

Tuesday, November 12, 2024, at 6:30 p.m. Hampton Inn & Suites Pasco

I. Call to Order (6:28 pm)

Board members in Attendance: Matt McDaniel, Ryan Kelly, Shannon Lukins, Dustin Willoughby, Gary Atherley, Sheyanne Koegler, Dan Manella

Absent from the board: Derek Ellingsen

Members in Attendance: Haley Hollandsworth, Erin Donica, Tiffany Richardson, Ashely Willoughby, Derick Herberholz, Keith Harrison, Ryan Cloud, Jannette Gomez, Cody Rettinghouse, Michelle Trombley, Jennifer Mattila, Derrell Wise, Russel DelGesso, Liz Brown, Alyssa Reid, Brandi Kovis, Jami Hanson, Jared Lembebk, Wende Carlisle, Ellen Ossiginac, Janine Jackson, Janelle Klages,

*Reading of October Meeting Minutes

Motion to approve minutes by Gary Atherley, seconded by Dustin W, and the board approves.

*Treasurer Report – Sheyanne Koegler – Absent report provided by Jordan Owen

Opening balance: \$544,366.62

Closing balance: \$549,101.30 (as of 10/31/2024)

Motion to approve Treasurer Report by Ryan Kelly, seconded by Dan Manella, and the board approves.

II. Report of Officers and Directors

*President – Matt McDaniel –

- Toyota Arena Contract signed - 2-year period, similar to previous contract in regards to terms but this time with a longer period (past have only been 1-year).
- HAPO Center Contract to be presented to the commission tomorrow – Have negotiated a credit of \$100K in equipment investment with Franklin County and Harris White Leisure Group (HWL); schedule in contract reduces the hourly rate by \$50 to compensate estimated be in place until July 2026.
- Discipline issues – Have been on the incline and we are seeing issues locally. Specifically seeing coaches and fans being outspoken to the officials. Reminder, all officials have the ability to remove anyone from the rink for unsportsmanlike behaviors. If you have any issues, please take them up after the game through leadership channels.
- Campground area – Reminder the camping/RV areas area is not part of the HAPO Ice Rink. Please do not use this area to warm up.
- Camp for Christmas – Plans to have a Christmas Camp have not panned out. Members of the organization are working to organize something similar to last year's Reindeer games and a coach's game. If you are interested in helping, please reach out to any member of the board or Janine.
- Schedule – the schedule has been an issue, and the board has acknowledged this; we are continuing to work on it and listen to concerns and address as we are able. We are looking to get some time back in our schedule with a possible change to adult league.
- Handbook – we have a few folks that have been volunteering to work on the handbook. Looking to have something for membership at the next meeting. If you have feedback/suggested edits or are interested in helping, please reach out to any member of the board.

*Vice President – Ryan Kelly –

- Board Meetings – we are trying to continue to have a dialogue at these meetings but we have let these get out of hand. We would like to continue to do it this way, but we want to make them run as smooth as possible. The board will always stay after to discuss questions or

concerns and are available outside this time if needed. If you would like a topic be discussed at the meeting, please make to send in your agenda item and any relevant information prior to the meeting.

*Secretary – Shannon Lukins – Nothing additional

*Treasurer – Sheyanne Koegler – Nothing additional

*Directors:

- Gary Atherley – Nothing additional
- Dustin Willoughby – Nothing additional
- Dan Manella – Nothing additional
- Director 4 – vacant/ TBD

*Past President –Derek Ellingsen – absent no report

*Hockey Director – vacant/ TBD, update provided by Matt McDaniel

- Eric Hanson – will be here this week through Thursday – looking to meet with coaches and be a resource for planning practices and specific skill development.
- Reminder Coaches meeting Thursday at 6 at HAPO – the invitation should have been sent to all head coaches, and if the head coach is unable to attend, please send an assistant.

III. Committee Reports (Chairperson/Board Liaison)

*Tournament Committee – Janine Jackson

- 10U 18U tournament – this weekend – come out to support and watch the games; great raffle baskets will be available.
- 14/12u House – three weeks out and planning is going well.
- Dru Hammond is the only one not completely full, but this will fill up as many clubs are just getting organized with this age group

*Goalie Committee – Mike Landry – absent update provided by Dustin Willoughby

- Wanted to make sure they were going to have a slot for goalie lab – the time slot has been added to the schedule.

*Coaching Committee – Ryan Kelly –

- Coaching meeting scheduled for Thursday @ 6pm at the Hampton Inn

*Discipline Committee – Ryan Kelly – ongoing, working through a lot of issues

*Equipment/Facilities Committee – Dustin Willoughby –

- Working on some Zamboni maintenance, stringing some new nets on goals. Plan to hang some new banners, TVs and mounting a new scoreboard.

*Finance Committee – Sheyanne Koegler – nothing additional

*Nominations Committee – Shannon Lukins –

The following positions, each with designated terms will be up for election in January:

- Vice President: 2-year term beginning in May
- Secretary: 2-year term beginning in May
- Director Position 3: 2-year term beginning in May
- Director Position 5: 2-year term beginning in May
- Director Position 4: 1-year term beginning immediately

November 30 is the deadline for volunteer board nominations to be included in the Candidate Email and on Absentee Ballots. Nomination will be taken from the floor at the annual membership meeting on January 13, 2025. Request for absentee ballots will be coming out soon with the candidate submission. If you need one, make sure you get your requests in before the deadline.

*Public Relations/Sponsorship Committee – Dan Manella –

- Some inquiries from the public about sponsorship, working on some and passing some on to Janine to facilitate.

*Registration Committee – Janine Jackson –

- Request to continue registration discount for regular season late starts as we have previous years as follows:

Registration after December 1 - 25% discount

Registration after January 1 - 50% discount

Ryan Kelly motions to continue registration discounts as we have with previous years, Dustin Willoughby seconds and the board approves.

*Scheduling Committee – Brandy Kovis –

Games for each of the age groups have been finalized with the exception of:

10U House – which has a few games that need to be confirmed

Mites/Mity Mites – Other organizations are just now getting their teams together to start this process and are currently working with them to get these scheduled.

*Scholarship/Awards Committee – TBD – reported by Janine Jackson –

Dru Hammond Scholarship winner selected on Oct 30 congratulations to:

Ava Garner was selected from all the female players

Owen Brown was selected from all first-year players

*Associate Team Manager Committee – Rachell Anderson absent, as reported by Janine

Try Hockey for Free (THFF) earlier this month, thanks to Jen Mattila and Andrea Owens for managing, 20 participants. Feedback that we need to increase communication that a helmet and gloves are needed to be brought with the participants – we have hockey gear but not the gloves and helmets. Next event is scheduled for February.

*Tri-City American Board Liaison – Isaac Merkl –

Players are starting to come to practice – reaching out to coaches and the AMS to continue to organize the players coming.

Working on the details with a partnership with GESA (could be ongoing), requesting a Board member to attend the AMS game on Nov 30 to receive the donation.

*Girls Club – Tiffany Richardson – absent no report

18 attendees on Sunday – one of the biggest groups

Requesting following up on grant from PNAHA- PHANA awarded a grant for \$1,200 for Girls Club, PNAHA says they sent the check to the PO box in August – Matt, Janine, and Jordan are following up to find out where the funds went

*Spring Hockey/MS & HS Hockey – TBD – nothing additional at this time, over until it starts back up in the spring, PNAHA is looking into spring hockey options.

*Mid-Columbia Hockey Officials Association (MCHOA) – Russel Del Gesso

Puck storage – all the pucks are being stored in the refs room – adult pucks should be in the ref room, Zamboni drivers should have the TCAHA pucks

MCHOA requesting a standing time to discuss with the board – the possibility to attend pre-board, would like to make sure the line of communication is known, Ryan to follow up with these requests.

IV. Unfinished Business

* Committee Chairs and membership – Ryan Kelly – working with handbook team to include these updates and will table this topic to be included with the handbook's updates.

* Open Director Position – Shannon Lukins – Shannon Lukins motions to nominate Jesse Garner to fill the open Director 4 Position, Gary Atherly seconds, and the board approves. Please help us in welcoming Jesse to the board.

* Handbooks Changes:

Implementation timeline – Ryan Kelly – approved and included last meeting
Parent Participation Policy – Ryan Kelly

* Jersey Number issuing standardization – Wende Carlisle - Board to discuss at pre-board and finalize a plan for how to manage going forward.

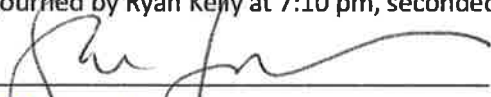
V. New Business


- * 12u Nelson request approval for a 3rd tournament in Lewiston Jan 24-26th – Janelle Klages
 - Ryan motioned to approve the request for a 3rd tournament, Dan Manella seconds, Discussion about the rules and team make up for tournament, Board to clarify on team formation and handbook rules/PNAHA guidance, tabled with deadline to communication decision by Friday.

VI. Adjourn Meeting

VII. BOD available for questions/discussions

Motion to Adjourned by Ryan Kelly at 7:10 pm, seconded by Dustin Willoughby - board approves.

Prepared by:  _____, Shannon Lukins, Secretary, Board of Directors

Approved by:  _____, VICE PRESIDENT, Board of Directors