

# PRINCETON YOUTH HOCKEY ASSOCIATION

“Team First – Integrity – Grit – Engaged – Respectful”

## Monthly Board Meeting Agenda / Minutes

April 24<sup>th</sup>, 2023 @ 6:30 pm

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**1. CALL TO ORDER:** - 6:31 pm

**2. ATTENDANCE:** Ben Heath, Eric Englund, Brianna Gadacz, Brittany Stearns, Krista Benjamin, Beckey Krueger, Amber Wilkinson, Chad Ruzek, Jamen Lewis, Nikki Elton, Missy McAlpine, Jeremy Uhrich, Joe Hostrawser, Brent Benjamin.

**3. REVIEW AND APPROVAL OF GAMBLING REPORTS** (*Amber Wilkinson, Gambling Manager*)

It was a good month for all of our gambling sites. A bill being worked on in the state legislature could negatively affect our gambling income, everyone should contact their legislatures to tell them why this is not good for non-profit youth community programs like ours. We got two checks back from IRS for overpaying income tax - \$3600 each, we will see this recorded as two deposits. Eric Englund makes a motion to approve LG1004, Brianna Gadacz seconds. All in favor, motion passes. Becky Krueger makes a motion to transfer \$20,000 for bills and payroll, Chad Ruzek seconds. All in favor, motion passes. Jamen Lewis makes a motion to increase our site manager's pay to \$175 per site, meat raffle/bingo to \$60 per event, \$5 per horse race, and Finish Line booth worker's hourly wage to \$12 per hour, Chad Ruzek seconds. All in favor, motion passes.

**4. REVIEW AND APPROVAL OF MEETING MINUTES** (*Ben Heath, Secretary*)

Brianna Gadacz makes a motion to approve March's meeting minutes. Jamen Lewis seconds. All in favor, motion passes.

**5. REVIEW AND APPROVAL OF TREASURER REPORT** (*Jamen Lewis, Treasurer*)

Becky Krueger makes a motion to approve March's financials, Eric Englund seconds. All in favor, motion passes.

**6. PRESIDENT'S REPORT** (*Joe Hostrawser*)

Next year the plan is to start Tiny Tigers on October 28<sup>th</sup> and go for 12 weeks.

**7. VICE PRESIDENT'S REPORT** (*Jeremy Uhrich*)

Nothing new to report.

**8. ARENA/ADVERTISING MANAGER REPORT** (*Missy McAlpine*)

Met with SCR, no increases for their regular services. East rink condenser shot. It will cost \$5,721 to get it replaced, everything included. Heating addressed again for the west rink, Craig and Carl were here on Wednesday—guaranteed solution and repair by September. Pickle ball is going well, people are having fun! The craft fair has 43 paid tables so far, some are on the waitlist. Will probably have around 47 tables altogether. Training for FinleySort scheduling software is twice a week right now, Missy has yet to transfer data from the old system to the new one. Preskates for this season will begin September 12<sup>th</sup> on Tuesdays, Wednesdays, and Thursdays and go through October 19<sup>th</sup>.

**9. DISTRICT 10 REPORT** (*Ben Heath*)

D10 is suggesting that associations clean up their bylaws and codes of conduct during the summer before the next season begins. There will be a leadership conference for association leaders put on by Minnesota Hockey on May 5-6 at the Marriot Hotel in St. Louis Park. Board member(s) interested should register online. District 10's new president Jim Casey said he plans to stress the importance of teams playing at the correct levels so the kids can enjoy the game. D10 Mite Director Dave Englund said USA Hockey might allow mites to go back to playing 6 full ice games each season. There is a meeting in June where that may be discussed and voted on.

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**10. BOARD MEMBER REPORTS**

- **Away Tournament Coordinator**, *Joe Hostrawser* – Nothing new to report.
- **Communications Coordinator**, *Jeremy Uhrich* – Nelson fundraiser is wrapping up.
- **Equipment Manager**, *Eric Englund / Chad Ruzek* – A couple of alumni events coming up where we might be able to sell or give away old jerseys. Brittany Stearns says United Heroes League would be happy to take our socks. We will have someone drop those off.
- **Fundraising Coordinator**, *Vanessa Voita* – Did not attend.

- **Girls Program Coordinator**, *Becky Krueger* – Sent out messages about a girls’ fitness event in St. Louis Park. Mike Peterson from BBL resigned as their Girls Program Director. Becky will begin communications with Mike’s replacement.
- **Hockey Director**, *Jeremy Uhrich* – Will send out an email to coaches to start certifications for the upcoming season.
- **Mite/8U Coordinator (On-Ice)**, *Ben Heath* – Nothing new to report.
- **Mite Jamboree Coordinator**, *Danielle Smith* – Did not attend.
- **Mite/8U/Tiny Tiger Coordinator (Off-Ice)**, *Brianna Gadacz* – Nothing new to report.
- **Outdoor Ice Manager**, *Jon Stenslie* – Did not attend.
- **Recruitment Coordinator**, *Brianna Gadacz* – “Learn to Skate” dates are scheduled throughout the summer. Sent out an email to coaches asking for help. Created a “coaches wanted” flyer for review. Signed us up for the Princeton Parade on June 8<sup>th</sup>.
- **Referee Coordinator**, *Chad Ruzek / Joe Hostrawser* – All checks went out to the youth mite referees.
- **Registration/Registrar Coordinator**, *Nikki Elton / Brittney Stearns* – Getting registrations built for next season.
- **Scheduling Coordinator (Practice)**, *Joe Hostrawser* – Nothing new to report.
- **Scheduling Coordinator (Games)**, *Missy McAlpine* – Scheduling for Princeton High School boys hockey is completed. Becker Big Lake High School boys has 7 of 10 home games scheduled at this time. Missy will meet with the new BBL youth hockey president to talk about scheduling. We typically reserve 500 hours for the BBL youth hockey program (boys) by scheduling 450 hrs by season start and then scheduling an additional 50 hrs in February. BBL wants 460 hrs, last season they only had 358 hrs.
- **Tiny Tiger Coordinator (On-Ice)**, *Ben Heath* – Nothing new to report.
- **Volunteer Coordinator**, *Becky Krueger* – Invoices went out to members who didn’t complete their 12 volunteer hours per family.
- **Website Coordinator**, *Jeremy Uhrich* – Nothing new to report.

## 11. NEW ITEMS

- **Goons4Good fundraiser** – Scotty from Goons4Good fundraiser gave an overview of how the fundraiser works for the Adult co-ed hockey tournament (along with Chris Gadacz). Would need PYHA volunteers. Every team is guaranteed 4 games. PYHA would need to provide 1) enough players for four teams 2) sponsors 3) volunteers. They also do on and off-ice skills competitions. All skill levels are welcome to play. About 4-6 weeks of prep time before the event is needed. More info was provided on an informational flyer. We will provide this information to our new fundraising committee as soon as it gets formed and go from there.
- **Meet the board members post** – Suggested to have pictures of board members/arena workers along with short bios posted to an upcoming Facebook post and/or newsletter. Becky Krueger will take this on.
- **Survey review/discussion/response** – Board members followed through with contact requests from surveys and briefly gave an overview of those discussions. Will take all of the input from members into consideration for association goal-setting in May for this upcoming season and beyond to improve our program where it needs improvement.
- **Parking Lot Update** – Eric Englund makes a motion to go with Rum River Contracting for our new parking lot, Becky Krueger seconds. All in favor, motion passes.
- **PYHA Goals / pre-planning before May’s meeting** – Have all board members send 3 short-term and 3 long-term goals via email before May’s meeting.
- **Board Member confidentiality agreement** – All board members signed a confidentiality agreement.
- **New Board Roles voted on and appointed for the 2023-2024 Season:**
  - President – Jeremy Uhrich
  - Vice President – Eric Englund
  - Secretary – Ben Heath

Treasurer – Joe Hostrawser  
Hockey Director/Ace Coordinator – Ben Heath  
Advertising Manager – Missy McAlpine  
Billing Director (Ice) – Missy McAlpine  
District 10 Rep – All Board Members  
Equipment Manager – Eric Englund / Chad Ruzek  
Fundraising Director – Not assigned yet  
Gambling Manager – Amber Wilkinson  
Girls Coordinator – Becky Krueger  
Recruiting Director – Becky Krueger  
Mite Coordinator (On Ice) – Ben Heath  
Mite/Tiny Tigers Coordinator (Off Ice) – Brianna Gadacz  
Tiny Tigers Director (On Ice) – Brianna Gadacz  
Referee Coordinator – Brianna Gadacz / Joe Hostrawser  
Registration/Team Manager Director – Brittany Stearns  
Scheduling Director – Jeremy Uhrich  
Away Tournament Director – Joe Hostrawser  
Home Tournament Director – Brianna Gadacz  
Game Sheet Coordinator – Brittany Stearns  
Volunteer Coordinator – Krista Benjamin  
Website/Communications Director – Becky Krueger / Krista Benjamin

Mite Level Representative – Eric Englund  
Squirt – Chad Ruzek  
Peewee – Ben Heath  
Bantam – Becky Krueger  
Girls Program – Joe Hostrawser

12. **ADJOURN:** - Chad Ruzek makes a motion to adjourn at 9:47 pm. Eric Englund seconds.