



Central Bucks West Football

Parent Club BOARD Meeting Minutes January 14, 2020

Start: 7:34 PM

Adjourned: 8:50 PM

1. BOARD MEMBERS PRESENT

1. Jocelyn Tumolo, Senior Rep
2. Nancy Hickman, Senior Rep
3. Denise Young, Junior Rep
4. Bonnie Kuller, Junior Rep
5. Jen McGuire, Sophomore Rep
6. Vanessa Riggi-Cimino, Sophomore Rep
7. Steph Charran, Freshman Rep
8. Kelly Morris, 2020 Treasurer
9. Deborah Parker, Treasurer
10. Lisa Laatsch, Secretary
11. Rob Rowan, Head Coach

2. Review of text voting of Board:

- a. Board Vote: January 1, 2020 - All in favor of purchasing first chocolate milk of the 2020 season for the team:

Jocelyn Tumolo	Senior Rep		yes
Nancy Hickman	Senior Rep		yes
Bonnie Kuller	Junior Rep		yes
Denise Young	Junior Rep		yes
Jen McGuire	Sophomore Rep		yes
Vanessa Riggi-Cimino	Sophomore Rep		yes
Steph Charran	Freshman Rep		yes
Kirsten Cochran	Freshman Rep		yes
Deb Parker	Treasurer		yes
Kelly Morris	2020 Treasurer		yes
Lisa Laatsch	Secretary		yes

3. Budget Review

- a. Year-end financials
 - 1) Deb found the "loss" from parent jersey and it was now accounted for and adjusted.
 - 2) Parent club has a debit card, so orders that need to be purchased should go to new treasurer, Kelly, using a purchase request form for pre-purchasing items (ex. bulk items, banners, online purchases)
 - 3) Use parent club email when purchasing items as it can be easier for communication
 - 4) Board members are reminded to use tax exempt number for all purchases

4. Website

- a. Board feels the need for a Chair for the website... and a committee to support the system and do the many “things” that is available
- b. Training is always available from the website company (Sports Engine) through online training or paid phone conference 1:1 training with a few questions and support from a Sports Engine representative.
- c. Kelly and Denise brought up discussion of possibly having CB West or MBIT students help, but board feels a committee would work best and an adult overseeing the process is most beneficial.
- d. Coach would love to see a communication of this committee with its chair to keep the website updated
- e. Make a note to streamline the process of registration and volunteer opportunities to be on website design for parent friendly “buttons” to be discussed at parent/player “mandatory” meeting in April.

5. Open Positions

- a. Secretary – Sara Vesichelli – Freshman Parent – interested in this position
- b. Board Vote: All in favor of Sara Vesichelli for secretary for 2020 season:

Jocelyn Tumolo	Senior Rep		yes
Nancy Hickman	Senior Rep		yes
Bonnie Kuller	Junior Rep		yes
Denise Young	Junior Rep		yes
Jen McGuire	Sophomore Rep		yes
Vanessa Riggi-Cimino	Sophomore Rep		yes
Steph Charran	Freshman Rep		yes
Deb Parker	Treasurer		yes
Kelly Morris	2020 Treasurer		yes
Rob Rowan	Head Coach		yes
Lisa Laatsch	Secretary		yes

- c. Sophomore Co-President – Jen Estes is interested, Kim Bradley and Lisa Oates also showed interest in position. Nancy and Bonnie will reach out to Kim and Lisa and explain responsibilities and commitment. At this time, the Board decided to vote for one co-president to fill the position, and offer more opportunities to build the board.
- d. Board Vote: All in favor of Jennifer Estes for Sophomore co-president for 2020 season:

Jocelyn Tumolo	Senior Rep		yes
Nancy Hickman	Senior Rep		yes
Bonnie Kuller	Junior Rep		yes

Denise Young	Junior Rep		yes
Jen McGuire	Sophomore Rep		yes
Vanessa Riggi-Cimino	Sophomore Rep		yes
Steph Charran	Freshman Rep		yes
Deb Parker	Treasurer		yes
Kelly Morris	2020 Treasurer		yes
Rob Rowan	Head Coach		yes
Lisa Laatsch	Secretary		yes

- e. Senior Co-President – at this time the Board has decided to bring on future volunteers for the Board positions to support the Board, in general, as we move forward in the best interest of the program. Many Board members, past and present, have offered to help Bonnie through this next season.
- f. Committee Chairs will be voted on at the first 2020 Season Meeting.

6. Rising Freshman Player/Parent Meeting

- a. January 27th
- b. 7:00 PM at West cafeteria
- c. Coach Rob will go directly to Tohickon to make sure the parent meeting is communicated to potential football players
- d. Apparel will be sold at this meeting.
- e. Coach would like 2-3 Board representatives

7. Fundraising – Will be discussed at first meeting of 2020 season

- a. Gold Cards
- b. Chipotle Dates – April and October
- c. Car Wash
- d. Wawa Hoagie Sale

8. Changes for upcoming season agenda:

- a. Agenda should note the following for the first two items each month:
 - i. Item 1: Review of previous month’s meeting minutes – bring all loose items up-to-date
 - ii. Item 2: Documentation of all voting that took place via text from last meeting.

9. Apparel Storage – currently at Lisa’s house – will stay at her house until next year.

10. CB Cup Shirt – Bonnie, with an assist from Nancy, will put out a message to parents about another order that may be put in to reorder shirts that may fit more “to size”. Orders need to be in by January 25, 2020.

11. NEXT BOARD MEETINGS: will be *on Monday, February 3, 2020, 7:00 PM* at Bonnie's house – Bonnie will write out the address to all Board members before this date.

Prepared by

Lisa J Laatsch

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Secretary