



KINGSTON LACROSSE ASSOCIATION REFUND POLICY

Requests to withdraw/refund registration will be subject to a \$50 administration fee and must be received by the board in writing prior to April 30th, following which no refunds for registration will be issued except in exceptional circumstances as determined by the Board of Directors. Refunds may be prorated depended on date of request. All Board decisions in these matters are final.

Please note, the timeframe for processing refunds will vary according to the method of payment and may take up to 14 days.

All refund requests must be submitted to the KLA Treasurer (treasurer@lacrossekingston.ca) with a CC to the KLA Registrar (registrar@lacrossekingston.ca) using the Refund Request Form attached below. No refunds will be processed without all information in the refund request being provided. Competitive tryout fees will not be refunded, providing the player attends at least one tryout session.

NSF cheques or cancellations will be charged a minimum \$50 administration fee, except in exceptional circumstances, as determined by the Board of Directors. All Board decisions in these matters are final.