

**Pequannock Soccer Club**  
**By-Laws**  
**(Updated 2/7/2019)**

The purpose of the Pequannock Soccer Club is to provide a positive growth experience for its members and players by organizing, promoting, teaching, playing and enjoying soccer.

**I. Membership**

Parents or guardians of registered PSC players are members in the PSC. Individuals who are not parents or guardians but are actively involved in a position on the Board of Trustees of the PSC, will also be considered members. Other individuals may be declared members by action of the Executive Committee.

**II. Board of Trustees**

The PSC Board of Trustees shall consist of the Executive Committee, the Head Coaches, and the Assistant Coaches from each team. Individuals will not be recognized as a coach unless they have completed formal training and received at least a NJ State Soccer F-License or equivalent (State Licenses for example).

Board of Trustees Responsibilities:

The Board of Trustees (also referred to as the Board) is responsible for the operations of the club, which include, but are not limited to, the following items:

- Approval of the club budget.
- Approval of the player selection process.
- Approval of any expansion or deletion of any teams.
- Approval of team colors, logos, uniform & apparel programs and league selections.
- Approval of any proposed appointment to fill a vacancy on the Executive Committee.
- Creation of ad hoc committees, and its members, to address club issues not covered by the standing committees.

**III. Executive Committee**

- The PSC Executive Committee shall consist of four officers (President, Vice President, Treasurer, and Registrar), Secretary, the past President, the Chairpersons of the six standing committees (Activities, Fields & Equipment, Player Development, Webmaster, Activities, and Fundraising), and the league representative(s).

Executive Committee (EC) Responsibilities:

- The Committee shall formulate a yearly budget and present it to the Board for approval.
- The Committee shall appoint the Head coaches and has the right of veto over the appointment of assistant coaches for each team.
- Recommend qualified individual(s) to fill any vacancies on the Executive Committee.

- Act in the absence of the Board of Trustees. All actions of the Executive Committee shall be ratified at the subsequent meeting of the Board of Trustees.

#### **IV. Operating Committee**

- The PSC Operating Committee shall consist of President, Vice President, Treasurer, Registration and Player Development. The Operating Committee shall be approved by the board of the trustees at the June Meeting or if not June meeting, before the start of the Fall season.

##### Operating Committee Responsibilities:

- The Committee shall make the day to day decisions for the club.
- The Committee shall gather the background work for decisions that need to be voted on by the EC or the Board of Trustees.
- The Committee can approve expenditures for the club.

#### **V. Volunteer Responsibilities**

##### **President**

- Schedule and conduct all Board, Executive, and Operating Committee meetings.
- Oversee the club officers and the league representatives to ensure that club operations are in accordance with the By-Laws.
- Approve emergency club expenditures.
- Abide by the Board approved Code of Conduct.

##### **Vice President**

- Oversee the chairpersons of the standing committees.
- (Maintain the membership records of all members.- move to Registrar)
- (Serve as club registrar – move to registrar).
- Serve as an advocate for player concerns.
- Take on all responsibilities of the President in the absence of the President.
- With Player Development, lead the tryout process and implementation
- Abide by the Board approved Code of Conduct.

##### **Treasurer**

- Maintain records of club financial transactions.
- Prepare annual budget.
- Issue authorized payments as required.
- Coordinate with other executive committee and Board of Trustee members to assure proper deposits and payments of funds.
- Deliver financial reports at the Board of Trustee meetings.
- Maintain corporate records with attorney and/or accountant (if necessary).

- Abide by the Board approved Code of Conduct.
- An annual audit will be conducted by a random committee of the board, if necessary.

#### **Registrar**

- Maintain the membership records of all members.
- Serve as club registrar for the league and state.
- Oversee or delate the scheduling of league games.
- Abide by the Board approved Code of Conduct

#### **Secretary**

- Prepare and publish the minutes of the Board meetings.
- Prepare and maintain records of the club.
- Prepare and file any medical claim.
- Maintain any and all records that may be required by the State Soccer Association on a monthly, quarterly and/or yearly basis.
- Abide by the Board approved Code of Conduct.

#### **Past President**

- Attend monthly Board Meetings
- Act in an advisory role to the Executive and Operating Committee

#### **Activities Chairperson**

- Responsible for organizing and running of club sponsored tournaments and events. Examples of events include Kick Off Party, Club attendance at professional soccer games, apparel sales, Cub/team pictures, supporting school HSAs, etc.)
- With the Treasurer, prepare a detailed budget of anticipated revenues and expenses related to the annual Fall Classic tournament.
- Organize and oversee the various tournament committees and their activities.
- Require that one member of each team in the club be represented on this committee. Any exceptions need approval by the Board of Trustees.
- Report monthly to the Board all tournament issues and developments.
- Abide by the Board approved Code of Conduct.

#### **Fields & Equipment Chairperson**

- Act as liaison between all entities from which the club uses facilities, i.e. Parks & Rec, schools, churches etc.
- Recommend, and after authorization, purchase equipment, uniforms and supplies needed by the club. Oversee and control the distribution and use of equipment and supplies within the club.
- Coordinate the team volunteers in regard to field and equipment issues.

- Abide by the Board approved Code of Conduct.

#### **Player Development Chairperson**

- Act as a liaison between the club and training organizations used by the club for training during season as well as winter and summer camps.
- Report to the Board of Trustees issues and opportunities regarding player development and training.
- Develop age appropriate training guidelines for the club.
- Abide by the Board approved Code of Conduct.

#### **Webmaster**

- Submit articles to the local papers about the PSC, if appropriate.
- Act in absence of the Vice President in responding to concerns raised by players and parents.
- Abide by the Board approved Code of Conduct.
- Maintain the club website and social media or delegate this task appropriately.

#### **Fundraising Chairperson**

- Implement fundraising activities as approved by the Board of Trustees.
- Maintain records as necessary to facilitate year-to-year fundraising operations.
- Abide by the Board approved Code of Conduct.
- Maintain records of contributions raised by individual members.
- Purchase fund raising merchandise and supplies as authorized by the Executive Committee or Board of Trustees.

#### **League Representative(s)**

- Attend league meetings as a representative of the PSC and report back to the Board of Trustees.
- Evaluate and make recommendations, as required, to the Board about future associations with a league.
- Abide by the Board approved Code of Conduct.

#### **Head Coach Responsibilities**

- Select all players for their team as per policies and procedures approved by the Board of Trustees while adhering to the league rules.
- Insure a safe environment for their team.
- Schedule team practices.
- Make all decisions for the team while engaged in competition.
- Ensure all Club communications are shared with the team and parents/guardians.
- Participate in Board of Trustee meetings or find a replacement if necessary.
- Abide by the Board approved Code of Conduct.
- Select Assistant coaches as approved by the Executive Committee.

- Designate at least one parent to serve as the Parent coordinator for non-practice and non-game team issues, if deemed necessary.
- The Board shall establish a Code of Conduct for Players, Parents, and Coaches that must be adhered to at all times. The Code of Conduct shall be attached to and made part of these By Laws and be reviewed by the Board annually. Any violation of this Code of Conduct will result in consequences which may include being removed from a practice or game or being removed from the team or Club. Any removal from a team or the Club shall be done by recommendation of the Executive Committee and majority approval of the Board.
- The head coach is encouraged to develop and distribute his/her own team rules to further explain the head coach's philosophy on player development, practices, and game management. However, team rules may not be less restrictive than those standards set forth in the Club Code of Conduct.

## **VI. Terms of Office**

The officers of the PSC shall be nominated at the May meeting with the vote to occur at the June meeting. During the June meeting, the nominees shall be voted upon by use of a secret ballot, and the results of said election are to be made public by the end of the June meeting. All Officers elected shall commence their term of office at the July meeting. In the event of an open position outside of these guidelines, the board of trustees can approve a person for the open position.

- All officers shall serve a one-year term. There are no limits to the number of terms any individual may serve in office.
- All Chairpersons and league representatives shall serve a one-year term. There are no limits to the number of terms any individual may serve in office.
- Head coaches shall be named for a maximum of two seasons only (Fall and Spring). There are no limits to the number of seasons any individual may coach.

## **VII. Selection of Volunteers**

### **Officers**

- Any individual who desires to run for office shall submit their name or have their name submitted for them at the May meeting of the Board of Trustees. If there isn't a May meeting, the existing officers will serve until such a time a meeting is held where individuals have an opportunity to submit their names as possible candidates. The election will occur at the June meeting or next meeting of the Board of Trustees and the existing officers will continue to serve until an election takes place.
- All members of the PSC are eligible to vote for officers. This is the only instance where club members who are not part of the Board of Trustees can vote.
- Election of the officers will take place by secret ballot. Members in attendance are entitled to vote and those Board of Trustee members who have attended six monthly meetings during the course of the year may vote by absentee ballot.

- Replacement for offices, which are vacated prior to the June election, will be nominated by the Executive Committee and approved by the Board of Trustees.
- If for any reason, including gross misconduct or irresponsible behavior, the Board of Trustees should approve a no confidence motion naming a PSC officer by two thirds of the votes cast, that office will be considered vacant.

### **Chairpersons and League Representatives**

- The Executive Committee will nominate chairpersons and league representatives. Approval by a simple majority of the Board of Trustees is required for the appointments to take effect.

### **Head Coaches**

- All parties interested in a role as a head coach need to submit their name or have their name submitted, as well as the age group they are interested in coaching at the May meeting of the Board of Trustees.
- The Executive Committee will vote on the roster of head coaches and present the roster at the June meeting of the Board of Trustees.
- In the case where more than one person seeks the position of Head Coach for a specific team, the Executive Committee shall vote on the appointment. (A majority vote of the Executive Committee will be considered the final decision).
- Consideration should include, coaching license currently held by all candidates, tenure as a head coach in the Pequannock Soccer Club, tenure as an assistant coach in the Pequannock Soccer Club, past involvement as a member of the Pequannock Soccer Club.
- No coach can serve as head coach for more than one team. Coaches may serve as head coach for one team and as an assistant coach on another team.
- The Executive Committee, by majority vote, may invite parents(s) interested in being a head coach of a team to attend team tryouts. However, the parents may only observe the tryouts from the sidelines.

## **VIII. Meetings**

### **The Board of Trustees**

- The Board of Trustees is required to meet a minimum of four times per year.
- Responsibility for scheduling and running a meeting lies with the President
- An official quorum requires representation from 60% of the teams including two Executive Committee members. A quorum is required for the Board to take any action. If at any time during a meeting, a quorum is no longer available, action taken by the Board will not be considered official. (Amended May 2, 2002). If the Executive Committee deems that an emergency vote is required on an issue between meetings, such a vote may happen electronically via E-mail and would be official as long as responses were received from 60% of the teams and at least 2 Executive Committee members.
- Each member of the Board of Trustees in attendance has one vote, which cannot be performed by proxy. The President may cast a vote only in the case of a tie.
- Passing a resolution requires a majority of the votes cast providing a quorum is present.

- The June meeting of the Board of Trustees will also serve as the annual club meeting. Elections of officers will occur at this meeting, as outlined in Sect VI.A

### **The Executive Committee**

- The Executive committee will meet as required to efficiently operate the club.
- The Executive Committee is responsible for administering the budget approved by the Board of Trustees.
- All expenditure levels for each category itemized in the budget are authorized at the time that the budget is approved.
- Additional authorizations or changes to the budget due to updated revenue or expense projections are to be approved by the Board of Trustees.
- The President, up to an aggregate limit specified in the budget, may approve emergency expenditures. All emergency expenditures must be considered for authorization at the next Board of Trustees meeting.

## **IX. Players**

The Pequannock Soccer Club will participate in competitive soccer leagues approved by the Board of Trustees.

### **A. Player Eligibility**

Residents of Pequannock Township or students of schools located in Pequannock Township are eligible to register as PSC players. Other individuals may be declared eligible by a majority vote of the Board of Trustees, Executive Committee or the Operating Committee. Applicants must also conform to the eligibility requirements of the soccer league.

### **B. Registration and Roster Sizes**

- A general registration of all players wishing to join the club will be held each spring for the following soccer season. All players must complete the required registration forms and pay the necessary fees prior to being placed on a team and competing.
- Registration period, registration fees and late registration penalties will be set each year at the March meeting based on a vote of the Board of Trustees and will be communicated to the membership as well as in public forums by the end of March.
- All late registrations must be approved by a majority vote of the Board of Trustees.
- It is the goal of the PSC to form as many teams as possible, provided there are sufficient coaches and an adequate number of players to form the teams.
- In the situation where the number of registrants exceeds the Team Roster size, tryouts will be held to select the players for the team(s).
- Players who register will be organized by birth year for the purpose of identifying available players.

- The number of teams formed will be determined by the total number of registrants. Each team must have the minimum number of players as indicated in Table A below: Minimum Roster Size. The Team Roster is the number of players a coach must take if said number of players are registered (e.g. if 12 players register for a U10 team, the Head Coach must take all 12 players). The Maximum Roster includes two additional players that the Head Coach may take at his or her discretion.

<b>Table A - Roster Sizes</b>	<b>U9</b>	<b>U10</b>	<b>U11</b>	<b>U12</b>	<b>U13</b>	<b>U14</b>	<b>U15</b>
Maximum Roster	14	14	16	16	18	18	18
Team Roster	12	12	14	14	16	16	16
Minimum Roster	7	7	9	9	11	11	11

- In a situation where the number of registrants is equal to or less than the Team Roster size, all registrants will be placed on a team.
- In the situation where the number of registrants exceeds the Team Roster size, tryouts will be held to select the players for the team(s).
- An exception to the requirement for a tryout can be made if the number of registrants is equal to or less than the Maximum Roster size and the Head Coach agrees to accept all registrants onto the team.
- Returning players must register for each new season. Each returning player will have an equal and fair chance to tryout or be placed on a roster. However, a returning player's successful registration will also be based on compliance with team (if applicable) and club rules and guidelines, and will be reviewed by the Executive Committee.

### **C. Tryouts and Team Formation Procedures**

As described above, a formal tryout and team formation process will be followed. The tryout and team formation process is outlined below.

#### **Player Evaluation and Selection Philosophy**

Our guiding principal at PSC is that every player, current or new, should be in an environment where they can demonstrate their soccer skills and abilities. Our intent is to position players to learn, grow and develop as soccer players.

We strive to put players on teams where they can be challenged by the level of play, but not overwhelmed. For returning players, PSC will leverage head coach and professional trainer assessments from the current and previous season to help ensure that we are accurately placing players on the appropriate teams. For new players, we will require our professional trainers to conduct a thorough evaluation during the tryout process to determine their skill level and understanding of soccer.

The number of travel teams we create will depend on the overall number and soccer skill level of the players that attend the tryouts. If the Operating Committee feels that the PSC can create a 2nd or 3rd team in an age group, and they feel that the team(s) could be competitive in a travel league, the Operating Committee

approve the additional teams, provided they can be staffed with an appropriate head coach. The Operating Committee will not however create teams that's they do not believe can be competitive in a travel soccer league.

### **Tryout Specifications**

Following the close of registration each year, the Operating Committee will determine which teams from U9 up to U15 will require a tryout.

- Teams will require a tryout if:
  - There are two or more current teams in that birth year group (i.e. A and B teams)
  - Teams have more than the Team Roster size allowed in Table A above (e.g. more than 14 players for U12 team). An exception to the requirement for a tryout can be made if the number of registrants is equal to or less than the Maximum Roster size and the Head Coach agrees to accept all registrants onto the team.
  - A head coach requests a tryout to evaluate new players even if the total numbers of players is less than the Team Roster size in Table A above. In this case, the Operating Committee, based on a recommendation from the Director of Player Development, must approve this tryout.
- If a tryout for a team is scheduled by the Operating Committee, that tryout is mandatory for all players who wish to participate in the PSC travel soccer program. If a team tryout is scheduled, all current PSC travel team players must still attend for the next seasonal year's team. Current players are not guaranteed a spot on the same team year after year.
- Tryouts begin in May, but dates are subject to modification by the Executive or Operating Committee.
- Any player may attend tryouts, regardless of current club, residency or previous soccer experience if they have registered through the Pequannock Soccer Club web site. Any non-resident player must be approved by the Operating or Executive Committee.
- All tryouts will be based on birth year.
- A new player may only tryout for a team in their birth year.
- Existing players may be permitted to try out above their birth year age group, if a tryout is held for that team. The ability of those players to try out for an age group above their birth year will be determined at the sole discretion of PSC's current professional training partner and the PSC Operating or Executive Committee. Determinations will be based on coach evaluation forms and current professional trainer assessments. Players who are not selected for placement at the older age group may be placed in their natural birth year age group. If there is a tryout for their natural birth year age group, the player's tryout results for the older age group can be used in their ranking for the natural birth year age group. The placement of any player in an age group above their birth year must be approved by the Operating or Executive Committee by majority vote.
- Tryouts will be held starting at U15 and working backwards to facilitate the overall tryout approach.

### **Tryout Process**

- The tryout process as defined herein is subject to change as deemed necessary by the Operating or Executive Committee.
- Registration for tryouts is completed online at [www.pequannocksoccer.org](http://www.pequannocksoccer.org) prior to tryout attendance. Registration opens in March each year.

- Each current head coach will be required to complete and provide player evaluations for their team to the PSC Director of Player Development by April 15<sup>th</sup> or at a date determined by the Operating Committee. The head coach evaluations will be used by the professional trainers as a resource of additional information on players currently on the team roster.
- Players attending tryouts will be checked in and given numbered jerseys.
- PSC's current professional training partner will evaluate players attending the club wide tryout.
- All evaluations are tailored to the age level of the players, so trainers will have different expectations of players at U9 than at U15.
- Players will be evaluated by the professional trainer on:
  - **Technical** – foot skills, small sided 3v3 or 4v4 play, how they strike a ball, etc.
  - **Tactical** – game awareness, playing with their head up, smart passes instead of 'kick and run' play, positional awareness, transition from offense to defense, etc.
  - **Physical** – general impression of the athletic ability of the player; speed, physical conditioning, agility, endurance, work rate, strength, etc.
- Trainer tryout scores are then totaled and then each player is rated without knowledge of player name (using only their tryout jersey number).
- Player names are then revealed, and for returning players, current professional trainer evaluations and tryout scores are leveraged in the final ranking each of player.
- For players new to the Club, their tryout rating will serve as their only score when ranking the players for each team tryout.

### Missing Tryouts

- Any player who knows in advance that they will miss their scheduled team tryout should contact the current head coach as soon as possible to schedule an alternate tryout.
- Current PSC players that miss tryouts without notification or without a valid reason will be placed after all other PSC players who did attend the club's mandatory tryouts, providing there are spots remaining.
- Current players from other soccer clubs who register for, but do not attend, PSC club mandatory tryouts will be placed after all current PSC players provided there are spots remaining.
- PSC cannot guarantee the placement of any players who register for, but do not attend club mandated tryouts or do not accept the placements they are offered.
- Any player who misses a tryout cannot be placed in the top 6 or top 8. These players can still may make the A team but are not guaranteed a position if all tryouts are not attended.

### Tryout process for combining existing teams

In the case that multiple teams in an age group are consolidating into less teams or one (1) team, the following procedures will be followed:

All returning players should have an equal and fair chance to try-out for a position on the remaining team/teams. The tryout procedures above will be followed and teams will be chosen based on the results of the tryout subject to the review of the Operating Committee and consultation of the Head Coach(s) of the teams involved. Teams will fill their rosters up to the limit specified in Table A above for the Maximum

Roster size to accommodate as many players as possible. The Head coach will be confirmed once the tryout has been completed. These tryouts will be mandatory for only the age group affected.

### **Team Formation Procedures**

The top 8 players (large sided team) or top 6 players (small sided team) will be considered a lock for the first team formed in an age group, as long as the players attend all tryouts. Any player intending to play for more than one carded team (secondary carded player), or any player who wishes to try out for an older age team, will not be afforded the right of a lock.

- The remaining roster spots for the first team in an age group will be chosen by the head coach with input from assistant coaches. In addition to the professional trainer rankings, a head coach may use his or her own player evaluations and consider his or her general impression of maturity, attitude, sportsmanship, ability to take direction, “coachability” of the player, and position specialization (e.g. goalkeeper) when making final roster selections.
- Following the tryout process and after a team’s roster has been submitted to the PSC Operating Committee for review, players will be sent an invitation to play for a given team by the head coach of that team or the Operating Committee if there is no current head coach. A player will have 48 hours to accept the invitation to play on that team. After the 48 hours has expired, the head coach may offer that spot to another player. After the 48 hour period has expired, any player who accepted an invitation to play, will not be given a refund of his/her registration fee should that player decide to leave that team for any reason. Any exceptions to this 48 hour rule and the refund policy will only be granted by majority vote of the Board of Trustees.
- After the first team is filled, the same process will be followed to fill the roster spots of the remaining teams until all teams in an age group are formed. Additional team rosters in an age group will only be finalized after the 48 hour player invitation acceptance period for the first team and any subsequent teams has expired. The purpose of this rule is to ensure that the first team and any subsequent team have an adequate number of players to play in the event a player(s) does not accept the team’s invitation.
- Any players who cannot be accommodated with a playing spot will have their registration fee refunded immediately.
- This process will be followed every year that there are more players available for an age group than can be accommodated by a single team.
- All rosters that have one or more players who are playing one or two age groups above their birth year must be confirmed by a majority vote of the Board of Trustees.

### **D. Team Training**

All teams in an age group will train together at least once a week during each season, fall and spring.

## X. Financial Aid Guidelines

In order to allow every child an equal opportunity to play soccer with Pequannock Soccer Club, financial aid may be available to families who qualify. The Club allocates monies to fund scholarships on an annual basis.

Eligibility requirements:

- Family of four with an annual income less than \$47,700 \*
- Submission of current tax return
- Completion of application form
- Show willingness to complete volunteer hours during the soccer year
- Must agree to pay the balance of a partial scholarship, if awarded.

Scholarships will be awarded prior to try-outs. In the event that your child is not awarded a scholarship and you have not paid the required membership for the soccer year; your child will not be eligible to try out.

In an effort to protect privacy, income verification will be conducted by one executive board member only. The decision to award any financial aid will be made by the Operating Committee. In the event that your child is not awarded a financial aid scholarship, a payment plan may be offered. Pequannock Soccer Club reserves the right to decline any and all applications for financial aid in any given year. The Club also reserves the right to consider any extenuating circumstances that may support an application.

If you wish to apply to be considered for financial aid, please fill out the [Financial Aid Application](#).

\*200% of the 2018 Federal Poverty Guidelines for Families with more than 4 will follow the federal guidelines. Poverty level to be reviewed annually.

<b>2018 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA</b>	
<b>Persons in family/household</b>	<b>Poverty guideline @ 200%</b>
For families/households with more than 8 persons, add \$8,640 for each additional person.	
1	\$24,280
2	\$32,920
3	\$41,560
4	\$50,200

<b>2018 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA</b>	
<b>Persons in family/household</b>	<b>Poverty guideline @ 200%</b>
5	\$58,840
6	\$67,480
7	\$76,120
8	\$84,760

### **XI. Playing Time**

- In keeping with the mission of the Pequannock Soccer Club as stated in the opening paragraph of this constitution, the minimum playing time for a U12 and younger player shall be an average of 8 minutes per half. The minimum playing time for a U13 and older player shall be an average of 10 minutes per half.
- A player must be in good standing with their team rules in order to be eligible for the minimum playing time. A copy of each team's rules will be given to each player and submitted to the club Vice President prior to the start of the season. If a team does not submit its team rules, then each player must receive the minimum playing time in each game that they attend.

### **XII. Playing Levels and Secondary Carding**

- Players will not be permitted to play down during games or scrimmages with other clubs.
- Players will only be permitted to play on teams where they are either a primary or secondary carded player, based on the official player carding procedures of the NJYSA.
- All secondary card player requests must be submitted to the Operating Committee for approval by majority vote with the required completed forms.

### **XIII. Policy Enforcement**

A coach found in violation of the Code of Conduct or a playing policy is subject to the following:

- Is subject to censure action by the Operating Committee if the coach has not been censured within that season.
- Subsequent violation within a season subjects the coach to removal if the coach has been censured that season by the Operating Committee.

#### **XIV. Player Grievances**

If any player or their parent feels they have been treated unfairly in any way, they may submit a formal grievance in writing or via E-mail to any officer on the Pequannock Soccer Club. The officer will present the grievance to the Operating committee who will take it into consideration and will present their ruling to the Board of Trustees for final approval. All approved resolutions will be considered final.

#### **XV. Amendment Procedure**

Any member may suggest proposed amendments at any time. All proposed amendments should be submitted to a member of the Operating or Executive Committee or Board of Trustees. All Operating or Executive Committee and Board of Trustee members will be given one month's written notice prior to the vote on the proposed amendment. By definition, the format of written notice may be either traditional paper or an e-mail notification. A proposed amendment must receive two thirds of the votes cast before it can be incorporated into the by-laws.

#### **XVI. Dissolution Clause**

If deemed advisable by the members, the Pequannock Soccer Club may be dissolved pursuant to the applicable provisions of the corporation laws of the State of New Jersey.

Upon the dissolution of the Pequannock Soccer Club, the Officers and/or Board of Directors shall, after paying or making provision for payment of all liabilities of the Pequannock Soccer Club, dispose of all the assets of the Pequannock Soccer Club exclusively for the purposes of the Pequannock Soccer Club or to such organization or organizations as shall qualify as exempt under section 501C(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law). Any funds should be moved to new organization if a merger, or to another legal organization as allocated by a majority vote of the Board of Trustees.

**Attachment A**  
**Pequannock Soccer Club**  
**Code of Conduct**

## Player Code of Conduct

I Understand and Agree to the following:

1. I will remember first and foremost that soccer is a fun game, and that I am here to learn and enjoy.
2. I will work for my team, and for myself, to improve my skills. I will always put forth my best effort.
3. I will be a team player - communicating with, cooperating with and getting along with my teammates, coaches, opponents and officials.
4. I will respect my coaches, teammates, opponents, officials and parents. I will treat each of them the way I would like to be treated.
5. I will always be a good sport, before, after and during games. I will support my teammates when errors occur. I will always shake hands with my opponents, coaches and officials in a respectful way at the end of each game.
6. I will learn the rules and play by them.
7. I will control my emotions and resist the urge to retaliate if I feel I have been wronged.
8. I will never argue or verbally disagree with, or exhibit any disrespectful behavior towards, a game official, coach or a player. If I feel a decision was made in error I will speak with my coach and not with the Referee or any Assistants.
9. I will wear the proper uniform and equipment to all games and practices as directed by the coach.
10. I will arrive at practice on time and be ready to play at the scheduled start time.
11. I will arrive at all games and be ready to go at a minimum of 30 minutes prior to scheduled start time.
12. Arriving on time at practice and games is my responsibility, not my parents.

I Understand that a violation of this Code of Conduct will result in consequences which may include being removed from the practice or game or being removed from the team, and agree that I am responsible for my own actions, and accept the responsibility.

## Parent Code of Conduct

As a parent/guardian of a child participating in a Pequannock Soccer Club program, I Understand and Agree to the following:

1. My child participates in this sport to have fun.
2. I will bring a sense of civility and sportsmanship to my child's games.
3. When referring to any of the players on our team, or to our opponents, I will speak with the same respect that I know my own child deserves.
4. The coach and the administrators of this program volunteer their time to help my child.

5. I will demonstrate to my child and his/her teammates through my words and actions that winning does not equate to success in your sports.
6. I will conduct myself in accordance with the true spirit of "Good Sportsmanship": by accepting wins without gloating and accepting losses without complaining; and, by treating my child, his/her teammates, our opponents, game officials, all coaches, program administrators, and the game itself, with respect.
7. I understand that the drive home after games can be difficult for a child. I will not talk about the game (win or loss) until 48 hours after completion unless asked. I will focus on the positives by asking questions like: Did you have fun? Did you try your best? Were you a good person on the field? What did you learn today? What can we improve upon for next time? I will not comment on coaching decisions or turn a positive experience for your child into a negative one.

I understand that as a parent/guardian of a participant in a Pequannock Soccer Club sponsored athletic program, my behavior at all related events (games and practices) must be beyond reproach. I further understand that all instances of unacceptable behavior on my part, as well as any other violation of this code of conduct by me, is subject to review by the appropriate authorities and could result in my losing privilege of attending future competitions in accordance with NJSA 5:17-1, et sq.

## Coach Code of Conduct

As a Coach of a team participating in the Pequannock Soccer Club program, I Understand and Agree to the following:

1. Treat my players, parents, administrators and opponents with respect;
2. Teach and inspire soccer players to love the game, and instill the desire to compete fairly;
3. Be the type of person I want my players to be; Be a role model for the team;
4. Set high standards of performance and conduct, and maintain control and discipline of the team at all times. I will conduct myself in accordance with the true spirit of "Good Sportsmanship": by accepting wins without gloating and accepting losses without complaining; and, by treating my child, his/her teammates, our opponents, game officials, all coaches, program administrators, and the game itself, with respect;
5. Respect the judgment and interpretation of the rules by the officials;
6. Realize that I am a teacher/coach and therefore understand the game and proper soccer behavior at all times.
7. Ensure that I support all necessary player corrections and criticisms with positive reinforcement and observation.
8. Provide regular feedback to players and their parents, helping players to continuously improve.
9. Player development while being competitive is the goal. Win at all costs is not acceptable.
10. Each player has minimum playing time and I am encouraged to rotate positions, especially for U9 and U10.

I Understand that a violation of this Code of Conduct will result in consequences which may include being relieved of my coaching duties. I further understand that all instances of unacceptable behavior on my part, as well as any other violation of this code of conduct by me, is subject to review by the appropriate authorities and could result in my losing privilege of attending future competitions in accordance with NJSA 5:17-1, et sq.

NJSA 5:17-1. Athletic code of conduct, permitted; "youth sports event" defined

1. a. A school board or youth sports team organization may establish an athletic code of conduct. An athletic code of conduct established pursuant to the provisions of this act shall contain guidelines for conduct of behavior to be observed at youth sports events and shall permit the school board or youth sports team organization to ban the presence of any person at youth sports events who (1) engages in verbal or physical threats or abuse aimed at any student, coach, official or parent, or (2) initiates a fight or scuffle with any student, coach, official, parent, or other person if the conduct occurs at or in connection with a school or community sponsored youth sports event.

As used in this act, "youth sports event" means a competition, practice or instructional event involving one or more interscholastic sports teams or sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.