



Board of Directors Monthly Meeting & Annual Meeting
Agenda
Monday, November 18
6:30PM

Location: Richfield Fire House - 2008 Hwy 145, Richfield
Attendees: Harry Susman; Jeremy Miller; Scott Walworth; Brandon Duke;
Megan Triscari
Coordinators/Special Guests: Joletta Kerpan; Lauren Boldt; Jason Andrae;
Chloe Fisher; Holly Matuszewski

Start Time/Roll Call – 6:41pm

Approval of September 16 Minutes – Harry motion to approve; Scott 2nds; all approved; Minutes approved

Approval of October 21 Minutes – Harry motion to approve; Jeremy 2nds; all approved; Minutes approved

Approval of November 18 Agenda – Harry motion approve agenda; Scott 2nds; all in favor; agenda approved

Open Forum to Public - None

President Report - **Harry Susman**

- Lease expires Nov 2025; current offer month to month or 3 year lease; inquire about 5 year lease
 - Will revisit and follow up with leasing

Vice-President Report - **Brandon Duke**

- Nothing to report

Secretary Report - **Megan Triscari**

- Nothing to report

Treasurer Report - **Dave Mazur**

- Accounts as of
 - Checking Account: xxxxxx
 - Debit Checking Account:
- Accountant to move forward with their support
- Sent out Budget Links to Coaches
- Call with accountant 11/19
 - Working on proposal to streamline check cutting process
 - All checks have been cut through 11/16
- Still Outstanding
 - RAGE Fees - denied credit cards from 9/15 & 10/15

- \$5000 for village
- Verify with Landlord November rent amount which starts our last year of lease
 - Original lease is \$2170 a month plus CAM
- Working on categorization of expenses and income - Quickbooks
 - File Taxes

Director of RYBSA - **Open**

- RYBSA Fees for January 1 registration
 - Tentative Fees passed out to Board at Oct meeting
 - Motion carried by Brandon to increase fees by \$5 for 2025; Jeremy 2nd; all in favor; motion approved
 - Need information from select few to bring fees to board in Nov/Dec
 - Discuss adding Kewaskum to Rec participation with Richfield, Hartford, & Slinger

Director of Rage and Coaches - **Scott Walworth**

- Working with Protect Youth Sports for Background Checks/Child abuse safety
 - Requested our current balance - Awaiting Response
 - Will need make a prepayment to get a 10% discount
 - Last Year costs - \$15.95 per background check with a 10% credit for any prepayment submissions
 - Background checks; due Jan 1, 2025
 - Need list of all coordinators too

Fields, Grounds, THOR & Equipment - **Jeremy Miller**

- Cleaned out Shed
 - Harry reached out to see about donating old gear; awaiting response
- Catchers Bag equipment has been redistributed
 - Pick-up from Thor by Dec 1
- Spreadsheet sent out to coaches for 2025 equipment gear
 - One bulk order to be completed
 - Possible lights upgrade in Thor; have electrician come in and get quotes
- Thor turf needs to be readjusted 12/7 or 12/14 volunteers will be needed

Coordinator & Committee Report

- Uniform & Spirit Wear - **Nicki Miller & Danielle Eichenberger**
 - Uniform spreadsheet sent to all coaches to verify players, numbers etc. on 11/13 and they have till 11/17 to get me changes
 - Spirit wear site closes on 11/19, fingers crossed all orders will arrive before Christmas
 - Coaches site pending verification on what we are giving coaches to spend on site? Last year we did \$75 a coach, board members & coordinators
 - Separate site to be sent for coaches, board members & coordinators to purchase from
 - Harry motioned for \$75 voucher for coaches, board members and coordinators; Megan seconded; all in favor; motion passed
- Scheduling Coordinator & Village Liaison - **Open**
 - **Nomination and Vote for Andy K & Joletta K**; Harry nominated; Brandon 2nd; all in favor; nominees approved
 - \$4540 field usage fees 2024
 - Tentative Coordinator position roles approved by Board

- Sending out e-mail to coaches on November THOR and picking process of THOR starting Dec
 - Practices start 12/1; those without background checks will need to wait to hold practices
- Volunteer Coordinator - **Chloe Fisher**
 - Send out THOR cleaning schedule starting in Dec
 - Follow up with Jessica; old Volunteer Coordinator regarding scheduling
- Awards Coordinator - **Lindsay Lauters**
 - Work with uniform coordinators to find out when uniforms delivered to schedule RAGE photo day
 - Any changes to the medals we ordered 2 years ago (American flag Logo and “Richfield Rage” on medal to use for all tournaments- different ribbon)
- Fundraiser Coordinator - **Joletta Kerpan**
 - Big Game Squares coming up - Board vote on same format as last year; no changes
 - Renewed Raffle License
- Concessions Coordinator - **Lauren Boldt**
 - Mothers Day Tournament May 9-11
 - Summer Slam June 20-22
 - RYBSA Family Fun Day TBD
 - Special Olympics TBD
 - Stand clean out April 2025
 - 1st weekend in May 2025 make sure all food ready
 - Tax exemption form name change
 - Possible additional grill purchase
- Rage Tournament Coordinator - **Scott Walworth**
 - Ability level Designation - For 2025 tournaments there is no reference to our tournaments being a C level tournament as we have in previous years
 - I am very aware that we have several of our Rage Teams are considered B level teams. We also have one U11 team that has requested to be in the A division
 - Stated on Infosports as such - NO “A” Teams, Academy Teams, or Travel only teams.
 - No reference to our tournaments being a B/C level tournament
 - Thoughts? Jason to help vetting teams
 - Cost of Tournaments
 - Increased to \$550 from \$500 as it was previous years
 - Other Area Tournaments Cost
 - Baseball
 - Jackson Tournaments- \$550
 - Bigler Early Season Classic in Pewaukee - \$550
 - Muskego Storm Spring Showdown (same weekend) - \$525
 - Aces Freedom Classic (Memorial Day Weekend) - \$500
 - Fastpitch
 - Hartford Velicity 5/16 - 5/18, \$495
 - Falls Angels Fight to the Finish Tourney 5/23-5/25 - \$550
 - West Bend Lightning Kaboom in June 6/6-6/8 - \$550
 - Slinger Storm Summer Slam Tourney - 6/13-6/15 - \$525

- 2025 Tournaments
 - Mother's Day Tournament - May 9-11
 - Baseball Teams U8-U13
 - Tournament was posted to Infosports.com and Sportsengine Tourney is accepting registrations as of 11/16/24
 - Registrations to Date
 - U8 - 2 Teams
 - U9 - 2 Teams
 - U10 - 4 Teams
 - U11 - 3 Teams
 - U12 - 4 Teams
 - U13 - 3 Teams
 - Men. Falls Aces have registered 6 teams and are asking if we provide a discount for organizations that register multiple teams.
 - They shared that they offer a \$50 discount for organization the register 4 or more teams for their tournament
 - **No discount will be given for multiple teams**
 - Summer Slam / Summer Bash Tournament - June 20-22
 - Summer Bash
 - Baseball Teams - U14-U15
 - Tournament was posted to Infosports.com and Sportsengine Tourney is accepting registrations as of 11/16/24
 - Registrations to Date
 - U14 - 1 Team;
 - U15 - 1 Team
 - Summer Slam
 - Fastpitch Teams - U10-U16
 - Tournament was posted to Infosports.com and Sportsengine Tourney is accepting registrations as of 11/16/24
 - Registrations to Date
 - U10 FP - 1 Team
 - U12 FP - 1 Team
 - U14 FP - 2 Teams
 - U16 FP - 1 Team
- **Need schedule to create umpire schedule; umpire shirts**
 - **Jolletta needs cost for shirts \$375; total cost \$500; \$250 sponsorship**
- RAGE Baseball Coordinator - **Jason Andrae**
 - **Assist with vetting teams for tournaments**
- RAGE Fastpitch Coordinator - **Open**
 - **Nomination and Vote for Rob Tanner; Harry motioned; Brandon 2nd; all in favor; nominee approved**
- Marketing Coordinator - **Sara Susman**
 - **Not in attendance; nothing to report**
- RYBSA Coordinator - **Beth Suminski**
 - **Not in attendance; nothing to report**

- RYBSA Umpire Coordinator - **Open**
 - **Brandon to reach out to Abby to see if interested for 2025**
- Equipment Coordinator - Troy Janzer & Mike Klumb (RAGE)
 - **Nomination and Vote for Jeremiah Reinwand (RYBSA); Harry nominated; Scott 2nd; all in favor; nominee approved**
 - **RYBSA equipment; Jeremy to assist Jeremiah**
- Sponsorship Coordinator - **Joletta Kerpan**
 - Contacting previous sponsors before sending out sponsorship e-mails
- Registration Coordinator - **Jen Gettelman**
 - RYBSA Registration for January
 - Any changes?
 - When does it need to be ready? Mid December?
 - **Add something on registration to know where to sign up for volunteer hours/opportunities**
 - Need amount for RYBSA, volunteer fee and multiple kid discount; **no changes from 2024; \$75 volunteer fee; \$40 multi kid discount**
 - Who will be second set of eyes? **Brandon agrees to assist**
 - Will Brandon be contact if people have question or will this be Beth?
 - **RYBSA director, may initially forward to Brandon until filled**
 - Flyers
 - Most Holy Hill Area School District, Germantown School District and St. Gabriel's
 - Send digital copies to schools but not print
 - Have multi kid discounts been refunded for RAGE?
 - List of names for families who need reimbursement for RAGE (google doc completed)
 - **Sara Susman/Harry Susman working to reimburse**
- Skills Development Coordinator - **Mike Clark**
 - Bigler pitching/hitting clinic with Nate Lucas at Thor
 - **Proposal for December**
 - **During open times at Thor to not affect already scheduled times**
 - **Families to pay to participate**
 - **Will need to offer something similar for FastPitch if moving forward**
 - **Jason Andrae to assist if needed**
 - Resources to be uploaded to website
- Rage Tryout Committee - **Jeremy Miller**
 - Establish pre-tryout date
 - June 27 2025
 - U11 and younger

In Between Meetings

- Refund Rage fees for 13th player on U8 team: Dave motioned, Megan second; all in favor; motion approved to refund

Old Business

- RYBSA Fees
- RYBSA Scholarship

- Harry motions for board to make decision on applicants through application process; 2 years minimum with RYBSA/RAGE; with \$5000 yearly scholarship budget; Jeremy seconds; all in favor; board approves

New Business

-
-

Adjourn – 8:47pm with plan to skip December board meeting; Harry motioned; Jeremy 2nd; all in favor; no one opposed; meeting adjourned

Next Meeting: January 20, 2025 @ 630pm (No December Board Meeting)

Location: Richfield Fire House

Parking lot

Appendix 1: Committee membership

- Tournament Committee
- Tryout Committee
 - Jeremy Miller, Scott Walworth
- Concessions Committee
 - Holly Matuszewski, Lauren Boldt, Jodi Smith

Appendix 2:

Appendix 3:

2024 - 2025 Dates

2024

November 18 Board Meeting

December 16 Board Meeting

2025

January - March 1 - RYBSA Rec League Registration

January - Board Meeting

February - RAGE Picture Day

February - Board Meeting

March - Board Meeting

April - RYBSA Equipment Clean up Day

April - RYBSA Coach's Meeting

April - Board Meeting

April - Umpire Training Day
1st Weekend in May - Sponsor Banner Hanging
1st Weekend in May - Concession Move-in Day
May 9 - 11 - RAGE Mother's Day Tournament
May - RYBSA Picture Day
May 20 - Board Meeting (zoom) & RYBSA Season Start
June - RYBSA Tournament & Family Fun Day
June - Board Meeting
June 20 - 22 - RAGE Summer Slam / Summer Bash Tournament
June 27 - RAGE Pre-tryout
June - Board Meeting
July - Board Meeting
July ? - RYBSA Rec League Season Ends
July 16, 17 & 19 - RAGE Baseball Tryout
July 26 & 29 -RAGE Fastpitch Tryout
August - Special Olympics
August - Board Meeting
TBD - Equipment & Concessions Clean Out
End of August - Sponsor Banner Take-down
September 1- Board Meeting & Nominations
October - Board Meeting, Annual Meeting & Elections
November - Uniform Fitting
November Board Meeting
December Board Meeting

Calendar of Board/Coordinator Actions

January

RYBSA Registration
RAGE Coaches Gear
RAGE Tournament Medals
Start Building Heritage Park RAGE Practice & Game Calendar

February

RAGE Picture Day
Share Heritage Park Practice Schedule

March

Start talking RAGE Fees
RAGE/RYBSA Spirit Wear
Creation of RYBSA Teams
RYBSA Practice & Game Scheduling
Annual 501c3 filing with State of Wisconsin Dept of Financial Institutions
Share Heritage Park Practice/Game Schedule with Village

April

Give Tourney Check-list to DPW
Check Concessions Appliances
RYBA Uniform Order
Set up Job Boxes & Generators
Send out RYBSA Volunteering Opportunities

May

Outfield Banners Up Beginning of May
Rage Raffle
Mother's Day Tourney
RYBSA Picture Day

June

RAGE Raffle
Summer Slam/Bash Tourney
RAGE Fees for next season
RYBSA Tournament & Family Fun Day

July

Pay for DPW from tournaments
Go over with village off season updates
RAGE Tryouts
Sportsengine Renewal

August

Insurance Renewal
RAGE Turn in Equipment
Special Olympics
Clean up Concessions for Fall Ball
Move stuff to shed and THOR
Outfield Banners down end of August

September

Volunteer Fee Reimbursement
Quickbooks auto renewal
Board & Coordinator Nominations
Insurance Audit
THOR Turf
TAXES - talk to accountant

October

End of Season Fertilizer Bill from Village

Lease ends October 31, 2025

Insurance Renewal

Decide Tryout Dates

Start Uniform Process

Annual Meeting & Elections

Check with RAGE coaches on equipment needs

Update RYBSA E-mails and any Bank info with new officers

Taxes

Fire Inspection at THOR

Trade Tournament dates with Richfield Soccer Club and get on calendar for no usage

November

Send Coaches Team Budget Spreadsheets

THOR Winter Schedule Process start

Renew Raffle License

Pay Field Usage Fees

Big Game Squares

Send out sponsorship opportunities

RAGE Spirit Wear

RAGE Uniform Fitting Day

Team Equipment Order

RYBSA Rec League Fees

December

Renew PO Box

Update RYBSA Rec League Flyers for registration

Get out RAGE Volunteering opportunities for next season