



RSL-AZ Manager Meeting

Tournaments

Agenda

- **Tournament Planning/Coach Travel Expense**
- **Got Sport**
- **Registering for Events**
- **Team Operation Manual**
- *****REMINDER – please provide your team's name when you contact us.**

In Process

- **Players have registered in BYGA & will be receiving their Data Collector**
- **Players have ordered uniforms**
- **League Black Out Dates (advanced & open league)**
- **Team Budget Review/ Team Fees/Bank Account**

Review

- **BYGA** – Registration system for RSLAZ
- **Soccer.com** – Unfirm ordering
- **ASA Teams** (Arizona Soccer Association) – Registered with USYS passes. Advanced League, Open League and Youth Academy. Official roster is in Gotsport.
- **Elite Academy** - EA – Registered with USSSA passes League Apps & Mod 11
- **DPL/DPLO teams (Development Player League)**– Registered with USSSA passes. Official roster in Gotsport
- **MLS Next** – Registered in Kitman Labs – no passes
- **MLS Next New Tier** – League Apps & Kitman Labs – no passes
- **Elite 64** – registers with ASA (USYS) - Gotsport

All teams have or will have gotsport accounts created for league/tournament play. **DO NOT EVER** create a new team gotsport account.

Tournament Plan



- What tournaments does your coach plan to attend?
- Look up the tournaments to find important info?:
 - Event Date
 - Cost
 - Stay and play?
 - Registration Deadline
 - Payment Deadline
 - Team Credential check-in
 - Rules

Tournament Web Page



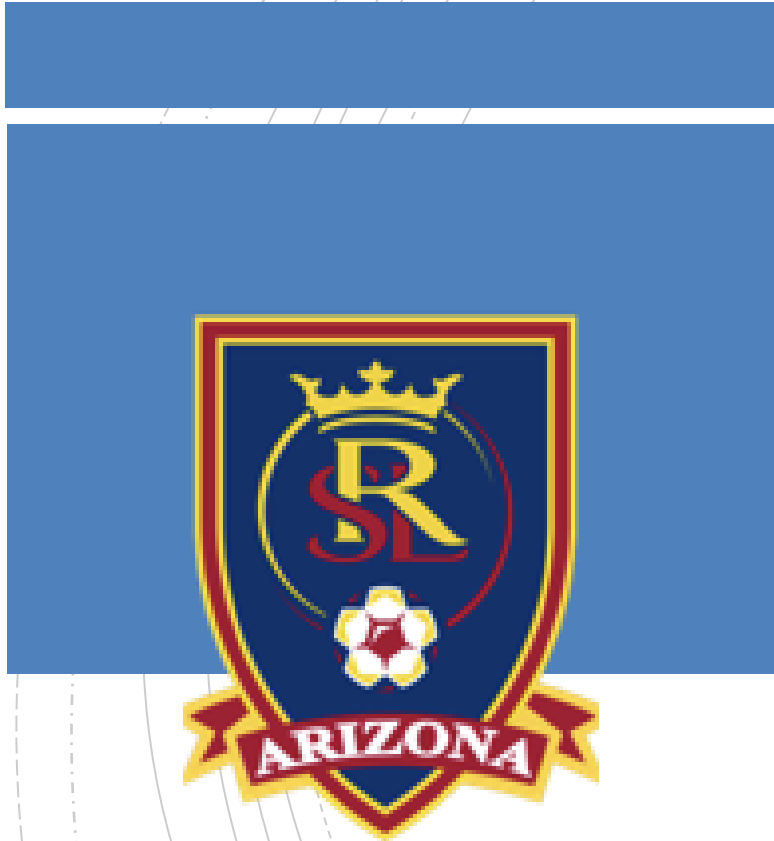
- Google it
- Note important dates
- Find tournament director info
- Find event sanctioning
- Find what fields are being used
- Is this a stay and play? How do you book hotels?

Hotels



- Stay and Play? – mandatory to use their hotels.
- Team block to the families with early deadline.
- Drop rooms not needed
- Don't forget to book the Coach's room

Cactus Kick Off



Let's go look at the webpage

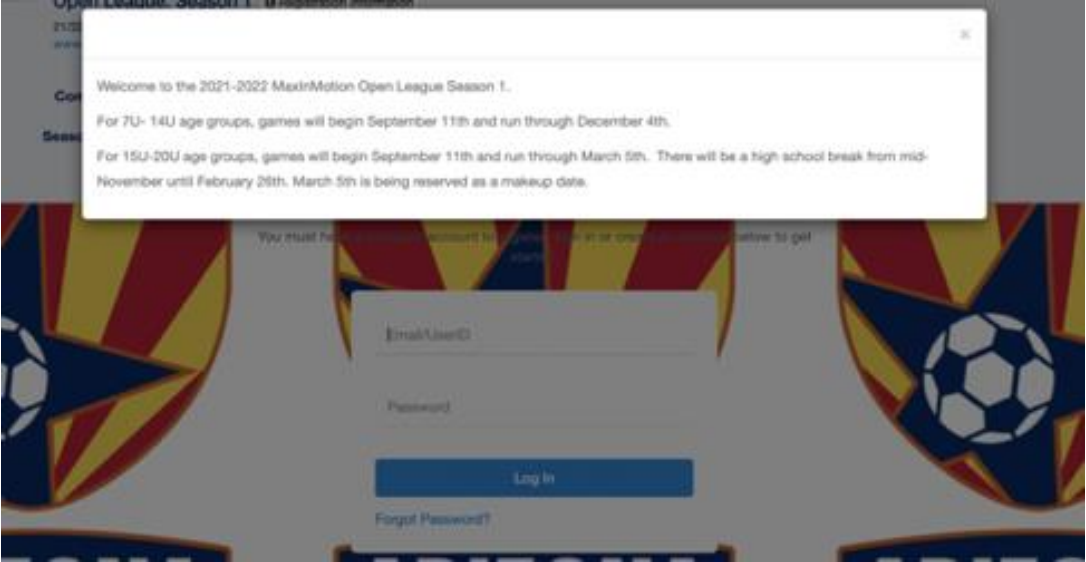
Important Team Communication



- Where are we going?
- Dates
- Cost
- Team Schedule
- Link to Schedule and Fields
- Player expectations
 - hotel Rules
 - Swimming
 - meals

Got Sport

Using Got Sport to Register for Tournaments & League



Competition	OPEN League
Event	2021-22 MaxInMotion Open League: Season 1
Seasonal Year	21/22
Dates	09/11/21 - 03/05/22

My Teams

	RSL-AZ South - 03/04 Boys EA Manager	Register
	RSL-AZ North - 04 DPL Manager	Register
	RSL-AZ South - 04 Girls Walsh Manager	Register
	RSL-AZ South - 05 Girls Tukker Manager	Register

Search Teams

Search for the teams that you manage or coach or for the teams of the clubs that you're a part of as a manager or coach. If you do not find your team, you can create a new team after the search.

Team	Club
<input type="text" value="Search Team Name"/>	<input type="text"/>
Gender	Event Age
<input type="text" value="All"/>	<input type="text" value="U3"/>
<input type="button" value="Search"/>	

Team GotSport Account



Let's Register and look at our
GotSport team account.

What you should have at every event



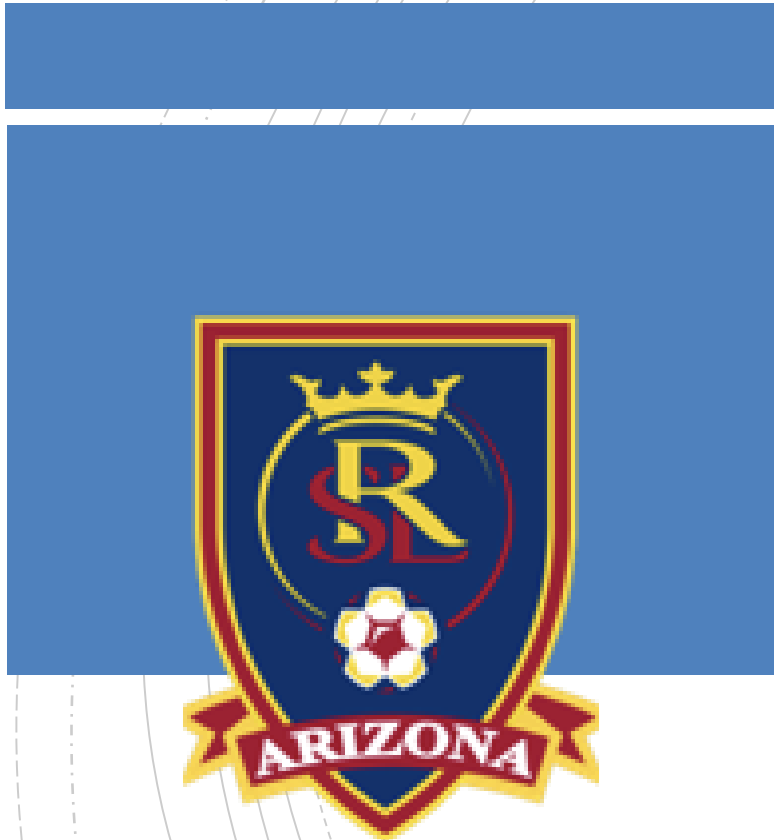
- Medical Releases (ASA) in BYGA
 - Player Passes (must all be the same sanctioning body)
 - Roster
 - DO NOT CARRY BIRTH CERTIFICATES
-
- NOTE: Permission to travel is required for all ASA teams traveling out of AZ. 3 Weeks before tournament at the latest. (Does not apply to MLS Next, ECNL, ECRL, EA, DPL) Only for teams registered to ASA.

Permission to Travel – ASA teams only!



- 1. Click on Forms
- 2. Click on Available Forms
- 3. Find Travel Request Form and click the green Start button
- 4. No fee for teams U15 and older. A \$30 travel fee is required for teams U14 and younger.

Creating your Team Budget



- Managers/Treasurers work with Coach to create a Tournament list and budget (See banking email with a team budget template)
- Based on what events you want to do.
- Factors to consider:
 - League fees
 - Referee fees
 - Tournament fees
 - Coach Travel Reimbursement
 - Team equip purchases (balls/tents/benches etc)
- Share budget with your team.
- This will also be your spirit shirt fundraising goal.

Coach Travel Policy



- Let's go look at it in the Manager's Corner.
- Milage
- Per diem
- Hotel room

TAB ON THE MANAGERS CORNER

Additional fees to consider



- Merchant processing fees
- Gotsport Fee
- Permission to travel

Budget Worksheet



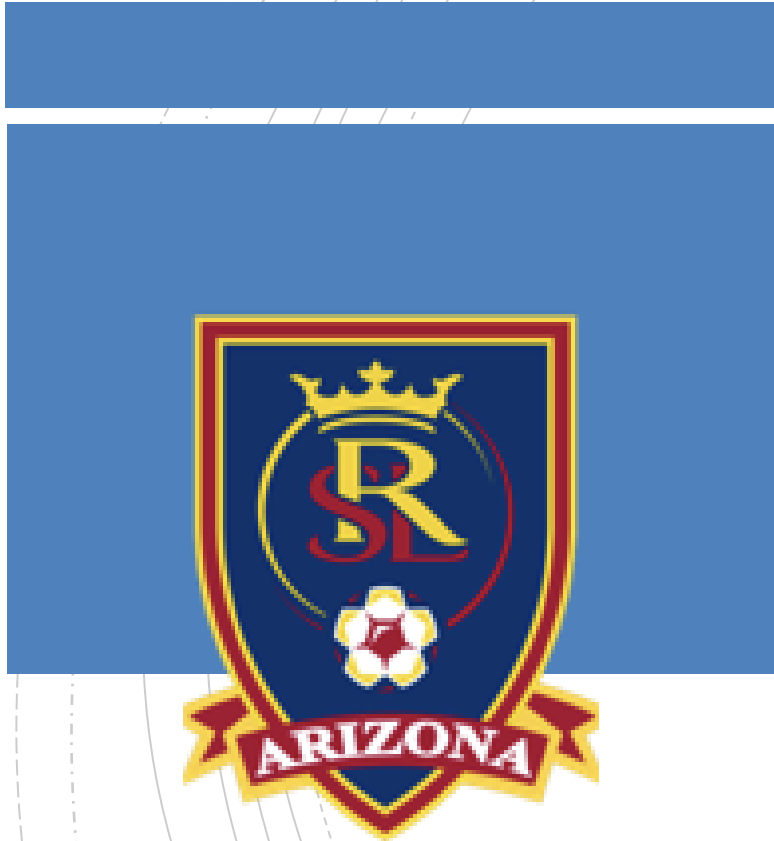
2022-23 Budget Team:		
	Beginning Cash Balance	250.00
Tournament Name:	Blues Cup	
	Tournament Fee	1,450.00
	Coach Hotel	-
	Perdiem	-
	Total	\$ 1,450.00
Tournament Name:	Cactus Cup	
	Tournament Fee	\$ 550.00
	Coach Hotel	
	Perdiem	
	Total	\$ 550.00
Tournament Name:	Holiday Classic	
	Tournament Fee	550.00
	Coach Hotel	-
Tournament Name:		
	Tournament Registration	
	Coach Hotel	
	Perdiem	
	Total	\$ -
	Total Tournament Fees	\$ 2,550.00
	Team Equipment	\$ 475.00
	Team Meals	\$ 450.00
	Total Expenses	\$ 3,475.00
	Spirit Shirt Total	\$ 2,050.00
	Total Remaining Expenses	\$ 1,175.00

Collecting Team Fees



- Managers/Treasurers work together for best system.
- Some families may need a payment plan.
- Plan ahead
- Don't forget to account for fundraising money.

Team Officials Handbook



- Let's take a look

Housekeeping



- **Always tell us your team's name when contacting us.**
- Please don't copy us on routine emails to your team.
- Team Names Club, Birth year, gender, coach name
RSL AZ South 06G Garcia Royals
- Ask questions
- **MOST IMPORTANT – DEEP BREATH!!!!** There's a lot of information here.

Topic Coming Next



- Game Day
- Loan Forms/Club pass

Contact Info

North & DPL – Sabrina Parsons sparsons@rslaz.org

South & DPLO – Kimberly Gomez kgomez@rslaz.org

New Tier – Ashley Engilman aengilman@rslaz.org

EA - Bradyn Lambert bradyn.lambert@rslaz.org

ECNL/ECRL – Summer Anderson

Pre ECNL/ Pre ECRL – Kathy Belles



Contact me with questions

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