

ROCHESTER CENTURY PANTHERS BOOSTER CLUB FUNDING REQUEST FORM

The Century Panther Booster Club grants funding requests to help school clubs, organizations and athletic teams with costs not covered by the school district budget. Any Century club, organization or athletic team may submit a request to the Booster Club for consideration. Booster Club revenue is generated by school store and online store sales, membership fees and concession sales. As such, Booster Club revenue fluctuates from year to year and sometimes not all requests can be fully funded if approved.

State statute requires booster clubs to operate as a separate organization from Rochester Public Schools. All funding requests are considered donations from the Booster Club to Rochester Public Schools – Century High School. Therefore, all checks written in response to a funding request will be made out to Century High School. Any equipment partially or paid for in full by Booster Club funds becomes the property of Century High School and Rochester Public Schools.

The following are a few examples of requests that **have been funded** by the Booster Club in the past:

- 1) Transportation for a school function
- 2) Registration for special events, conference and competitions for a student(s) and coach/advisor
- 3) Large supply orders for a club/organization/team
- 4) Tents/sound systems/school murals/facility enhancements
- 5) Equipment that will help numerous clubs/organizations/teams/entire school

The following are a few examples of requests that are **not funded** by the Booster Club:

- 1) Uniforms/food/hotel rooms/yearly dues/classroom Supplies
- 2) Extra-duty stipends for a coach/advisor

Please complete the following:

Date of funding request: _____

Name of Club/Organization/Athletic Team: _____

Name of the Coach/Advisor: (Please Print): _____

Number of Students on the Club/Organization/Athletic Team: _____

Item(s) Needed: _____

Justification of the need: _____

Total funds requested: _____

Coach/advisor **must provide two estimates of the cost** (if appropriate) - please attach copies of the estimate

Has this request normally been covered in the school district budget? **Circle one:** Yes / No

Did your club, team or organization sign up for a fall and/or winter concession at \$200.00 to assist in funding your request? If

yes, please provide the date of the concession: _____

If no, please explain: _____

Coach/Advisor Signature: _____ Date: _____

Email: _____ Phone: _____

Athletic Director Signature: _____ Date: _____

President of Booster Club Board Signature _____

Results of Booster Club Board Action: _____ Date: _____

Check Issued To: **Century High School** Date: _____ Amt: _____ Check Number: _____

Please forward the completed form to the **Activities Director at Century High School**. Funding requests are considered at the next meeting of the Booster Club. Meetings will be held monthly September through May. Please refer to the Booster Club webpage for meeting dates. If you require any further information, or have questions please send an email to centuryboosterclub@gmail.com