

**DOVER YOUTH HOCKEY ASSOCIATION**  
**MINUTES OF THE JULY 7, 2025 BOARD OF DIRECTORS MEETING**  
**6:00 PM – DOVER ICE ARENA CONFERENCE ROOM**

Steve Gahan – President

Ken Burlage – Vice-President

Steeve Wintle – Treasurer

Steeve Wintle – Secretary

- I. **CALL TO ORDER:** The July 7, 2025, Dover Youth Hockey Association-Board of Directors Meeting was called to order at 6:00 PM in the Conference Room of the Dover Ice Arena.

The following board members were present: Steve Gahan, Zach Cobb, Steeve Wintle, Stephanie Supple, Seamus Kidney. Remote: Ken Burlage, James Blouin. Absent: Shannon Kennedy.

Other Attendees: Brett Ricci (Director of Hockey Ops)

- II. **BOARD MINUTES:** Gahan made a motion to adopt the Board meeting minutes. Gahan, Cobb seconded. Unanimous approval.

- III. **FINANCE:** Wintle provided an update on the following items:

1. Bank signatory changes completed
2. Poker fundraising documentation submitted
3. Bingo
  - a. Monthly reporting (including monthly gaming license) completed and submitted for June
  - b. Annual Consultant licenses submitted for Kathy Gilpatrick & Jaime Guy
  - c. Bingo Results for April/May/June - \$4,656, \$5,431, \$3,054 respectively (June was a 5 week month).
    - i. Bingo sales slow in June. Exact cause still TBD, but impact of Rochester casino could be having a detrimental effect on Bingo participation. Average attendance for June was 74 people per week
4. Plan is to begin to prepare a monthly Budget vs. Actual report to highlight YTD performance and flag any issues. Should be available by mid-July.
5. NHAHA grant follow up (missing check).

- IV. **REFUND REQUESTS:** McGuinness - Player refund request discussed by the Board. Discussion ensued and decision to await additional information. Refunding half of tuition for goalie. Ricci and Wintle to confirm what was deposited and if refund is only to cover the cost differential. Sam Carter – soccer player (from Tia) refund request. Discussion about team composition and impact of pulling a player from one of the teams (both likely in Tier 5). Motion to refund amounts

paid (less deposit) made by Gahan. Seconded by Blouin. Unanimous vote to approve the refund (estimated at \$700).

- V. **ORGANIZATIONAL GOALS:** Gahan distributed initial thoughts on organizational goals. Discussion about how best to market the program. Cobb discussed a goal to identify the plan for the program going forward (low/mid/high) with a special emphasis on 10U and younger teams. Ice time limitations a key deciding factor on if/how to grow the program beyond its current construct. Discussion about offering a mid-tier program (affordable, competitive).

Gahan to update strategic plan and distribute with feedback provided the Board.

VI. **OPERATIONS:**

- a. Teams have been signed up for tournaments.
- b. Practices and parity have been added through September.
- c. Jersey order to be sent in tonight (waiting for final jersey fitting sizes).
- d. Reimbursement for tournament at Lake Placid. Agreement to fund two tournaments up to the total budget amount of \$3,600.
- e. Plan to have the second ice sheet on September 28<sup>th</sup> which will make practice schedules back to normal (Mon / Wed in place prior to second ice sheet back).

- VII. **UNIFORMS:** New jerseys – Cobb updated that discussions are ongoing with Collins about jersey designs, expected to finalized shortly. Update on two stores to be opened in the coming days – noted some supply issues with certain products for the store from the suppliers.

VIII. **CLOSING REMARKS:** No topics for discussion.

- a. Gahan – None.
- b. Blouin – None.
- c. Wintle – None.
- d. Cobb – None.
- e. Burlage – None.
- f. Ricci – To send reminders about coaching certifications, SafeSports, background checks, etc.
- g. Supple – None.
- h. Kidney – None.

MEETING ADJOURNED at 6:43 PM