

Class D Gaming Licence - 50/50 Checklist for Managers



What you need first...

Pre-Application Information

Organization Information - "**Golden District Minor Hockey Association**" L&G File #101859

Name and addresses of 3 people on your team who are responsible for the team affairs, (i.e., manager, treasurer, 50-50 person typically)

What to do....

Complete Application On-line at: <https://www.gaming.gov.bc.ca/gaming/common/Welcome.do;jsessionid=node01p8wn7ldriqsy1vkm0dnymlq711294.node0?start=true>

Print your Class D Gaming License Information

Your Application will be approved in 3-5 days

Once Approved you are able to begin your gaming (50/50) draws

At Each Game (following each draw)

Complete a new *Gaming Reporting Forms.pdf* (which includes Ticket Reconciliation, Prize Winners and Cash Count Worksheets) **Please remember to use a blank form for each game

File those two completed pages for safekeeping (will be used at the end of the year)

At the End of the Season (following the last 50-50 draw of the year)

Using the information from all the completed *Gaming Reporting Forms*, you will need to complete the *Gaming Event Revenue Report*
This form essentially is filed with BC Gaming and closes your Class D 50/50 license.

Please send your completed *Gaming Event Revenue Report* and all your *Gaming Reporting Forms.pdf* and your printed *Class D Gaming License* to your GDMHA Treasurer for review prior to submitting to the Province. This is to ensure accuracy before it is filed.