

## Groundwork Payment System

Verona Wildcats Youth Hockey Association has partnered with [Groundwork](#) for paperless and automatic payments this season. *Groundwork* provides parents with an easy and **FREE** way to set up automatic payments, view their payment history and receive upcoming payment reminder emails.

You only have to set this up once at the beginning of the season. You can manage payments or change your payment method at any time using your [secure login](#) that's created after you sign-up for the first time.

See the list of frequently asked questions below. Please contact Jennifer den Daas if you have additional questions.

### Frequently Asked Questions

**1. Is there a cost to submit payment through the new system?**

*Groundwork* offers two options for payment. ACH payments (payments through your checking account which are made by submitting your routing and bank account number) are free. Credit card payments are subject to a small processing fee.

**2. Is the website secure?**

Yes, *Groundwork* is a secure way to pay online and protects your data with the highest standards using 256-bit SSL encryption. *Groundwork* is built on top of the [PayStand](#) payment platform which is [PCI Level 1 Compliant](#), the most stringent level of certification available. The Payment Card Industry Data Security Standard (PCI DSS) is a set of requirements designed to ensure that ALL companies that process, store or transmit credit card information maintain a secure environment to protect cardholder data.

**3. Can I set up a payment plan?**

Yes, families have the option to pay in full or to set up a payment plan. Payment plans are offered by paying 1/3 of the amount due upon registration, 1/3 in November and 1/3 in January. Families who wish to pay in full may also do that.

**4. What if I set up a payment plan and am unable to meet the terms?**

Once a payment plan has been set up you can enter the system at any time to pause payments. You can choose a new payment date by contacting Jennifer den Daas.

**5. Will I get reminders of my upcoming payments?**

Yes, the *Groundwork* system will automatically send out reminders to families three days before their payment is scheduled to occur. Families who miss payments will also receive reminders and be encouraged to contact the treasurer to set up a payment.

**6. Can I still pay by check if I prefer not to pay online?**

We encourage all families to make their payments online because it is free of cost to them. However, if you prefer a paper check may still be submitted through the VYHA box in the lobby.

**7. Will I receive an invoice with my amount due when I register?**

No, regardless of payment preference, all accounts will be maintained through the *Groundwork* system. This will eliminate the invoices previously sent through Quickbooks. For this reason, we are encouraging all families to create a *Groundwork* account when they register so they can view their amount due and monitor throughout the season.