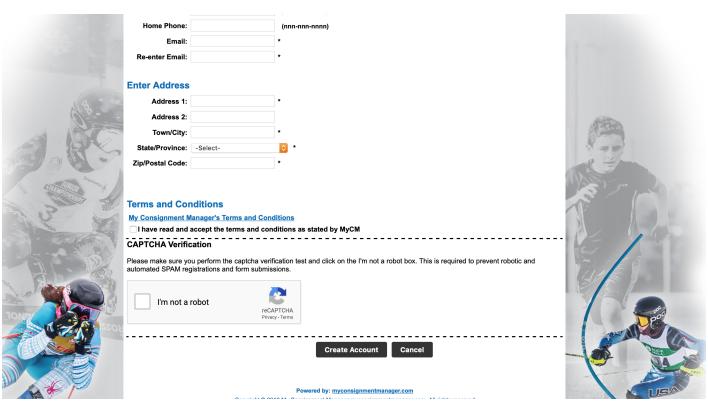
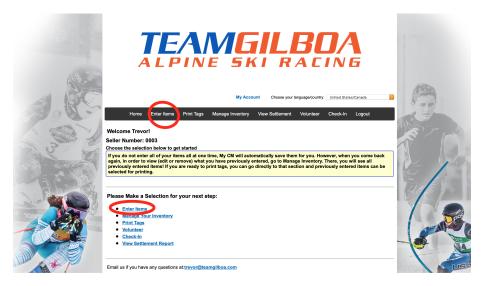
- 1. Go to www.myconsignmentmanager.com/teamgilboa
- 2. New To MyCM? Click Create User Account (There is no charge for creating an account) For Returning customers, just login



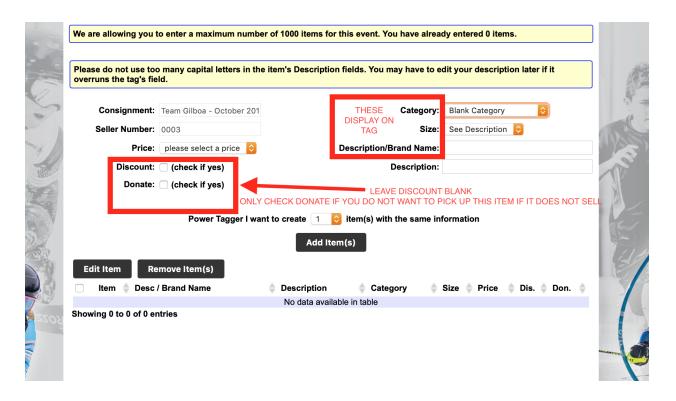
3. While creating your account, please make sure that all of your information is accurate, as this information is used for your payout.



4. Next, select Enter Items from the menu, or select the Enter Items tab



- 5. Once on the "Enter Items" Screen Fill out the information of each item you wish to enter.
 - a. CATEGORY, SIZE, DESCRIPTION/BRAND NAME all display on the tag
 - Leave discount unchecked (this could result in your item not selling for the correct amount
 - c. If you check the "DONATE" box, it means you do not intend to collect this item if it is unsold
 - d. Select "Add Item"



6. Once you have entered an item, it will be displayed at the bottom of the "enter items" page. Once you have entered all of your items, you are done. We can help you print tickets when you check in at Hyland Hills.

