

**BYHA Monthly Meeting Minutes**  
**When: July 17<sup>th</sup>, 2023, at 7:00 pm**  
**Where: Fogerty Conference Room and Online via Microsoft Teams**

**Present:** Brad Keogh, Jed Rohlf, Lindsay Axelrod, Chris Pahl, Ron Leathers, Neal Verhulst, Jason Kacures, Rick Japor, Jeff Meister (See Exhibit D for list of attendees)

This meeting was called to order at **6:59 pm** by **Jeff Meister**

**Motion made (Jason K) second (Chris P) to approve the agenda for tonight's meeting. Motion passed.**

**Secretary's Report:** Lindsay A – not present.

The following motions were made between the June and July meetings:

- Motion made by Chris Paul to purchase 25 YXS Shells at a cost not to exceed \$1500, seconded by Jason Kacures, motion passed.
- Motion made by Brad Keogh to donate \$2000 to the Blaine High School Cross Country Team, seconded by Rick Japor, motion passed.
- Motion made by Brad Keogh to give all 1<sup>st</sup> year girls at Cubs and Mites free hockey, seconded by Neal Verhulst, motion passed.
- Motion made by Lindsay Axelrod to approve 2023-24 coordinator stipends, seconded by Brad Keogh, motion passed.

**Motion made (Jason Kacures) second (Ron Leathers) to approve the June 19<sup>th</sup>, 2023, meeting minutes. Motion passed.**

**Treasurer's Report:** Ron Leathers – light month with a lot of tournament spending for the month, about 100k. 316k in working capital after the rink reserve.

**Vice President's Report:** Brad Keogh – Not present – message included lots of pre-season and Summer Fest prep work. Busy times for all.

**President's Report:** Jeff Meister - Just a lot of planning for the season going on and registration will open this week.

**Open Forum:** The month of July has no donation requests: 10K Summer Shots Monthly winners announced at the start of the Board Meeting.

**Ice Scheduler:** Kathy Brodzinski – No Update

**Girls Traveling Coordinator:** OPEN – No Update

**Boys Traveling Coordinator:** Bryan Guse, Chris Fore, and Sam Ourada. – No Update

**In-House Coordinator:** OPEN and Nicki Barry – No Update

**Bengal Aces Coordinators:** Shannon Shutte. reported – No update

**Goalie Coordinator:** Jermaine Davis reported - No update

**Coaching Coordinator:** Jon Jonassen – No report

**Volunteer Coordinator:** OPEN – No Update

**Registrar:** Nancy M – Registration is up and ready to go. Reminder to the board to get their stuff done for the roster sign off. All volunteers must be 18yrs or older.

**Recruitment & Retention Coordinator:** Greg Schutte – Needs the registration for Taste of Hockey to open and getting Open Houses set up with the Elementary schools. We will be mailing out the flier to schools for

handout at the beginning of the year. Postcards worked much better for the Parade this year as they were easier to hand out.

**Girls High School Coordinator:** Jesse Sullivan – No update

**Boys High School Coordinator:** OPEN - No update

**Fundraising Coordinator:** Cami Mertz. - No update

**Sponsorship Coordinator:** OPEN - No Update

**Boys & Girls Tournament Coordinators:** Julie Verhulst and Nancy Burley– No Report

**Concussion Coordinator:** Laura Zachman – No update

**Apparel Coordinator:** Allie Hasling reported – No update

**Tournament Coordinator (hosted)** - Chris Fore - Tournament will be filled in a day, as Chris is getting registration requests constantly. Things are moving forward well!

**Girls Traveling Director:** Neal V. reported – All tournaments are done for girls. Working to get all the coaches lined up and working to figure out numbers for the teams. D10 is wondering if we will need to Co-Op at any age.

**Boys Traveling Director:** Jason K. reported – working to get all coaches sorted out, looking for a Squirt A non-parent coach. Just a few tournaments waiting to be filled.

**In-House Director:** Jed Rohlf reported that - Fall sessions start up again next week for the Academy, 125 kids registered. Cubs ice is ready to go. Working with Scotty at Dave's to get jersey is set up for the season. He is just working to get a Sponsorship Coordinator and a Mite Coordinator.

**Equipment Director:** Chris Pahl reported all equipment is in for the season. Pictures are set for 12/4 for Mites and 11/9 for traveling, at the NSc again this year. Equipment rooms are cleaned up and ready to go!

**Hockey Director:** Rick J. reported that he has talked with all of our training partners from last year and they are all interested in coming back. We have a few proposals from Hockey Lab to review. Katie and Hartzel are set for Monday. PEP should be good to go moving forward, hoping to not have the issues as last year. Marty is running the pre-tryout camp along with Hartzel. Looking at start and end dates with Kathy to make sure training is utilized in the best way possible for our teams. Acceleration is looking to take the lower levels instead of them going to Hockey Lab.

**Charitable Gambling Report:** Suzanne S. reported that the contribution from June is \$25,000. New booth is great at Clive's, but everyone loves it. Clive's cancelled Purse Bingo due to the Soccer Tournament.

**Motion made (Jason Kacures) second (Jed Rohlf) to approve the June 2023 charitable gambling report. Motion passed.**

**Motion made (Rick Japor) second (Jason Kacures) to approve the August 2023 proposed Gambling expenditures as shown in the attached report. Motion passed.**

**Old Business:** No old business.

**New Business:** No New Business

**Motion made by (Jason Kacures) seconded by (Ron Leathers) to close the session. Motion passed.**

Session closed at 7:29 pm.

## Exhibit A: Charitable Gambling Report

**BLAINE YOUTH HOCKEY ASSOCIATION  
STATEMENT OF REVENUES  
AND EXPENSES - REGULATORY BASIS  
FOR THE PERIOD THEN ENDED  
June 30, 2023 and 2022**

CONSOLIDATED

	1 Month Ended Jun. 30, 2023		1 Month Ended Jun. 30, 2022		3 Months Ended Jun. 30, 2023		3 Months Ended Jun. 30, 2022	
		Pct		Pct		Pct		Pct
<b>RECEIPTS</b>								
INTEREST INCOME	\$ 6.80	0.00	\$ 8.29	0.00	\$ 21.23	0.00	\$ 27.19	0.00
PULL TAB RECEIPTS	1,022,921.00	47.53	1,190,003.00	55.13	3,205,354.00	46.49	3,830,751.00	57.22
E-TAB RECEIPTS	1,079,651.25	50.17	921,465.25	42.69	3,520,703.25	51.06	2,714,033.25	40.54
E-BINGO RECEIPTS	16,741.50	0.78	11,938.50	0.55	57,810.00	0.84	44,734.00	0.67
PADDLETICKET RECEIPTS	2,490.00	0.12	2,280.00	0.11	10,350.00	0.15	7,230.00	0.11
BINGO RECEIPTS	<u>30,216.00</u>	<u>1.40</u>	<u>32,945.00</u>	<u>1.53</u>	<u>100,754.00</u>	<u>1.46</u>	<u>98,287.00</u>	<u>1.47</u>
<b>TOTAL RECEIPTS</b>	<b>2,152,026.55</b>	<b>100.00</b>	<b>2,158,640.04</b>	<b>100.00</b>	<b>6,894,992.48</b>	<b>100.00</b>	<b>6,695,062.44</b>	<b>100.00</b>
<b>COST OF SALES</b>								
PULL TAB PRIZES	867,236.44	40.30	1,010,984.00	46.83	2,714,079.44	39.36	3,246,972.00	48.50
E-TAB PRIZES	953,890.85	44.33	796,312.20	36.89	3,071,559.90	44.55	2,358,851.20	35.23
E-BINGO PRIZES	14,230.26	0.66	10,147.71	0.47	49,138.47	0.71	38,023.85	0.57
PADDLETICKET PRIZES	1,660.00	0.08	1,520.00	0.07	6,900.00	0.10	4,100.00	0.06
BINGO PRIZES	24,456.00	1.14	26,780.75	1.24	81,261.57	1.18	80,698.78	1.21
PULL TAB EXPENSE	14,791.78	0.69	14,041.19	0.65	45,075.38	0.65	48,973.10	0.73
PADDLETICKET EXPENSE	0.00	0.00	43.92	0.00	0.00	0.00	131.77	0.00
BINGO PAPER SUPPLY	<u>0.00</u>	<u>0.00</u>	<u>1,049.84</u>	<u>0.05</u>	<u>0.00</u>	<u>0.00</u>	<u>1,087.34</u>	<u>0.02</u>
<b>TOTAL COST OF SALES</b>	<b><u>1,876,265.33</u></b>	<b><u>87.19</u></b>	<b><u>1,860,879.61</u></b>	<b><u>86.21</u></b>	<b><u>5,968,014.76</u></b>	<b><u>86.56</u></b>	<b><u>5,778,838.04</u></b>	<b><u>86.31</u></b>
<b>GROSS PROFIT</b>	<b>275,761.22</b>	<b>12.81</b>	<b>297,760.43</b>	<b>13.79</b>	<b>926,977.72</b>	<b>13.44</b>	<b>916,224.40</b>	<b>13.69</b>
<b>OPERATING EXPENSES</b>								
WAGES & PAYROLL TAXES	20,541.88	0.95	26,429.98	1.22	85,311.45	1.24	82,294.99	1.23
ACCOUNTING EXPENSE	1,145.00	0.05	1,090.00	0.05	3,435.00	0.05	3,270.00	0.05
CASH SHORT/OVER	734.76	0.03	532.66	0.02	1,134.52	0.02	1,330.42	0.02
CASH SHORT REIMBURSED	(35.31)	(0.00)	(100.07)	(0.00)	(35.31)	(0.00)	(170.51)	(0.00)
E-TAB REVENUE SHARING	59,369.93	2.76	34,437.77	1.60	160,121.51	2.32	119,807.85	1.79
E-BINGO PROVIDER FEE	572.82	0.03	246.63	0.01	1,646.01	0.02	1,076.66	0.02
ADVERTISING EXPENSE	572.00	0.03	520.00	0.02	1,144.00	0.02	1,040.00	0.02
OFFICE & POSTAGE	15,147.44	0.70	1,656.48	0.08	28,237.12	0.41	10,157.35	0.15
LOCAL GAMB TAX -10%	0.00	0.00	0.00	0.00	26,628.62	0.39	35,029.96	0.52
MN COMB REC TAX	119,779.92	5.57	104,360.80	4.83	364,029.52	5.28	354,201.89	5.29
MN 8.5% TAX	266.32	0.01	347.26	0.02	2,412.23	0.03	1,947.84	0.03
REGULATORY FEE	2,997.76	0.14	2,611.94	0.12	9,117.25	0.13	8,660.27	0.13
RENT EXPENSE	<u>26,352.96</u>	<u>1.22</u>	<u>19,171.18</u>	<u>0.89</u>	<u>73,646.43</u>	<u>1.07</u>	<u>63,611.31</u>	<u>0.95</u>
<b>TOTAL EXPENSES</b>	<b><u>247,445.48</u></b>	<b><u>11.50</u></b>	<b><u>191,304.63</u></b>	<b><u>8.86</u></b>	<b><u>756,828.35</u></b>	<b><u>10.98</u></b>	<b><u>682,258.03</u></b>	<b><u>10.19</u></b>
<b>OPERATING INCOME</b>	<b>28,315.74</b>	<b>1.32</b>	<b>106,455.80</b>	<b>4.93</b>	<b>170,149.37</b>	<b>2.47</b>	<b>233,966.37</b>	<b>3.49</b>
<b>LAWFUL PUROSE EXPENSES</b>								
DONATION	25,000.00	1.16	80,000.00	3.71	155,000.00	2.25	260,000.00	3.88
ORG LICENSE / FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,050.00</u>	<u>0.02</u>	<u>1,050.00</u>	<u>0.02</u>
<b>TOTAL LAWFUL PURPOSE EX</b>	<b><u>25,000.00</u></b>	<b><u>1.16</u></b>	<b><u>80,000.00</u></b>	<b><u>3.71</u></b>	<b><u>156,050.00</u></b>	<b><u>2.26</u></b>	<b><u>261,050.00</u></b>	<b><u>3.90</u></b>
<b>NET INCOME (LOSS)</b>	<b>\$ <u>3,315.74</u></b>	<b><u>0.15</u></b>	<b>\$ <u>26,455.80</u></b>	<b><u>1.23</u></b>	<b>\$ <u>14,099.37</u></b>	<b><u>0.20</u></b>	<b>\$ <u>(27,083.63)</u></b>	<b><u>(0.40)</u></b>

**Exhibit B: Next Months Estimated Expenditures**

MONTHLY EXPENDITURES TO HAVE BOARD APPROVAL

SITE RENTAL	\$35,000.00	PER MONTH APPROX.
COMPENSATION & TAXES	\$45,000.00	PER MONTH APPROX.
PAYROLL SERVICES	\$1000.00	PER MONTH APPROX.
CONTRIBUTION TO CITIES BLAINE 10% TAX	\$140,000.00	PER YEAR APPROX.
SUPPLIES SITES & OFFICE	\$3,000.00	PER MONTH
CONTRIBUTIONS TO B.Y.H.A.	\$1,500,000.00	PER YEAR APPROX.
PULL TAB DISPOSAL	\$5,000.00	PER YEAR APPROX.
WORKERS COMP.	\$2,500.00	PER YEAR APPROX.
COST OF PULLTABS	\$20,000.00	PER MONTH APPROX.
COMBINED RCPT TAX	\$120,000.00	PER MONTH APPROX.
REGULATORY FEE	\$4,000.00	PER MONTH
CASH SHORTAGES	\$800.00	PER MONTH APPROX.
ETAB REVENUE SHARE	\$60,000.00	PER MONTH APPROX.
EBINGO PROVIDER FEE	\$5000.00	PER MONTH APPROX.
STATE LIC. RENEWAL	\$150.00	PER SITE PER YEAR
MANAGER LIC. RENEWAL	\$150.00	PER YEAR
UNIFORMS	\$3,000.00	PER YEAR
CPA	\$20,000.00	PER YEAR APPROX.
ADVERTISING	\$3500.00	PER MONTH
MEAT RAFFLE INVOICES	\$6,000.00	PER MONTH
PURSES FOR BINGO	\$6000.00	PER MONTH
MISC. ADMINISTRATIVE EXPENSES	\$3,000.00	PER MONTH APPROX.

MUST BE INCLUDED IN MEETING MINUTES MONTHLY WITHOUT FAIL!

Updated January 2023



BLAINE YOUTH HOCKEY ASSOCIATION  
 GAMBLING REPORT SUMMARY

June-23

	OLE PIPER INN	BROADWAY PIZZA	WILD BILLS	CLIVE'S	TOTAL
GROSS RECEIPTS	782,917.00	479,685.00	643,285.00	246,132.75	2,152,019.75
PRIZES PAID	680,015.22	431,914.20	536,913.22	212,630.91	1,861,473.55
NET RECEIPTS	102,901.78	47,770.80	106,371.78	33,501.84	290,546.20
PRIZE PAYOUT %	87%	90%	83%	86%	86%
GAME CLOSED	87	4	67	30	188
INTEREST EARNED	2.52	1.56	1.84	0.88	6.80
EXPENSES	26,595.37	36,302.50	47,061.68	29,233.71	139,193.26
TAXES PAID	45,139.78	25,990.82	37,076.56	14,836.84	123,044.00
NET PROFIT	31,169.15	(14,520.96)	22,235.38	(10,567.83)	28,315.74
		YTD NET PROFIT	14,099.37		
		YTD CONTRIBUTIONS	155,000.00		

**Exhibit D - Attendees: See Attached**

Online attendees:

- Chris Fore
- Mike ?



**BYHA MONTHLY BOARD MEETING SIGN-IN** (PLEASE PRINT YOUR NAME)

DATE: 7-17-23

1	Greg Schutte	21
2	[Signature]	22
3	Jason Hesper	23
4	Jason Kotzenmacher	24
5	Heldi Downman	25
6	Shannon Schutte	26
7	Nancy Mantus	27
8		28