



Northern Lights Soccer

Monthly Meeting

August 12, 2019

7:00 pm Elmcrest Park

Call to order:

- **Meeting Called By: Meghan Rietschel**
- **Type of Meeting: Monthly Committee Meeting**
- **Note Taker: Mandy Paumen**

Attendees: Mandy Paumen, Sean Sutter, Aaron Lindquist, Christine Amsler, Jon Klocker, Justin Allen, Mike Jones, Meghan Rietschel, Angela Kokesh, Chere Thompson, Leigh Bakke, Ben Gerads, Sarah Boyum, Lindsey Helgeson and Kotchi Prosper.

Meeting called to order by Meghan Rietschel at 7:08 pm.

Mandy Paumen makes a motion to add talk about soccer banner and sponsorship dinner, Sean Sutter seconds. Motion carries.

Financial Report: Angela Kokesh

- The account has not been reconciled yet as there appears to be another ARAA sports deposits going into our account.

- Looked over financials.

Open Forum:

Committee Business:

Task Updates:

Tournament Coordinator: Andy Severance (absent)

Volunteer Coordinator: Leigh Bakke

- We have 120 families (pretty fairly split between rec and competitive) that have not completed their hours yet. I will be emailing those families this week to let them know their status, and I would like to be able to post all the remaining shifts as soon as possible.

Remaining dibs status:

- Happy Days set up, working the booth, and take down - posted and filled
- Fall concessions - final review and then ready to post
- Fall SSS - need to confirm date and what is needed
- Taking down nets - tentatively set for 10/13; need to confirm to post
- Uniforms?
- Do we need to move nets before fall soccer starts?
- Anything else this season?

Field Coordinator: Justin Allen

- As of last Wednesday, we still had two sets of "B" goals at Central (used for SSS), one set assembled and one set disassembled. We will need to have these moved back to Elmcrest prior to the Fall season.
- Field layout and park usage for Fall season. The city will need to know soon what parks and fields we'll be using for fall. We do not have access to the large U13 field at Central as football already has it. Elmcrest, Alpine, Sunny Acres, Rivers Bend and George Enloe are all available.

- **Kotchi Prosper makes a motion to move equipment manager to a sub committee position under field coordinator, Mandy Paumen seconds the motion. Motion carries.**
 - **ACTION ITEM** - Justin to get a tip for painter.

Equipment Manager: Mike Jones

Concessions Coordinator: Lindsey Helgeson

- So far there has been one girl interested in working concessions this fall. Waiting to get her app so I can set up and interview.

Travel Coordinators: Ben Gerads and Christine Amsler

- Tryouts are complete and went very well despite weather issues the first day.
- Good feedback on tryout shirts and uniform sizing and overall transparency of tryout process.
- Good response to early tryout registrations overall, however still had some that waited until the last minute. Very few onsite registrations.
- Deadline to fall and/or summer registrations was good, very few stragglers. Need to layout late fees more clearly as this not done this year.
- Need to address the need for fall coaches apparel and trainers apparel. Jon has proposed giving a stipend via a link(similar to uniform ordering). Ideally it would be nice to have apparel on hand to give to coaches. May be a topic for the executive committee to address budget for coaches apparel.
- Similarly we need to seriously address coaches compensation for volunteer coaches.
- Going into our second session year of asking coaches to coach nearly year round we need to compensate them for their time. Again this may be an issue for the executive committee.

Rec Coordinators: Heinrich Von Mende (absent) and Mary Pipenhagen (absent)

Registrar/Communications: Sarah Boyum

- Next year we'll add tryout signage to the budget, similar to what we put out in the winter/spring for rec registration.
- Fall rec registration is 100 kids short of last year. I've sent out messages these last few days and we're getting stragglers but I think the earlier deadline is hard for people to wrap their heads around. Wondering if there's a way we can leave it open a week longer next year and still do uniform ordering. Wondering if there's a possibility of bulk order jerseys or something along those lines? No matter what we always have tons of people who wait until the very last minute to register.
- Uniform orders are coming in but we only have about half the members ordered at this point. Stefans has done a great job sending multiple reminders but we're still very short. I am getting messages now today saying people didn't get the uniform link. In some cases it's because they didn't have their kids registered for fall/spring so they weren't in our database and in some cases they're missing from the spreadsheets. This process has been extremely labor intensive this go round. I agree with Jon that we need to discuss how this will go next year. Additionally, when these uniforms arrive they'll be delivered to us in packets for each team. We will need to plan volunteers to go through and verify teams as we already know some uniforms are in with the wrong teams.
- Need to start planning for winter rec so communications can go out early to the schools. Would be nice to have all winter rec details by Sept. 1 to give an extra window for communications. Takes about two weeks to get approval for a flier from them and ten days to build the registration with ngin.
- Need to set dates and details for fall team meeting so we can get communications out early, need at least four weeks notice and a week to secure the location.
- Fall rec coaches and fall travel coaches need background checks, concussion training and safesport if they didn't coach already this year. Will need databases of coach names at least two to three weeks before the start of the season so we can get everyone approved.
- Need to decide if we're doing Ramsey Happy Days expo and parade and if we are, who can head up the parade volunteers.
- Would like to discuss the calendar for next year. We need to make updates to it where possible and formulate a plan for using it to our advantage next year so things are done well ahead of schedule, when we get off track everything bunches up and is due at the

same time. It would be nice to have a schedule of things we're working on throughout the fall and winter seasons so all our big decisions are made then.

- Working on rostering all our players for tomorrow's MYSA deadline for Fall.

DOO/Team Manager Coordinator: Chere Thompson

- All registered players should of received an email for uniforms.
- Grey Training shirts. I will be bringing on Monday to put upstairs, but this is what I have left for sizes. We have 1 adult small, 1 adult XL, 2 youth small, 7 youth medium & 5 youth large
- All team refunds have been sent out, we had 2 teams that went over their budget who have paid the difference.
- There have been talks about saving money and switching to SportsNIGN from TeamSnap. I have talked to a Team Manager who uses both and said there is a learning curve with it. Being that we have TeamSnap up and paid for I don't think we should try making the switch being we have such a short window. I have been in touch with SportsNGIN to get all the information to make sure it will do all the things we need to replace TeamSnap. I will update when I have more info.
- Fall SSS I will be working on getting the permit done for that day. I also need to know if we want to look at a rain date. If we do we will need to get something added to the City calendar now.

DOC: Aaron Lindquist

Done

- Teams formed for fall/summer
- Would like to hear feedback from board regarding tryout process since it was different this season

In Progress

- Rounding out fall coaches/summer coaches
- Upcoming partnership meeting with CR United
- Fall competitive practice schedule (not sure how these will work with MYSA's new scheduling for fall soccer. I am not sure if there will be games on weeknights for Fall.
- Fall competitive coaches meeting

Upcoming

- Monitor new MYSA League Structures and their effects
- Creating winter practice schedule (include GK training again but may change nights)
- Would like to discuss moving from TeamSnap to SportsEngine to save money and for ease of rostering/messaging. Open to thoughts on this.

Vice President: Meghan Rietschel

- **Ben Gerads makes a motion to purchase 40 sweatshirts for Fall from Dustin, for a total of \$1320. Leigh Bakke seconds the motion. Motion carries.**
- **Kotchi Prosper makes a motion to approve \$500 for a teardrop banner for all home games at Goodrich Field, Justin Allen seconds the motion. Motion carries.**

Fundraising Coordinator: Sean Sutter

- Club shopping day setup with Dicks for August 17 and 18
- Sponsorship brochure near complete - working on edits with Sara.
- Verbal commitment from the GM at Rapids Honda to sponsor the club. I am setting up a meeting with him to go through the brochure and finalize their sponsorship level.

Uniform Coordinator: Jon Klocker

1. Discuss the Uniform process (registration, store, fitting, goalies, etc.)
 - What went well and what changes need to be made?
 - We should send out an email blast before the last day of tryouts stating that is the last night for fittings. We will be able to keep the apparel for a longer period of time if needed. Uniform fittings were available before, during and after, every tryout session. I think we did a good job of being available.
 - The uniform store took a lot to set up, thank you to all who assisted. Next year we will only need to add new players, so that should expedite the process.
2. Coaches and Trainer apparel:
 - I propose 3 options that we give a credit to Stefan's to allow coaches to order what and when they want.
 - Option 1: We give a small stipend that could be used either in the fall and spring and have two order windows for coaches/trainer apparel. The amount would only be good for the fiscal year.

- Option 2: We just give stipend in the fall and have a set order window.
 - Option 3: We just give stipend in the Spring and have a set order window.
3. Spirit Store-items for fall and winter? Open August 23rd and close the 30th or so.

- **ACTION ITEM** - Jon to contact Stefan's about kickback for uniforms.

Future Months Business:

- Discounts for families with multiple children.

New Business:

- 9 month-12 month project
- Add questionnaire to completed during registration process
- Look into interns from colleges.
- How are we different from any other club?

Meeting Adjourned:

- **Mandy Paumen makes a motion to adjourn the meeting. Leigh Bakke seconds the motion. Motion carries. Meeting is adjourned at 9:30 pm.**

Next Meeting: September 9, 2019, at 7:00 pm at Elmcrest.